



SUMMARY TO THE REGULAR ADVISORY COMMITTEE MEETING

Tuesday, September 12, 2023

9:01 A.M. – 9:13 A.M.

City of Jacksonville Police and Fire Pension Fund
1 West Adams Street Suite 100, Jacksonville, FL 32202

The next Advisory Committee meeting will be held Tuesday, October 10, 2023 at 9:00 A.M.

Advisory Committee Members

James Holderfield, Chair
Asst. Chief Richard Reichard, Vice Chair
Thomas Lumpkin
Cpt. Jean Paravisini
Sgt. Michael Pelletier
Chief Michael Shell
Cpt. Christopher Stover

Fund Staff

Timothy H. Johnson, Executive Director – Plan Administrator
Steve Lundy, Deputy Director
Chuck Hayes, Pension Benefits Manager

Guests

*Lawsikia Hodges, Office of General Counsel
*Bob Sugarman, Fund Counsel

*Asterisk denotes virtual meeting attendance via the ZOOM application.

Notice

Meeting Agendas and Summaries are available on our website at jaxpfpf.coj.net. For additional meeting documents, please contact Steve Lundy, Custodian of Public Records for the City of Jacksonville Police and Fire Pension Fund at 904-255-7373 or SLundy@coj.net to file a public records request.

Pursuant to the American with Disabilities Act, accommodations for persons with disabilities are available upon request. Please allow 1-2 business days notification to process; last minute requests will be accepted, but may not be possible to fulfill. Please contact Disabled Services Division at: V(904) 630-4940, TTY-(904) 630-4933. If any person decides to appeal any decision made with respect to any matter considered at this public meeting such person will need a record of proceedings, and for such purpose such person may need to ensure that a verbatim record of the proceedings is made at their own expense and that such record includes the testimony and evidence on which the appeal is based. The public meeting may be continued to a date, time, and place to be specified on the record at the meeting. Additional items may be added / changed prior to meeting.

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Agenda

I. Moment of Silence

Wendell Black, Retired Fire District Chief
 William H. Burns, Retired Division Chief
 Charles Fowler, Retired Police Officer
 Wyllie B. Hodges, Retired Undersheriff
 Gary Looney, Retired Police Lieutenant, Former Trustee
 Lelius M. Waddell, Retired Police Sergeant
 Joseph F. Wiggins, Retired Police Officer

II. Public Speaking

None.

III. Consent Agenda – Action Items: a-f; Items g-k to be received as information.

Thomas Lumpkin moved to approve the Consent Agenda, seconded by Christopher Stover. The vote passed unanimously.

a. Meeting Summaries to be Approved

1. Summary to the Regular Advisory Committee Meeting of Tuesday, August 8, 2023

b. Application for Membership Under 121.102(e)(1)(A):

Full Name	RANK/Job Description	Approval
CLAYDON, PAUL D	POLICE OFFICER	TRUSTEE RULE 13.3

c. Application for Vested Retirement

Full Name	RANK/Job Description	Monthly Pension Base	Vesting Date	Benefit Commencement Date
HALL, RASHARD D	FIREFIGHTER ENGINEER 40	\$1,377.45	01/23/2023	02/06/2035
ROE, AARON J	POLICE OFFICER	\$3,184.95	07/18/2022	01/04/2025

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d. Application for Survivor Benefits

Survivor Name	Original Retiree Name	Spouse Effective Date	Monthly Gross Pension
BURNS, MARY BETH	BURNS, WILLIAM H	08/01/2023	\$8,260.12
WADDELL, SANDRA M	WADDELL, LELIUS M	08/11/2023	\$1,873.37
WALTHOUR, GWENDOLYN L	WALTHOUR SR, ROBERT L	08/12/2023	\$6,335.31
WIGGINS, IRIS C	WIGGINS, JOSEPH F	08/13/2023	\$4,624.83

e. Application for DROP

POLICE:

