

# Southwest Citizens Planning Advisory Committee

## March 11, 2019 Meeting Summary

Lane Wiley Senior Center, 6710 Wiley Road, Jacksonville FL

---

### Attendance

#### CPAC Members:

Chair – Hyde Grove Terrace – Shirley Lowry  
Vice Chair – Trinity Ministries – Bruce Tyson  
Budget Automotive Repair – Darrell Barrow  
Budget Automotive Repair – Linda Barrow  
Cedar Hills – Johnny Carter  
Charter Member - Don Ingram  
Hyde Grove Terrace - Peggy Meyers  
Murray Hill Historic Preservation - Len Burroughs  
Sweetwater Church of Christ – Dr. Willie Crosby

Watermill Masters HOA – Tom Martin

#### Visitors:

Karen Harris – Melissa Estates  
Laura Hipps – Hipps Group  
Lorraine Patin  
James Sturgis – Melissa Estates

#### Staff and Officials:

Executive Council Assist. to CM Jim Love CD 14– Kevin Kuzel  
DCPS School – Troy Pierce  
Jacksonville Fire and Rescue – Chief Jack Griggs  
Jacksonville Public Library – Lynne Baldwin  
Jacksonville Sheriff's Office – Lt. Jessie York  
Jacksonville Transportation Authority – Cheryl Riddick  
Jacksonville Transportation Authority – Jeremy Norsworthy  
Jacksonville Transportation Authority – Jeanette Berk  
Municipal Code Compliance Department – Bruce Chauncey  
Neighborhood Services Office– Michelle Godwin  
Planning and Development – Andy Hetzel  
Public Works – Roy Birbal

#### Excused:

Pierce Rump – Camalot  
The Walkers – Spring Village  
Fishweir Neighborhood Watch - Bernice Gremer  
Fishweir Neighborhood Watch – Michael Fisher  
Confederate Point Civic Assoc. – James Nolting  
Cedar Hill Estates – Jacquelyn Woods  
Blue Lake Estates - Annette Brown

- 1. Call to Order/Verify Quorum:** Chair Shirley Lowry called the meeting to order at 6:40 p.m. Michelle Godwin verified a quorum.
- 2. Approval of the Previous Meeting Summary:** Tom Martin moved that February's summary be approved. Don Ingram seconded the motion. CPAC approved unanimously.
- 3. Elected Officials' Reports:**
  - Kevin Kuzel, Executive Council Assistant to Council Member Jim Love, District 14, announced that the Task Force on Safety and Crime Reduction has made several appointments to the various subcommittees. Council Member Love has chosen to be a part of the mentoring subcommittee. Mr. Kuzel announced that Council Member Love has been appointed by Council President Aaron Bowman to be the head of the Short Term Rental Committee. Legislation has been proposed and filed at the state level in Tallahassee. Mr. Kuzel announced that a meeting was held today to discuss the Berkman Plaza II Building. Mr. Kuzel announced that a development group plans to convert the building into a resort hotel and amusement park.  
Council Member Jim Love may be contacted at 630-1380 or [jimlove@coj.net](mailto:jimlove@coj.net).
- 4. Presentations:**
  - Jeanette Berk of Gannett Fleming, Inc. presented on the JTA Transit Development Plan. Ms. Berk advised that JTA is making people aware of the Transit Development Plan by visiting various committees and speaking with the riders. The Transit Development Plan is required in order to obtain state funds. Ms. Berk stated that JTA develops a Transit Development Plan every year and develops major updates every five years. Ms. Berk announced that this is an effort to reach out to the public to determine their public transportation needs. The information gathered will be used to analyze and develop an operational short-term plan of one to three years and a long term plan of five to 10 years. JTA must provide a final plan to FDOT by September 1, 2019.  
Cheryl Riddick may be contacted at (904) 632-5522 or [criddick@jtafla.com](mailto:criddick@jtafla.com)
- 5. Staff Reports:**
  - Jacksonville Sheriff's Office (JSO)** – Lt. Jessie York provided information regarding the Sheriff's Watch

