



OFFICE OF INSPECTOR GENERAL CITY OF JACKSONVILLE

*“Enhancing Public Trust in Government Through Independent
and Responsible Oversight”*

ANNUAL REPORT

October 1, 2021 through September 30, 2022

**Presented to the Citizens of Jacksonville
October 25, 2022**



OFFICE OF INSPECTOR GENERAL CITY OF JACKSONVILLE

October 25, 2022

Citizens of Jacksonville,

It is truly my honor and privilege to serve you in the role as Inspector General. I would like to take this opportunity to present the Annual Report for the Office of Inspector General (OIG) for Fiscal Year 2022.

The OIG was established by ordinance in 2014 and has had various levels of success in achieving the stated objective of *"Enhancing public trust in government through independent and responsible oversight."* As with any organization, there are successes to highlight, challenges to overcome, and mistakes to learn from.

In March of this year, I was selected to serve in this extremely important position and have spent the last few months assessing the effect and impact the OIG has had on the Consolidated Government. My conclusion is the men and women of the OIG are dedicated and motivated in their mission to promote the economy and efficiency of government operations through the prevention and detection of fraud, waste, and abuse and have the necessary tools to accomplish this.

It is time to focus and emphasize execution and impact. During my selection process, I pledged to the Inspector General Selection and Retention Committee that my initial focus would be on engagement and re-establishing the credibility and respect of the OIG. Although it has only been a few months, I think we are making good on that pledge. The OIG has recently been challenged by the departure of several employees. This has not dampened or diminished the resolve of the remaining employees to pursue the stated objective. In fact, despite these personnel challenges, we have undertaken several grant and contract oversight initiatives and cleared a significant backlog of investigations and inquiries. The OIG is committed to avoiding such a backlog again by adhering to established timeliness guidelines.

My goal for this year is to continue down the path of success. This is accomplished by ensuring the effectiveness of government through oversight, outreach, and professional products and conduct.

The true measure of success is impact, and the OIG will continue to conduct relevant, meaningful, timely, and credible investigations and inquiries that impact the overall efficiency and effectiveness of the Consolidated Government. All of us have an affirmative obligation to be good stewards of the citizens' hard earned tax dollars and the OIG will ensure that happens.

I would like to extend my appreciation to the Consolidated Government and the Citizens of Jacksonville and truly believe my mission would not be successful without your continued support.

Sincerely,

Matthew J. Lascell
Inspector General
Office of Inspector General

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MISSION STATEMENT

“ENHANCING PUBLIC TRUST IN GOVERNMENT THROUGH INDEPENDENT AND RESPONSIBLE OVERSIGHT.”

Offices of Inspector General are entrusted with fostering and promoting accountability and integrity within government. The **Office of Inspector General (OIG) for the City of Jacksonville (COJ)** was created to provide independent oversight of publicly funded activities. Responsibilities include reviewing and evaluating internal controls to protect the resources of the entire Consolidated Government against waste, fraud, inefficiency, mismanagement, misconduct, and other abuses.

VISION STATEMENT

To be the trusted oversight organization within Duval County, serving all citizens by promoting positive change and increased efficiency throughout the Consolidated Government.

CORE VALUES

Integrity: Our actions shall conform to high standards of ethical conduct and remain free from any financial, social, or other obligation that might influence the performance of our duties.

Respect: We are committed to treating all individuals with dignity and courtesy.

Accountability: Our commitment is to provide value-added service and accept full responsibility for our actions.

Objectivity: We are committed to remaining neutral and unbiased, relying on facts in the performance of our duties.

Professionalism: We are committed to our mission, demand excellence from ourselves, and comply with professional standards.

STRATEGIC GOALS

(Goals for Fiscal Years 2018-2023)

Goal 1: Focus on increasing the efficiency and effectiveness of government to ensure the Consolidated Government serves as a good steward of the funds provided by the citizens of Jacksonville.

Goal 2: Ensure effective and appropriate oversight of the procurement process throughout the Consolidated Government, from bid development through contract execution.

Goal 3: Conduct outreach to the Consolidated Government and the citizens of Jacksonville to solicit input on ways to increase the efficiency and effectiveness of the Consolidated Government while educating all stakeholders on our office.

Goal 4: Maintain a team of high performing experts in investigations, audits, and contract oversight through continuing education and professional certifications.

OIG HISTORY

The Office of Inspector General began operations in October of 2014 to provide independent oversight of publicly funded activities. Initially, oversight jurisdiction was limited to the City Government and did not include the Constitutional Officers or Independent Agencies that also make up the Consolidated Government.

