

Northwest Citizens Planning Advisory Committee

May 11, 2023, Meeting Summary

Lincoln Villa Senior Center, 7866 New Kings Rd., 6 p.m.

Zoom Meeting ID: 847 3681 7022 Passcode: 336356

Meeting Attendance

CPAC Members – Rhonda Boyd, Chair, Timber Oaks Homeowners Association; Victor Coleman, Vice-Chair, Central Fairfax Community Association; Elaine Billups, Better Living Community Association; Leroy Kelly, Carver International; Kim Stephens-Perry, NJTRMNA; Vanessa Cullins-Hopkins, PEBO Enterprise Corp; Jaqueline Harrington, Grand Park; Lana Suggs, Carver International; Shirley Thomas, North Riverside CDC; Henry Scott, North Riverside CDC; Waynetta McGraw, Jacksonville Ranch Club II; Thelma Rounsville, Timber Oaks HOA; Doretha Tompkins, Riverview.

Visitors – Jacquelyn Harris, Duval Legacy Leaders; Joshua Roth; Jacqueline Stripling, Robinson’s Addition; Sallie Barnes, Robinson’s Addition, Ginny Winters; Debra Cotton, Jeanette Mitchell, Central Fairfax Community Assoc.; Rose Thornton,

Elected Official and City Staff – Scott Adams, JPL; Asst. Chief Jonathan Barrier, Jacksonville Sheriff’s Office; Capt. Damian Bell, Jacksonville Fire and Rescue Department; Charles Benson, Municipal Code Compliance Division; Kaysie Cox and Jackie Williams, Planning and Development Department; Lee Durban, Public Works; Michelle Godwin-Ware, Neighborhood Services Office.

Call to Order/Pledge of Allegiance/Verify Quorum: Chair Rhonda Boyd called the meeting to order at 6:04 p.m. Michelle Godwin-Ware confirmed a quorum was present.

Approval of the Previous Meeting Summary: The April 13, 2023, NW CPAC meeting summary was approved by CPAC members.

Presenter: Dawn Gilman, CEO of Changing Homelessness, provided CPAC members with a brief overview of the findings of the Annual Point in Time (PIT) Count conducted in January 2023. The report can be viewed on the Changing Homelessness website [Changing Homelessness Annual Point In Time Count 2023](#) . A second PIT count will be conducted in Duval County Tuesday, June 20, 2023. The PIT is a one-day snapshot of those experiencing homelessness on a given night or day, providing a relative snapshot of a dynamic condition.

Chairs Report: Chair Boyd announced that the CPAC chairs’ meeting with the mayor’s staff is Friday, May 12, 2023, at 8:30 a.m. via Zoom. Chair Boyd asked CPAC members to send their concerns to Ms. Godwin-Ware or to see her after the meeting. They will be presented to the administration.

Elected Officials: None

Staff Reports

Jacksonville Sheriff’s Office (JSO): Asst. Chief Jonathan Barrier reminded CPAC members that they may look up the crime statistics for their neighborhoods by visiting the Jacksonville Sheriff’s Office website <https://www.jaxsheriff.org/> and selecting “Crime Map”. Asst. Chief Barrier reported that:

- Violent crime in Zone 5 is down nearly half a percent. Property Crime is down 9 %.
- In the last 30 days, Zone 5 officers have responded to 9,801 calls.
- 1,264 uniform traffic citations were issued.
- Sheriff T.K. Walters is hosting a town hall meeting at the Prime Osborne Convention Center on July 19, 2023, from 6 p.m. to 9 p.m. to roll out the new JSO zone alignment maps to familiarize everyone with the new zone breakdowns.
- Weekly traffic deployments are conducted at Commonwealth Avenue and McDuff Avenue to ticket the semi-trucks illegally driving through the area. They are working with the Florida Department of Transportation regarding the issue.

- The abatement program has been very effective. JSO continues to work with city council members from Districts 8, 9, and 10, COJ and JEA, to investigate illegal tire dumping of tires, blight issues, and the removal of abandoned homes.

Assistant Chief Jonathan Barrier can be reached at (904) 384-8028.