## Southwest Citizens Planning Advisory Committee

### March 11, 2019 Meeting Summary

Lane Wiley Senior Center, 6710 Wiley Road, Jacksonville FL

---

Program. Lt. York stated that Sheriff's Watch is a community engagement program, and is a great way to build a relationship with the officers that patrol Jacksonville neighborhoods. Lt. York advised Sheriff's Watch is also the best way for the residents and the officers to share information about what's going on in their neighborhoods, allowing them to address any issues or concerns they may have. You may find your neighborhood's Sheriff's Watch meeting date by visiting, <http://www.jaxsheriff.org/Your-Sheriff-s-Office/citizen-involvement/sheriff-s-watch.aspx>. Lt. York announced that in the last 30 days homicides have increased compared to last year from four to seven. Four shootings occurred on 103rd Street as a result of robberies; four people were shot, including a 16 year old girl. Robberies to individuals are up 4.8 percent; robberies to business are down 29 percent; residential burglaries are down 16 percent; burglaries to businesses are down 29 percent and auto thefts are down 7 percent. Lt. York advised that the program, Coffee and Conversations with a Cop is offered at various businesses. Visit the [www.JaxSheriff.org](http://www.JaxSheriff.org) website to find the various locations, dates and times. Lt. York also announced that interested citizens are welcome to take part in the Citizens Police Academy, a 12-week program for active citizens, providing an insider's look at policing. Lt. York also advised that residents are able to schedule a walk in their neighborhoods with Sheriff Williams and his team. To schedule one, please contact the community engagement officer at (904) 630-2160. Lt. York announced that JSO is hiring. There are positions open for corrections officers and civilians. Visit [www.JoinJSO.com](http://www.JoinJSO.com) to view available positions or call (904) 713-4870 to speak to a recruiter. Lt. York may be contacted at (904) 573-3165.

- **Jacksonville Fire and Rescue Department** – (JFRD) – Chief Jack Griggs announced that the new Fire Station 61 on Collins and Old Middleburg Road should be in service by the end of the year. He also announced that another station is being built at 5845 Aviation Ave., just south of Normandy Boulevard and 103<sup>rd</sup> Street. There is a rescue truck at almost every station per the Fire Chief's initiative. Chief Griggs recommended that when you change your clocks for daylight-savings time, that you also replace the batteries in your smoke detectors and test it. Chief Griggs informed CPAC members that if they don't have a smoke detector, citizens may request one by calling 630-City. Jack Griggs may be contacted at (904) 786 - 3786 [jgriggs@coj.net](mailto:jgriggs@coj.net)
- **Jacksonville Electric Authority** (JEA) – Renee Goode, Government Relations Coordinator, announced that customers have reported receiving calls from scammers who are asking for customers, updated contact information, or insisting that they purchase prepaid debt cards or their phone service will be disconnected. Ms. Goode informed CPAC members that they may update their contact information by going to [www.JEA.com](http://www.JEA.com). Ms. Goode asked that customers contact JEA by calling (904) 665-6000 to report any suspicious calls. If possible, please provide the number the call originated from. The number will be shut down within one hour. Ms. Goode announced that JEA Board Meetings are open to the public and scheduled for the fourth Tuesday of each month. The meetings are held at JEA's Downtown Headquarters, located at 21 W. Church Street, 19<sup>th</sup> Floor. JEA Board Members will make a decision regarding the move of the JEA headquarters in April. JEA has narrowed the choices for the new JEA headquarters to three locations; one is lot J of the TIAA Bank Field, the second is a vacant lot across from the new Duval County Courthouse and the third is on King Street across from the Skyway. Ms. Goode also announced that JEA has launched an educational campaign titled; "Invasion of the Fatbergs," which is intended to educate customers about things that should never go down a drain or flushed down the toilet, even if it says it's flushable. You can watch the videos by visiting [www.Fatberginvasion.com](http://www.Fatberginvasion.com). Renee Goode can be contacted at [goodrr@jea.com](mailto:goodrr@jea.com)
- **Jacksonville Public Libraries** (JPL) – Lynne Baldwin, Executive Assistant I, announced that the new library schedules have started for the regional branches. Ms. Baldwin also announced that free tax assistance is still available at the West Regional Library on Friday's from 10 a.m. to 2 p.m. and then will be available at the Webb Wesconnett Library beginning Friday, March 22, 2019 from 10 a.m. to 2 p.m. Ms. Baldwin announced that early voting has begun and will continue through March 17, 2019 from 10 a.m. to 6 p.m. at the following libraries; Argyle, Murray Hill and West Branch. A Veterans Service Officer will meet with veterans every second Tuesday at the Webb Wesconnett Library from 10 a.m. to 2 p.m.