A Charter Referendum was passed by voters in March of 2015 to expand the OIG's jurisdiction from the core City of Jacksonville departments, officials, and employees to include all the Consolidated Government, effective January 1, 2016.

OVERSIGHT



City Government:

- Office of the Mayor
- City Council
- All City Departments and Offices

Constitutional Officers:

- Property Appraiser
- Supervisor of Elections
- Tax Collector
- JSO (Non-Sworn)
- Clerk of the Courts

Independent Agencies and Authorities:

- JEA
- Jacksonville Transportation Authority
- Jacksonville Aviation Authority
- Jacksonville Port Authority
- Jacksonville Housing Authority
- Jacksonville Housing Finance Authority
- Jacksonville Health Facilities Authority
- Downtown Investment Authority
- Duval County School Board
- Kids Hope Alliance

FISCAL YEAR FUNDING

The Fiscal Year 2022 total approved budget was \$1,383,162: 90% for personnel expenses; 7% for service fees, including, in part, charges for rent, ITD, OGC, and general liability insurance; and 3% for operating expenses, which includes training and supplies.

The approved budget for Fiscal Year 2023 (\$1,535,678) increased by \$152,516 due to an increase in non-discretionary costs, additional funds for the Contract Review Specialist position, and a de minimis increase in discretionary operating expenses.

The Office of Inspector General has oversight of \$6.6 billion* and over 12,000 Consolidated Government employees, which includes employees of City Government, Constitutional Officers, and Independent Agencies.

*Budget Information from the COJ Council Auditor's Office Report #852, issued in November of 2021. Employees of Duval County Schools were not included.

OIG STAFF EXPERIENCE

To ensure success in accomplishing the mission of “*Enhancing Public Trust in Government Through Independent and Responsible Oversight*,” the OIG hires qualified individuals that not only reflect the diversity of the community, but also have the appropriate level of skills, abilities, and experience necessary for their position on the OIG team. Staff members have backgrounds and/or academic degrees in investigations, law enforcement, auditing, public administration, and financial analysis. In addition, the OIG staff hold the following certifications and professional memberships:

Certifications:

- Certified Inspector General
- Certified Inspector General Investigator
- Certified Inspector General Auditor
- Certified Government Auditing Professional
- Notary Public

Professional Memberships

- Association of Inspector General (National Chapter)
- Association of Inspector General (Florida Chapter)
- Fraud Prevention Association
- National Institute of Government Procurement
- Institute of Internal Auditors
- Association of Certified Fraud Examiners