Jacksonville Fire and Rescue (JFRD): Damian Bell, Fire Captain Prevention 40, provided carbon monoxide detectors and Deterra packs for disposing of prescription medication. Captain Bell reported that:

- Hurricane season begins on June 1, 2023. If you haven't already done so, download the JaxReady App, which is brought to you by the Emergency Preparedness Division and Information Technologies Division of the City of Jacksonville. The application provides news feeds for emergency preparedness, weather updates, threat levels, evacuation information, and much more. Please visit <https://www.jaxready.com/> for details.
- Citizens needing special medical assistance must pre-register for evacuation assistance in advance. Any person that meets the criteria and plans to use a Special Medical Needs Shelter during an evacuation should register online by filling out a Special Medical Needs Registration form by visiting the JaxReady website <https://www.jaxready.com/Preparedness/Special-Medical-Needs-Registration.aspx> or by contacting the Emergency Preparedness Office by phone at (904) 255-3172.

Fire Captain Damian Bell can be reached at (904) 255-3298 or DamianB@coj.net.

Municipal Code Compliance (MCCD): Charles Benson reported that:

- A total of 1,824 inspections were completed in Zone 5 during the month of April.
- A total of 130 illegal litter signs/blight signs have been removed from Zone 5. Informational brochures about illegal signs were available at the meeting. Mr. Benson advised that when the violator who has placed the signs at the intersections and median is found, citations ranging from \$50 to \$300 are issued. The proceeds from the citations go back into the MCC division and JTA. Anyone can remove and dispose of litter signs in the right of way and medians. The MCCD is gauging interest in citizens to volunteer to assist with sign enforcement.
- Jacksonville Assistance and Relief Program (JAR) applications are still available. The JAR program assists with required abatement services at no cost to qualifying citizens. The program only prevents liens from being placed on the property after the abatement occurs. For more information, please visit the Municipal Code Compliance Department's JAR Program website, [Jacksonville Assistance and Relief Program](#).
- A proactive project was completed in the Rolling Hills neighborhood in April, which resulted in 43 cases and violations.
- It is required to provide a name and address when reporting an issue using the MyJax app or (904) 630-CITY (2489). Additional information that is helpful to the MCC officers is a contact number, email, a description of the violation, and where and when it is observable.
- Citizens may contact MCC if an issue has been closed and they feel it was a mistake. The primary point of contact is the officer assigned to the case. Residents may also email Code Enforcement at CodeEnforcement@coj.net.

Charles Benson can be reached at (904) 255-7299 or CBenson@coj.net.

Jacksonville Public Library (JPL): Scott Adams reported that:

- The free summer lunch program for kids and teens up to 18 years old begins June 5, 2023, and ends August 4, 2023. Lunch starting times are staggered. Please visit the JPL website at www.jpl.com For the list of participating libraries.
- CareerSource's resume and online job search assistance will be offered at the Charles Webb Wesconnett Regional Library on Friday, May 19, and Friday, May 26, 2023, from 10 a.m. to 4 p.m. No appointment is required.
- Orientation for the James Weldon Johnson (JWJ) Young Writers Festival will be held at the Brentwood Library from 11 a.m. to 12 p.m. on Saturday, June 3, 2023. The JWJ Young Writer Festival is scheduled for Wednesday, June 14, 2023, through Saturday, June 17, 2023.
- The Lit Chat interview for June will feature author, Susan Orlean. The discussion will take place on Friday, June 2, 2023, at 6:30 p.m. in person at the Main Library in the Hick Auditorium, Virtual Room 2. Please visit the Jacksonville Public Library website at www.jpl.com to register for the event.

Scott Adams can be reached at (904) 255-6407 or Sadams@coj.net.

Jacksonville Electric Authority (JEA): Jenell Milton, Government Relations Coordinator, reported that JEA would host a public forum at the WJCT Studios on May 25, 2023. The event will include a panel presentation with JEA's managing director and CEO, Jay Stowe, and several community leaders to discuss the planning process of JEA's comprehensive plan known as the Electric Integrated Resource Plan (IRP). There will be questions and answers at the end of the presentation. To register, please email Ms. Milton at miltjl@jea.com. On September 14, 2023, a JEA leadership team member will present its future energy goals to the Northwest CPAC.