Full Name	RANK/Job Description
BANKS JR, WALLY A	POLICE OFFICER
BROWN, KENNETH S	POLICE OFFICER
BURNS, SHAWN V	POLICE OFFICER
COLE, RANDON B	POLICE SERGEANT
DEVEVO, JACOB G	POLICE LIEUTENANT
HAINES, KEVIN L	POLICE OFFICER
HENDLEY, RICHARD G	POLICE SERGEANT
JOHNSON, RYAN L	POLICE OFFICER
KING, CHRISTOPHER M	ASSISTANT CHIEF
MATZEN, JOHN T	POLICE OFFICER
MUNGER, KEVIN D	POLICE SERGEANT
NOBLES, JOHN C	POLICE SERGEANT
POTTER, CHRISTOPHER J	POLICE LIEUTENANT
ROBINSON, AARON D	POLICE OFFICER
SHAW, BEN C	POLICE SERGEANT
SHAW, ADAM C	POLICE OFFICER
SMITH JR, DAVID D	POLICE LIEUTENANT
STEVENSON, WESLEY A	POLICE OFFICER
TIEDEMAN, JOHN H	POLICE OFFICER
TRANQUILLE, WANDA L	POLICE OFFICER
VALERIO, ERNESTO	POLICE OFFICER
ZEHLER, KEVIN M	POLICE OFFICER

FIRE:

Full Name	RANK/Job Description
ARMS, DANIEL A	FIRE CAPTAIN SUPPRESSION 56
AVERA, MATTHEW W	FIRE LIEUTENANT SUPPRESSION 40
BAKER, SCOTT E	FIREFIGHTER ENGINEER 56
BURKHALTER, ASHLEY D	FIRE BATTALION CHIEF SUPPRESSION 56
COURTIS, ERIC T	FIRE BATTALION CHIEF SUPPRESSION 56
DELOACH II, DAVID R	FIREFIGHTER ENGINEER 56

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DOBSON, ALTON W	FIREFIGHTER ENGINEER 56
DYAL, JAMES A	FIRE LIEUTENANT RESCUE 56
ELLIS, ROBERT L	FIRE LIEUTENANT PREVENTION 40
GOUIN, TERRI E	FIRE CAPTAIN RESCUE 56
HALE, JASON D	FIRE CAPTAIN SUPPRESSION 56
HARE, RYAN A	FIREFIGHTER ENGINEER 40
JACQUES, KEVIN B	FIREFIGHTER 56
LUNDY, RICHARD R	FIRE BATTALION CHIEF SUPPRESSION 56
MARX, JAMES B	JFRD CAD & EMERGENCY SYSTEMS TECHNOLOGY MANAGER
MCCOY, WILLIAM R	FIRE CAPTAIN RESCUE 56
MCKEOWN, CHRISTOPHER J	FIRE CAPTAIN RESCUE 56
MILLER, WILLIAM M	FIRE CAPTAIN SUPPRESSION 56
PARRAMORE, MATTHEW A	FIREFIGHTER ENGINEER 56
REDDISH, ERIC M	FIREFIGHTER ENGINEER 56
ROBERTS, MARK C	FIRE CAPTAIN SUPPRESSION 56
SILCOX, CRAIG L	FIRE LIEUTENANT RESCUE 56
SNYDER, JAMES H	FIRE BATTALION CHIEF RESCUE 56
SPARKS, JAMES R	FIRE CAPTAIN RESCUE 56
STONE, JAMES A	FIREFIGHTER ENGINEER 56
STRAYER, JASON E	FIRE DISTRICT CHIEF SUPPRESSION 56
VERNON, SEAN A	FIRE LIEUTENANT RESCUE 56
WEAKLAND, RYAN S	FIRE CAPTAIN SUPPRESSION 56

f. Application for Time Service Connections

Full Name	RANK/Job Description	TSC Type	Purchased Months	Purchased Amount
MUNGER, KEVIN D	POLICE SERGEANT	SJCSO	1.70	\$3,069.93
SOSA, CARLOS	POLICE OFFICER	U.S. Navy	24.00	\$24,730.27
WATKINS, ELLIOT V	FIREFIGHTER ENGINEER 56	COJ Time	58.93	\$39,190.79

g. Refund of Pension Contributions

Full Name	RANK/Job Description	Refund of Contributions
GRANT III, CECIL A	POLICE OFFICER	\$70,459.15
NORTON, NICOLE A	POLICE OFFICER	\$7,429.63

h. Share Plan Distributions

Full Name	RANK/Job Description	Share Plan Refund Amount
ROE, AARON J	POLICE OFFICER	\$7,686.01