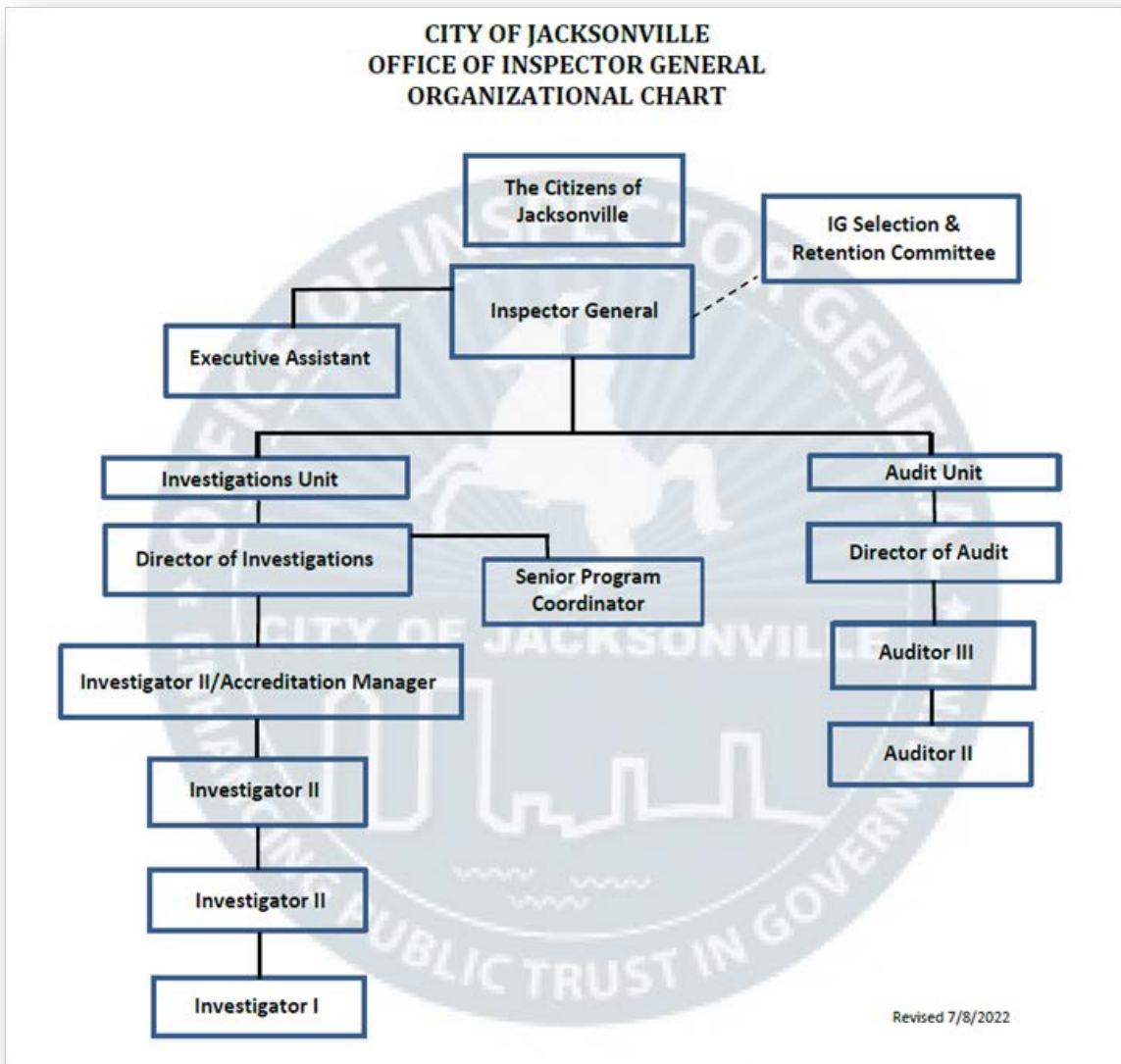
INSPECTOR GENERAL SELECTION AND RETENTION COMMITTEE

Sec. 602.305, *Ordinance Code*, provides for the selection of the Inspector General (IG), by the Inspector General Selection and Retention Committee (Committee), a seven-member group, which has the responsibility to make decisions regarding retention and removal of the IG, and provides guidance, direction, and support to the OIG. The Committee’s IG selection is subject to confirmation by City Council. The role of the Committee is set out in Sec. 602.305, *Ordinance Code*; The Committee’s members are set forth as follows:

COMMITTEE MEMBERS	NAME	DESIGNEE
President of the Jacksonville City Council	Honorable Terrance Freeman	N/A
State Attorney of the Fourth Judicial Court	Honorable Melissa Nelson	L.E. Hutton, Chief Assistant State Attorney
Chair of the Jacksonville Ethics Commission	Ellen Schmitt (CHAIR)	N/A
Chair of the Jacksonville TRUE Commission	Daniel Henry	N/A
Public Defender of the Fourth Judicial Court	Honorable Charlie Cofer	Owen Schmidt, Director of Circuit Court
Chief Judge of the Fourth Judicial Circuit	Honorable Mark Mahon	Honorable Julie K. Taylor, Duval County Judge
Mayor of the City of Jacksonville	Honorable Lenny Curry	Brian Hughes, Chief Administrative Officer

ORGANIZATIONAL CHART

The OIG is currently comprised of the Investigations Unit and Audit Unit. The office is currently budgeted for 12 full-time positions. As of October 1, 2022, 10 of the 12 positions were filled. The remaining positions will be filled as an Audit position and a Contract Oversight position.



REPORTING POLICY

The OIG accepts complaints of potential fraud, waste, abuse, and mismanagement as it relates to the City of Jacksonville, its Constitutional Officers, its Independent Agencies, and contractors/vendors doing business with the Consolidated Government. The information is reviewed and assessed for potential violation(s) of governing laws, rules, policies, and procedures, to determine appropriate handling.

Methods of reporting to the OIG are as follows:

- **Hotline:** (904) 255-5800
- **Email:** InspectorGeneral@coj.net
- **Web:** www.coj.net/OIG
- **Mail:** Office of Inspector General
City of Jacksonville
231 E. Forsyth Street, Suite 470
Jacksonville, FL 32202

WHISTLE-BLOWER PROTECTION

The State of Florida's Whistle-blower's Act, Sections 112.3187 – 112.31895, *Florida Statutes*, protects current or former employees, applicants for employment, and independent contractor employees from retaliatory acts associated with the disclosure of:

- 1) any violation or suspected violation of any federal, state, or local law, rule, or regulation committed by an employee or agent of an agency or independent contractor which creates and presents a substantial and specific danger to the public's health, safety, or welfare; or
- 2) any act or suspected act of gross mismanagement, malfeasance, misfeasance, gross waste of public funds, suspected or actual Medicaid fraud or abuse, or gross neglect of duty committed by an employee or agent of an agency or independent contractor.