## Southwest Citizens Planning Advisory Committee

### March 11, 2019 Meeting Summary

Lane Wiley Senior Center, 6710 Wiley Road, Jacksonville FL

---

as part of a partnership with the Military Affairs and Veterans Department. Ms. Baldwin also announced that DCPS Art Displays will be available to view beginning March 23, 2019 through April 24, 2019 at each library. Ms. Baldwin also advised that the City is working on a proposal to repaint or replace the various library signs that are in need of repair.

Lynne Baldwin may be contacted at (904) 338-4383 or [lbaldwin@coj.net](mailto:lbaldwin@coj.net).

- **Municipal Code Compliance Division (MCCD)** – Bruce Chauncey, Zone 4 Compliance Supervisor, announced that 1,557 inspections were completed in Zone 4 between February 11, 2019 and March 11, 2019. These included 242 junk vehicle inspections, 696 nuisance inspections, 19 nuisance board ups, 226 residential inspections, 38 inspections of unsafe structures, 206 zoning, and 10 commercial inspections. The Municipal Code Compliance Division completed 8,982 inspections throughout Jacksonville. Mr. Chauncey also announced that the Municipal Code Compliance Division is hiring. Bruce Chauncey may be contacted at (904) 255-7035 or [Brucec@coj.net](mailto:Brucec@coj.net)
- **Planning and Development (PDD)** – Andy Hetzel, City Planner III, presented the following report:
  - **AD-19-017 (companion) Administrative Deviation** – 2841 Doric Ave.: Request to reduce lot area from 9,900 sq. feet to 9,375 sq. feet
  - **AD-19-018 (companion) Waiver to Road Frontage** – 2841 Doric Ave.: Request to reduce road frontage requirement from 72 feet to 62.5 feet.
  - **2018-0608 PUD Rezoning** – South side of 103<sup>rd</sup> Street, west of Connie Jean Road: PUD rezoning seeks to permit school bus storage expansion.
  - **2019-0041 Conventional Rezoning** – 10354 Sandler Rd.: Request to rezone property from RR-Acre to RLD-60 zoning district.
  - **V-18-13 Zoning Variance** – 7228 Worthington Rd.: Request to increase lot coverage above 50% for accessory structure on property.
  - **2019-0069 Conventional Rezoning** – 4040 Ricker Rd.: Request to rezone property from PUD to RMD-D zoning district.
  - **2019-0078 Conventional Rezoning** – 1306 Lakeshore Blvd.: Request to rezone property from PUD to RMD-A zoning district.
  - **2019-0079 Conventional Rezoning** – 9681 Noroad: Request to rezone property from RR-Acre to RLD-50 zoning district.
  - **2019-0081 Conventional Rezoning** – 8835 Hipps Rd.: Request to rezone property from RLD-60 to RLD-50 zoning district.
  - **E-19-08 Zoning Exception** – 1660 Lane Ave. S.: Request permit for a daycare for up to 60 children.
  - **AD-19-010 Administrative Deviation** – 5120 Salonika Ln.: Request to increase fence height from 4 feet to 6 feet in required front yard.

Andy Hetzel may be contacted at (904) 255-7821 [ahetzel@coj.net](mailto:ahetzel@coj.net)

- **Public Works** – Roy Birbal, Chief of Public Buildings, had no report, but was available to take questions on behalf of Public Works. Tom Martin stated that a concrete island located near the Argyle Forest Boulevard entrance of the New WaWa Fuel Station near Old Middleburg Road S., is confusing people because it looks as though the island is in the middle of the right turn lane. People are running over it or swerving to miss it. Mr. Martin is afraid the island's location will cause an accident.

Roy Birbal may be contacted at (904) 255-4330 or [Rbirbal@coj.net](mailto:Rbirbal@coj.net)

- **Duval County Public Schools (DCPS)** – Tracy Pierce, Chief of Marketing and Public Relations, introduced himself, and announced he and Jim Culbert will be visiting all of the CPACs on a rotating schedule. They will be updating CPAC members on what is happening in the school district. Mr. Pierce announced Duval County Public Schools will be hosting several community meetings throughout the City to facilitate discussion about the aging schools in Duval County. Consultant group Cooperative Strategies has completed a study of each of Duval County's school buildings, and have developed a Facility Condition Index (FCI), which indicates the condition of the schools throughout the County. Mr. Pierce said most of Duval County Public Schools are on the low end of the index, meaning major repairs and updates are needed. Mr. Pierce advised, over \$1 billion worth of projects have been identified. Several community meetings will be held to go through a school by school analysis of what's being

## **Southwest Citizens Planning Advisory Committee**

### **March 11, 2019 Meeting Summary**

Lane Wiley Senior Center, 6710 Wiley Road, Jacksonville FL

---

recommended. The meeting for Planning District 4 will be held at Edward H. White High School March 21, 2019 at 6 p.m.

