

City of Jacksonville
City Hall - St. James Building, 1st Floor (Lynwood Roberts Room)
117 West Duval Street - Jacksonville, Florida 32202



Jacksonville Historic Preservation Commission Meeting

Wednesday, December 13, 2023 at 3:00 PM

Members:

Jack C. Demetree, III, Chairman
Andres Lopera, Vice-Chairman
Ethan Gregory, Secretary
Julia Epstein
Olivia Frick (*Absent - Excused*)
Maximilian Globber (*Absent – Unexcused*)
Michael Montoya

RESULTS AGENDA

RULE 4.505 DISRUPTION OF MEETING No member of the audience shall applaud nor make any noise or remarks that are audible to the Committee that would indicate approval or disapproval of anything being discussed. Any disregard of this rule may result in removal by the Security.

REQUEST TO SPEAK: 1. Fill out a speaker card.
2. Sign in if you are going to speak.
3. Read the rules on the back of the card.
4. Place card in tray labeled "Speaker Cards".

BREAKS: Will be taken at 5 PM, 7 PM and every two hours thereafter until the close of the meeting.

NOTE: The next regular meeting will be held Wednesday, January 24, 2024.

COMMENTS FROM THE PUBLIC. Comments from the public shall be limited to no more than three minutes per person and no person shall be allowed to give or transfer his/her time to speak to another person.

ADDRESSING THE BOARD/COMMITTEE. At public hearings required by law or fixed by the Board/Committee, the presiding officer shall extend the floor to proponents and opponents of the subject matter of the public hearing, and those filing written requests or speakers cards shall be heard prior to other persons who appear at the hearing. Each person addressing the Board/Committee shall proceed to the place assigned for speaking, give his/her name in an audible tone of voice for the records, (if the person has not filled out a speaker's request card and returned it to the Board/Committee staff before addressing the Board/Committee, the person shall also give his/her address in an audible tone of voice for the records), and limit his/her comments to three (3) minutes, unless further time is granted by the Board/Committee. All remarks shall be addressed to the Board/Committee as a body and not to any member thereof. No person other than a Board/Committee Member or the person having the floor shall be permitted to enter into any discussion, either directly or through a member of the Board/Committee, without the permission of the presiding officer. All questions to the Board/Committee shall be directed through the presiding officer.

Speakers may appeal the decision of the Commission on an item they addressed. Appeals may be made to the City Council within twenty-one (21) days of the date of the Final Order in the matter. To appeal, file a Notice of Appeal with the Legislative Services under §307.203, Ord. Code. Failure to file a Notice with the Legislative Services Division within the time prescribed waives the right to appeal the Order.

A. Call to Order/Verification of Quorum

1. Submittal of Speaker's Cards
2. Breaks at 5 PM, 7 PM and every two hours thereafter until the close of the meeting
3. Approval of Minutes from November 15, 2023

B. Deferred Items

1. **COA-22-27451** (2768 Riverside Avenue)
2. **COA-23-28339** (3664 Richmond Street)
3. **COA-23-29186** (2799 Selma Street)
4. **LS-23-01** (538 Ellis Road South)

C. Consent Agenda

1. **COA-23-29757**

District: Riverside/Avondale - 2257 Riverside Avenue
Applicant: Allen L. Poucher, 2257 Riverside Avenue Investors, LLLP
Owner: Allen L. Poucher, 2257 Riverside Avenue Investors, LLLP
Request: Alterations
Staff Recommendation: **Approve with Conditions**
JHPC Recommendation: **Approved with Conditions**

2. **COA-23-29813**

District: Riverside/Avondale - 3873 Jean Street
Applicant: Kimberly James, Timeless Designs Duval, LLC
Owner: Kimberly James, Timeless Designs Duval, LLC
Request: Alterations
Staff Recommendation: **Approve with Conditions**
JHPC Recommendation: **Approved with Conditions**

3. **COA-23-29935**

District: Riverside/Avondale - 1818 Montgomery Place
Applicant: Adam Brannan, Brannan Builders, Inc.
Owner: Julie Tostrud
Request: New Construction - Addition
Staff Recommendation: **Approve with Conditions**
JHPC Recommendation: **Approved with Conditions**

D. Previously Deferred Items to be Heard

E. Condemned Properties

F. Historic Designations

G. Certificates of Appropriateness

H. Certificate of Appropriateness / Work Initiated or Completed Without a COA

I. Appeal of Administratively Approved COA's

J. Minor Modifications to Previously Approved COA's

K. Public Comments

1. Renea Ramos – COA-23-29466
 - a. Discussion regarding the painting of vinyl windows

L. New Business

1. Building Renaming - 6360 Commerce Street
 - JHPC Recommendation: **Approved (5-0)**
2. Demolition Delay - 411-415 North Duval Street
 - Staff Recommendation: **Defer – No Report**
3. Fencing and Wall Guidelines
 - JHPC Recommendation: **Approved (5-0)**
4. JHPC initiated the local landmarking process for 6360 Commerce Street and 0 Arlington Road

M. Information

1. 2024 Historic Preservation Resource Packet
2. Pending Legislation
3. Public Works Improvement Projects

N. Old Business

O. Design Issues

P. Addendum

Q. Adjournment