The City of Jacksonville also provides for whistle-blower protection in Part 5, Chapter 602, *Ordinance Code*. The OIG, in addition to investigating whistle-blower allegations of fraud, waste, and abuse, is designated as an appropriate local official, with the responsibility of reviewing the allegations of persons seeking whistle-blower protection and granting or denying whistle-blower status.

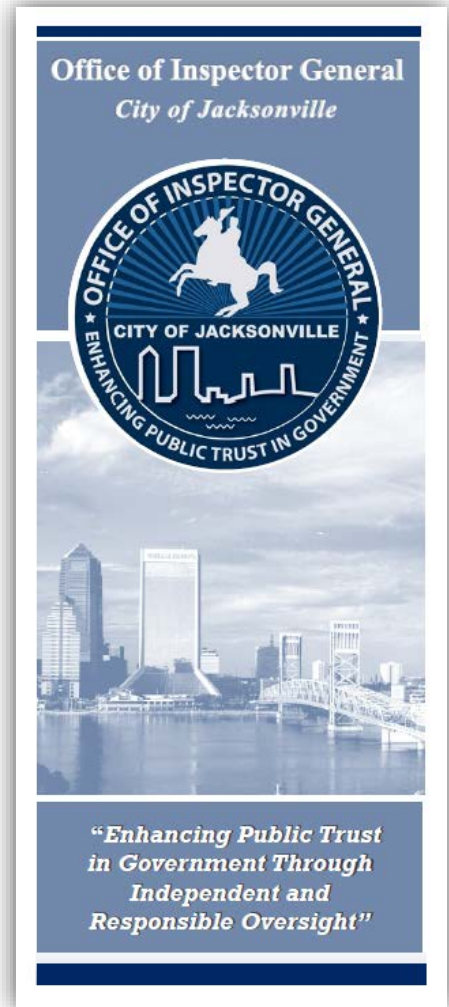
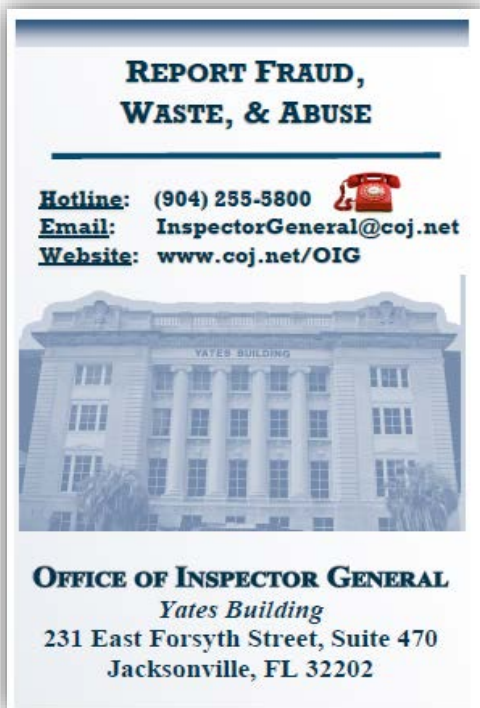
OUTREACH AND PREVENTION

The Office of Inspector General has energized the Outreach Program to increase awareness of its mission and promote honesty, accountability, and efficiency throughout the City of Jacksonville. Prior to IG Lascell taking charge in March 2022, outreach had not been conducted since July 2021.

The OIG has put a strong emphasis on outreach presentations and ensures attendees are aware of their role in deterring, detecting, and disclosing wrongdoing and mismanagement whether they are an employee, former employee, vendor/contractor, or member of the public. Updated brochures are also available.

The OIG has recently presented to:

- Independent Agencies and Authorities
- City of Jacksonville Departments and Offices
- Florida State Agencies and Departments
- Jacksonville Sheriff's Office, Sheriff's Watch
- Local colleges



The OIG will continue to focus on outreach to ensure all City of Jacksonville employees and Independent Agencies and Authorities, and the citizens of Jacksonville are familiar with our policies and programs.