Jenell Milton can be reached at (904) 665-5102 or Miltjl@jea.com.

Public Works: Lee Durban, Traffic Studies Associate Engineer, announced that an educational campaign to teach the proper recycling method would start soon. City staff will visit different neighborhoods to discuss ways to improve residential recycling. Mr. Durban reported that:

- There are 91 active projects taking place in the Northwest planning district.
- The McCoy Creek restoration project has begun. The project will be completed in several phases. The estimated completion for the main channel improvements is scheduled for the end of 2024.
- Moncrief Road Beautification project will include vehicular and pedestrian signal upgrades, new sidewalks, curbs, and gutters.
- Several Fire Station renovation projects are currently active.

Lee Durban can be reached at (904) 255-7347 or LDurban@coj.net.

Neighborhood Coordinator: Michelle Godwin-Ware announced that applications for the 2023 Neighborhood Awards competition are available. The award program is meant to recognize organizations and neighborhood groups that have improved the quality of life in their neighborhoods and communities.

Michelle Godwin-Ware can be reached at 904-255-8236 or Michellelgw@coj.net.

Unfinished Business: None.

New Business:

- Velma Rounsville announced that her term as the Northwest CPAC's Taxation, Revenue, and Utilization of Expenditures (T.R.U.E) Commission representative is expiring. Chair Boyd asked if other members were interested in representing the Northwest CPAC on the T.R.U.E. Commission. No other members stepped forward. Chair Boyd selected Ms. Rounsville to continue representing the Northwest CPAC on the T.R.U.E. Commission.

Subcommittee and Liaison Reports:

Land Use and Zoning Subcommittee- Subcommittee Chair Leroy Kelly reported that the LUZ Subcommittee reviewed six applications. Recommendations were made for four of the six applications.

- **E-23-26 / 2023-4872 – Conventional Rezoning – 5635 Atlee Ave, RE# 060177-0000:** The application seeks to allow a residential home with seven to 14 beds in RMD-B. The NW CPAC LUZ Subcommittee would like to request additional information about the type of residence being designed. The CPAC unanimously passed the motion to request additional information.
- **E-23-27 - Exception – 5546 Paris Ave., RE# 086288-0000:** The application seeks to put a single-family home in CRO. The CPAC unanimously passed the motion to approve E-23-27.
- **2023-0261 – Conventional Rezoning – 2795 Park St., RE# 077790-0000:** The application seeks to rezone the property from RMD-B to CRO. The CPAC unanimously passed the motion to approve Ordinance 2023-0261.
- **2023-0263 - Conventional Rezoning – 3255 Plymouth St., RE# 061416-0000:** The application seeks to rezone the property from RLD-60 to RMD-D. The CPAC unanimously passed the motion to approve Ordinance 2023-0263.

Kaysie Cox, City Planner II, can be reached at (904) 255-7823 or kaysieC@coj.net.

Jacquelyn Williams, City Planner I, can be reached at (904) 255-7832 or JacquelynW@coj.net.

TRUE Commission – No report.

Transportation: No Report.

Public Comments: None.

Adjourn: The meeting was adjourned at 7:31 p.m.

The next CPAC Meeting: Thursday, **June 8, 2023**, at 6 p.m. Lincoln Villa Senior Center, 7866 New Kings Rd. **Zoom:** Meeting ID: 864 3543 1494 Passcode: 630145

The next Land Use and Zoning Meeting: Thursday, **June 8, 2023**, at 5 p.m. Lincoln Villa Senior Center, 7866 New Kings Rd. **Zoom:** Meeting ID: 864 3543 1494 Passcode: 630145

Summary prepared by Michelle Godwin-Ware, Neighborhood Coordinator, 255-8236 or MichelleGW@coj.net. A copy of the audio recording of this Northwest CPAC meeting is available through a Public Information Request by calling 630-CITY. Details about Public Records can be found on the City's Website: [Public Records](#).

Under the Americans with Disabilities Act, accommodations for persons with disabilities are available upon request. Please allow 1-2 business days for notification to process; last-minute requests will be accepted but may not be possible to fulfill. Please contact Disabled Services Division at 904-255-5466, TTY-904-255-5476, or email your request to ADAAccommodationRequest@coj.net.