Tracy Pierce may be contacted at (904) 390-2996 or [piercet@duvalschools.org](mailto:piercet@duvalschools.org)

#### **6. Subcommittee/Liaison Reports:**

- **Cecil Area** – Bruce Tyson reported that a bus tour of Cecil Field is scheduled for May 9, 2019. The costs for tickets are \$ 20 and the tour will begin at 8:00 a.m. The registration deadline is May 6, 2019. Mr. Tyson announced that on the east side of the runway, a 1.5 million sq. ft. distribution center is being completed. Possible tenants will be a Lowes Distribution Center.
- **Transportation** – Tom Martin reported for February 6 , 2019 North Florida TPO meeting:
  - North Florida TPO approved the Citizens Advisory Committee Membership (CAC) request for a member representing Duval County at Large, and an Amelia Island representative.
  - North Florida TPO approved the FDOT request to amend the FY 2018/19 through FY 2022/23 Transportation Improvement Program (TIP) by adding operational funding for the U2C Program, the Bay Street Innovation Corridor, and for JTA grants and miscellaneous.
  - North Florida TPO approved the JTA request to amend the FY 2017/18 through FY 2021/22 Transportation Improvement Program (TIP). This amendment is for a LowNo Grant. This grant is for vehicles with no or low tail pipe emissions. This grant is for the Hurricane Resilience Grant Award.
  - North Florida TPO received a list of study requests for inclusion in the FY 2019/20 Unified Planning Work Program (UPWP). Some additional studies may be included later, but the list will be trimmed. The approval of the FY 2019/20 UPWP is scheduled for the May meeting.
  - North Florida TPO received an update of JTA's Transit Development Plan from Suraya Temple and Jeanette Berk of the consulting firm Gannett Fleming, Inc.The next North Florida TPO CAC meeting will be held Wednesday, April 3, 2019 at 2 p.m.

- **Neighborhood Coordinator's Report** – Neighborhood Coordinator Michelle Godwin announced that CPAC members need to notify Ms. Godwin when they are not able to make meetings. Three unexcused absences is automatic removal from CPAC. Ms. Godwin welcomed Dr. Willie Crosby Jr. of Sweetwater Church of Christ as a new member to the Southwest CPAC. Ms. Godwin advised that if you would like to become a CPAC member but are not part of a home owners association or neighborhood association, that City of Jacksonville City Council Members are able to appoint CPAC representatives for their district. You may reach out to your District Council member, and inform them that you are interested in representing your District on the Southwest CPAC. Michelle Godwin may be contacted at (904) 255-8236 or [michellegw@coj.net](mailto:michellegw@coj.net).

- 7. **Chair's Report** – CPAC Chair, Shirley Lowry announced she and the other five CPAC chairs were invited to speak during Class 4 of the CommUniverCity Training. Ms. Lowry encouraged anyone who hasn't attended the CommUniverCity Training to do so next year.

#### **8. Unfinished Business - None**

- 9. **New Business** – CPAC Chair, Shirley Lowry announced that the Southwest CPAC will be starting a Land Use and Zoning (LUZ) Subcommittee. Dr. Willie Crosby Jr. has volunteered to be the chair of the new LUZ subcommittee and is looking for volunteers to join.

- Mr. Martin announced that FDOT will host a public meeting regarding the Hart Talleyrand Expressway project. The meeting will be held Thursday, March 14, 2019 from 4 p.m. to 6 p.m. at the FDOT Urban Office Training Center, 2198 Edison Ave.

#### **10. Public Comments/Concerns/Announcements-**

- 11. **Adjourn:** Chair Shirley Lowry adjourned the meeting at 7:45 p.m.

---

**Next CPAC Meeting: April 8, 2019** 6:30 p.m. Lane Wiley Senior Center 6710 Wiley Rd., Jacksonville, FL 32210.

**Summary prepared by:** Michelle Godwin, Neighborhood Coordinator, 255-8236 or [michellegw@coj.net](mailto:michellegw@coj.net).

A copy of the audio recording of this Southwest CPAC meeting is available through a Public Information Request by calling 630-CITY. Details about Public Records can be found on the City's Website: [Public Records](#).