CORRESPONDENCES AND COMPLAINTS

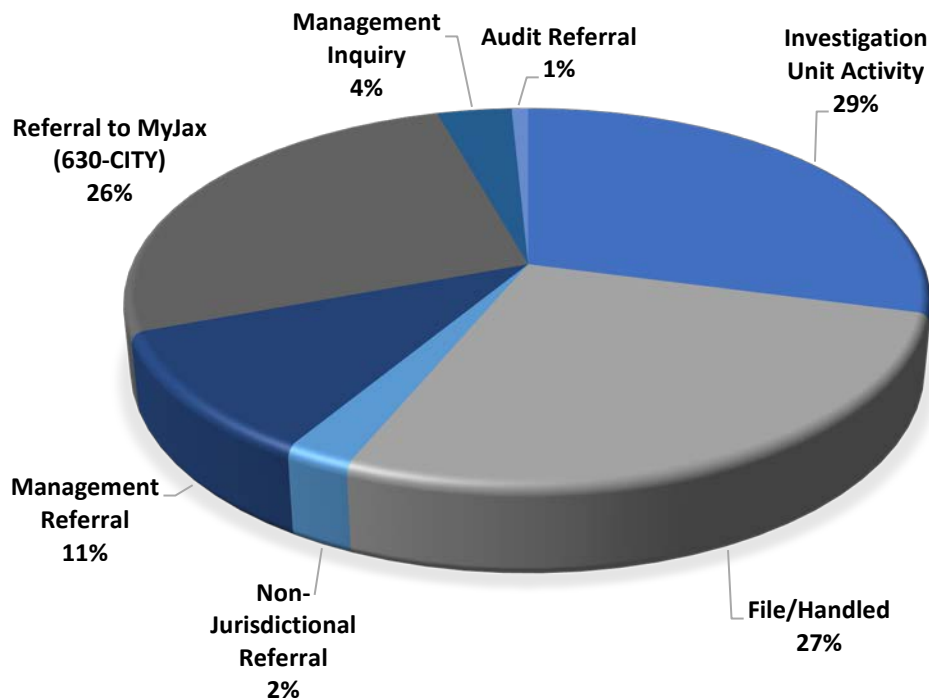
The term **complaint** refers to any accusation of specific violation of any law, rule, policy, or procedure against any Consolidated Government employee or a contractor/sub-contractor employee, made either verbally or in writing, by a citizen, employee, or anonymous source.

The term **correspondence** is used to describe the initial placement of a complaint into the OIG case management systems. A correspondence may be addressed and closed or elevated to become a full investigation.

During Fiscal Year 2022, the Office of Inspector General:

- closed a total of 287 total correspondences
 - 214 correspondences that were closed were from FY2022
- received a total of 217 complaints that were opened into correspondences
- reviewed and closed 73 correspondences that were still open from prior fiscal years:
 - 2017: 2
 - 2018: 6
 - 2019: 12
 - 2020: 37
 - 2021: 16
- received 50 additional emails and/or web submissions that were referred to MyJax
- received an additional 163 emails that were reviewed, assessed, and filed for intelligence

The 287 correspondences were closed via the following methods of disposition:



Management Inquiry: Complaints referred to management for handling but requiring a response to the OIG. Corrective action may result from the inquiry.

Investigation Unit Activity: Complaints assigned to the Investigations Unit for further review and/or investigation.

OIG Audit or Contract Oversight Referral: Complaints referred within OIG to either the Audit Unit or Contract Oversight Unit for further review and/or handling.

Outside Agency Referral: Complaints falling under OIG's jurisdiction but referred to local, state, or federal government entities for review and consideration (including those alleging criminal violations). These complaints may be returned to OIG for subsequent administrative action.

Non-Jurisdictional Referral: Complaints dealing with matters outside of the OIG's jurisdiction and referred to local, state, or federal government entities for review and handling.

File/Handled: Complaints reviewed by the Investigations Unit requiring minimal or no action, lacking substantive information, or not falling within any of the other categories.

EFFICIENCY UNDER NEW LEADERSHIP

In July 2022, an extensive review of the incoming complaints (via email or online submission) was conducted by the Director of Investigations (DOI). The DOI determined there was an opportunity to streamline the process

From July 2022 until September 30, 2022, 163 emails were received via the OIG inbox that, in the past, would have been opened into correspondences or investigations. Now, based on process improvement, they are reviewed and assessed by the DOI. A determination is made if the matter falls within the jurisdiction of the OIG prior to any intake procedures. Any matters outside the OIG's purview, are directed to the appropriate authority for disposition. An example of this would be a complaint received via email or OIG online reporting form that involve operational matters, such as trash issues. This type of complaint would no longer receive a correspondence number. Instead, the email/submission would either be sent to the appropriate entity (MyJax) or the complainant would be provided with the MyJax contact information. Similarly, complaints like this received via phone hotline are handled in the same manner. This has vastly decreased the administrative burden of processing extraneous complaints.

Efficiencies like this, promote efficiency within the Investigations Unit and permit more time to be allocated to relevant investigations and policy review. The complaints are still saved as an intelligence file for historical and statistical tracking, but no longer require the same amount of time as a viable complaint.

The DOI has placed an emphasis on reviewing information when a complaint is referred to a City Department or Independent Agency and Authority. In the past, the complaint would be sent as a Management Referral and the OIG would not know how the problem was addressed. Now, the OIG issues Management Inquiries and is notified about the resolution of the issue.

The OIG has begun reviewing all COJ employee resignations and arrests. The DOI determines if resignations require an investigative review. Likewise, with employee arrests, the DOI reviews the circumstances to determine if City operations may have been affected. The DOI has also implemented the review of COJ employees with possible undocumented Secondary Employment. The review is conducted to determine if the employee neglected to submit the appropriate secondary employee forms to management for prior approval. Any violation found is referred to their direct supervisor for appropriate handling via Management Inquiry. In FY2022, the Investigations Unit began conducting grant reviews. These reviews include legislation, City oversight, and other procedural activities throughout the grant process.

INVESTIGATIONS UNIT

The Investigations Unit conducts and coordinates investigations to detect, deter, prevent, and eliminate fraud, waste, and abuse within the Consolidated Government. OIG investigations are conducted to resolve allegations of violations of Florida Statutes, the Ordinance Code, and/or Consolidated Government policies, rules, and/or directives.

The Investigations Unit conducts investigations involving Consolidated Government officials and employees (excluding sworn personnel), as well as vendors, contractors, or consultants doing business with the Consolidated Government.

Investigations may be initiated because of information received from employees of the Consolidated Government; private citizens; local, state, or federal agencies; or through the OIG's or other agencies' hotlines.

The Investigations Unit refers all potential criminal violations to the appropriate local, state, and federal authorities and works closely with the Office of the State Attorney for the Fourth Judicial Circuit.

Investigations are conducted in accordance with the *Principles and Standards for Offices of Inspector General* (Green Book) as developed and approved by the Association of Inspectors General. These principles are important, as they guide the quality of investigations.

During Fiscal Year 2022, the Investigations Unit:

- issued four (4) Reports of Investigation
- issued five (5) Management Reviews (MRs have not been conducted since FY2019)
 - the OIG utilizes the term **Management Review** as a formal review of a specific program area to determine whether the program is operating within accepted or written procedures. These may be initiated in response to a complaint or expressed concern that does not name a specific subject, at the request of management as a tool for program improvement, or self-initiated by the OIG.
- issued forty-three (43) Management Inquiries
- issued forty-eight (48) Corrective Actions
- closed thirty (30) investigations; eleven (11) of which were from prior fiscal years:
 - 2018: 4
 - 2020: 4
 - 2021: 3
- closed seventy-four (74) complaints via Investigations Unit Activity

AUDIT UNIT

The Audit Unit supports the OIG mission by providing independent, objective assurance and consulting services with the purpose of adding value and improving the operations of COJ and its affiliated agencies, offices, and authorities. This is accomplished by utilizing a systematic, disciplined approach to address and improve risk management, control, and governance processes.

Fiscal Year 2022's Accomplishments

The Audit Unit issued reports on one planned audit, two special projects, and four follow-ups:

JEA Limited Scope Travel and Business Expense Audit

Purpose: In 2020 the IG assigned the Audit Unit this audit.

Findings: JEA had not complied with its procedures for employee travel, payment reimbursements, and procurement card usage.

Recommendations: JEA should update their policies and procedures to ensure compliance and establish administrative oversight over procurement card usage.

DAVID Compliance and Control Measures - Internal Control Attestation Audit

Purpose: The Florida Department of Highway Safety and Motor Vehicles (FLHSMV) requires the Property Appraiser obtain a compliance audit in exchange for access to the Driver and Vehicle Information Database (DAVID). The Audit Unit was asked to conduct the compliance audit.

Findings: The Audit Unit found timeliness issues with the approval of Quarterly Quality Control Reviews (QQRs) and removal of user access to DAVID.

Recommendations: The Property Appraiser should update their policies and procedures and implement internal controls to ensure timely completion of QQRs

2022 Sunshine Law Compliance Review

Purpose: The OIG is required per Jacksonville Municipal Code to biannually review whether the City Council is complying with Jacksonville's Sunshine Law.

Findings: The City Council complied with Jacksonville's Sunshine Law regarding meeting notices, meeting locations, maintenance of written meeting minutes, and annual Sunshine Law training.

Recommendations: No recommendations.

Follow-Up Review Report: Sunshine Law Compliance Audit

Purpose: This was a follow-up to the 2020 Sunshine Law Compliance Audit published June 2020.

Findings: The original audit found that City Council members were not consistently providing notices of absences, late arrivals, and early departures as required by City Council Rules. The follow-up revealed that City Council implemented procedures to ensure compliance with rules.

Recommendations: No further recommendations.

Follow-Up Report: DAVID Compliance and Control Measures Internal Control Attestation

Purpose: This was a follow-up to the Property Appraiser DAVID Compliance Audit published December 2021.

Findings: The original audit found that the Property Appraiser was neither timely approving QQCRs nor timely terminating user access. The follow-up revealed that the Property Appraiser revised its DAVID policies and timely completed their QQCRs.

Recommendations: No further recommendations.

Follow-Up Review Report: Kids Hope Alliance Faith-Based Program Audit

Purpose: This was a follow-up to the KHA Faith-Based Program Audit published September 2020.

Findings: The original audit found that KHA did not consistently provide proper program oversight or consistently obtain monthly reports; also, they had \$12,455 of encumbered funds remaining at the fiscal year’s end. The follow-up revealed that KHA updated their policies and procedures, added mandatory semi-annual training, and restructured their contract oversight.

Recommendations: No further recommendations.

Follow-Up Review Report: Kids Hope Alliance Stop the Violence Program Audit

Purpose: This was a follow-up to the KHA Stop the Violence Program Audit published October 2020.

Findings: The original audit found that KHA did not consistently obtain monthly reports from programs and KHA had approximately \$53,297 of encumbered funds leftover at the end of the fiscal year. The follow-up revealed that KHA consistently obtained monthly program reports and they had unencumbered the unused funds.

Recommendations: No further recommendations.

Fiscal Year 2023’s Priorities

The Audit Unit recently published its *Fiscal Year 2023 Annual Audit Plan*. The audit plan calls for three planned audits, one carryover audit, and one follow-up audit. Additionally, the plan leaves time for additional special projects as assigned by the IG. The anticipated audits are as follows:

Project	Summary
Planned	Audits
Multiple Entities - Federal COVID Funds	During the COVID-19 Pandemic the Federal Government distributed over \$500 million to the City of Jacksonville. Most of the funding came from the Coronavirus Aid, Relief, and Economic Security Act (CARES Act) and American Rescue Plan Act (ARPA). The CARES Act funds were distributed mid-fiscal year, therefore they did not go through the typical budgetary process.

<p>Office of Grants and Compliance - Public Service Grants Program</p>	<p>The Public Service Grants Program (PSGP) manages and distributes COJ allocated funds to qualifying local non-profits. The grant allocation for Fiscal Year 2023 is \$6 million, which is nearly double than that of last year. Due to the elimination of other direct grants, the application deadline was extended, and the number of applicants will likely increase. PSGP staff will be required to ensure the increased applicants and recipients comply with the PSGP rules and regulations.</p>
<p>Kids Hope Alliance - Early Learning Programs</p>	<p>Kids Hope Alliance (KHA) manages and distributes COJ allocated funds to local non-profits that serve Jacksonville youth. Early Learning Services (ELS) handles the area of early childhood learning, which includes young children’s literacy, school readiness, and preparing parents to help their children succeed at school. This fiscal year ELS is scheduled to receive over \$6 million. They are partnering with Episcopal Children’s Services, Inc. and Early Learning Coalition of Duval, Inc. among other potential partners.</p>
<p>Carryover Audits</p>	
<p>Duval County Property Appraiser Internal Control and Data Security Compliance Review Audit</p>	<p>FLHSMV requires the Property Appraiser obtain a compliance audit for their use of FLHSMV Residency Webservice. The audit was started in August 2022 and will be completed early in Fiscal Year 2023.</p>
<p>Follow-Up Audits</p>	
<p>Follow-Up Report: JEA Limited Scope Travel and Business Expense Audit</p>	<p>This audit was originally published February 2022. The audit discovered internal control deficiencies for travel authorization, reimbursements, and purchase card use. JEA agreed to a Corrective Action Plan in June 2022. The Follow-Up Audit is anticipated to occur in January 2023.</p>
<p>Special Projects</p>	
<p>Emergency Financial Assistance Program</p>	<p>The Audit Unit is assisting the Investigations Unit regarding fund distribution for Social Services' Emergency Financial Assistance Program.</p>
<p>Audit Policy and Procedures Manual and Charter Update</p>	<p>The Audit Unit will review and edit its Policy and Procedures Manual and Charter to better align with the <i>International Professional Practices Framework of Internal Auditing</i>. The review will also seek to improve the Audit Unit’s efficiency and effectiveness.</p>

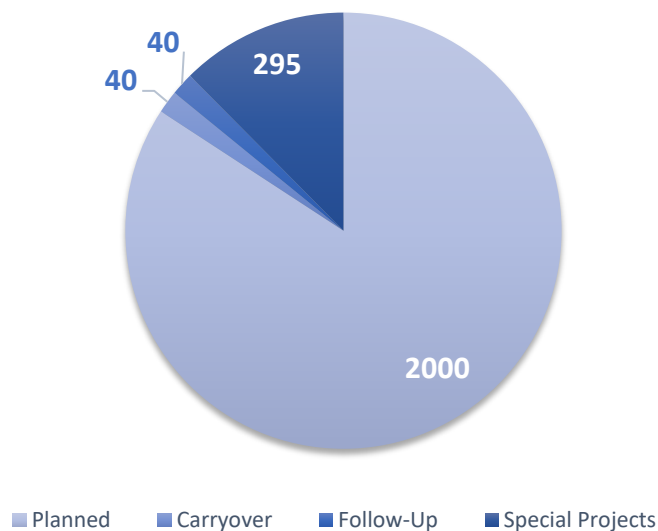
The Audit Planning Process

The Audit Unit follows the *International Professional Practices Framework of Internal Auditing*, published by the Institute of Internal Auditors. These standards require the Audit Unit develop a risk-based audit plan to determine the Unit's priorities for the upcoming fiscal year. This plan includes the following types of audits:

- **Planned Audits:** The Audit Unit selects potential audit areas and then conducts a documented risk assessment. The highest risk areas are selected to audit subject to available resources.
- **Carryover Audits:** The audits that were started during the previous fiscal year that will not be completed by the end of that year.
- **Follow-Up Audits:** Approximately six months after issuing an audit report, the Audit Unit follows up on the audited area to monitor if corrective action has occurred.
- **Special Projects:** Special Projects are unplanned audits and other activity that the IG requests.

Since the Audit Unit has limited staff resources, the workhours must be deployed appropriately, sufficiently, and effectively. Currently, the Audit Unit has one full-time auditor¹ and a Director of Audit. The annual available hours were calculated by taking the number of work hours per auditor minus COJ holidays, annual leave, trainings, and non-audit administrative time. For the purposes of this calculation, the Director's total hours were calculated separately as one third of available work hours after subtracting holidays, leave, and trainings. The total available hours this fiscal year, without an additional auditor, is 2,375 hours. Using the Audit Unit's training and experience, the available hours were then allocated to each category of project.

Hour Allocation



¹ The OIG will be seeking to add another full-time auditor to the staff in the upcoming fiscal year.

CONTRACT OVERSIGHT

The Contract Oversight Unit is responsible for reviewing procurement and contracting activities of COJ and its affiliated agencies, offices, and authorities. The goal of the Oversight Unit is to promote accountability, integrity, and efficiency throughout the procurement and contracting processes. The Oversight Unit utilizes the *Principles and Standards for Offices of the Inspectors General* to guide the quality of its work.

To accomplish its goal the Oversight Unit does the following:

- Monitors the General Government Awards Committee and Professional Services Evaluation Committee meetings
- Reviews meeting agendas and minutes
- Conducts independent research on areas or situations where the integrity of the procurement process may be at risk
- Utilizes a risk assessment process to determine the significance and probability of the risk

Contract Oversight for This Year

The Contract Oversight Unit position has been vacant for several months. In the upcoming fiscal year, the OIG is going fill the position and increase its utilization and effectiveness. To accomplish this, the OIG will competitively pursue a qualified candidate and actively seek training on new and emerging trends in procurement fraud. The OIG will also initiate a proactive risk-based approach to reviewing contracts which will have a high probability of impact. This new approach will provide necessary oversight to the procurement process and ensure integrity and effective utilization of limited resources.



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