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i. DROP Participant Termination of Employment

Full Name	RANK/Job Description	DROP Date	DROP Termination Date	Monthly Pension Base
BENNETT, MONICA L	POLICE OFFICER	01/08/2023	07/21/2023	\$4,041.40
DUNN, NOELLE B	POLICE OFFICER	10/06/2018	08/11/2023	\$3,482.07

j. DROP Distributions

Full Name	Payout Option	Total DROP	Refund Amount	Rollover Amount	Bi-Weekly Distribution Amount	Bi-Weekly Payment Amount	Payout Periods
BENNETT, MONICA L	Refund	\$80,013.85	\$80,013.85	\$0.00	\$0.00	N/A	N/A
DUNN, NOELLE B	Bi-Weekly	\$268,275.76	\$0.00	\$0.00	\$268,275.76	\$881.25	1,273

k. DROP Distributions for Survivors

Full Name	Payout Option	Total DROP	Refund Amount	Rollover Amount	Bi-Weekly Distribution Amount	Bi-Weekly Payment Amount	Payout Periods
WALTHOUR, GWENDOLYN L	Bi-Weekly	\$184,144.30	\$0.00	\$0.00	\$184,144.30	\$731.66	520

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IV. Executive Director's Report

a. 2023 Advisory Committee Election Update

Timothy Johnson discussed the 2023 Engagement Survey with the Advisory Committee. He mentioned that Steve Lundy had sent an email to all members of the PFPF Board of Trustees, FIAC, and the Advisory Committee yesterday. The email contained a link to the survey designed to gather valuable input.

This survey serves two primary purposes. Firstly, it inquires about ways in which the PFPF Staff can enhance the experience and effectiveness of Trustees and committee members in their roles. Secondly, it seeks thoughts and ideas on improving engagement with the broader membership of the PFPF.

Steve Lundy shared important details regarding the upcoming election for the Advisory Committee. Specifically, he highlighted the impending expiration of the terms of Sergeant Pelletier and Captain Paravisini on December 31.

To provide a clear timeline, the qualification period is scheduled to commence later this month, starting on September 25, and conclude on October 5. During this period, active members of JSO and JFRD must physically visit the PFPF Office to qualify for running in the election.

On October 11, members of JSO and JFRD will receive notifications regarding the candidates who are running for election. Following this announcement, the online voting process is set to commence on November 1 and will remain open until November 15.

James Holderfield expressed his hope that Sergeant Pelletier and Captain Paravisini would decide to continue their valuable service on the Advisory Committee and consider running for re-election. He emphasized his deep appreciation for their dedicated work and the time they have invested in Committee activities.

Chuck Hayes provided an update to the Advisory Committee regarding the status of outstanding affidavits. Currently, there are 484 affidavits that the Pension Office has yet to receive. It's crucial to note that members have until September 30 to return these affidavits; failure to do so will result in the temporary freezing of their pensions until the notarized affidavits are in our possession.

James Holderfield then shared his plan to send a reminder email to all members this week, encouraging them to promptly return their notarized affidavits to the Pension Office.

Timothy Johnson commended the diligent efforts of the PFPF Staff in encouraging members to submit their notarized affidavits. He pointed out that while 484 may seem like a significant number, it's worth noting that at this same time last year, we had an even higher number of outstanding affidavits. This serves as a testament to the effectiveness of our summer socials, where members not only enjoy the events but also take the opportunity to have their affidavits notarized and returned.

Timothy Johnson informed the Advisory Committee of the first annual Trustee Breakfast. Scheduled for 8 AM on September 22 at the PFPF Office, this event precedes the Board of Trustees meeting. He strongly encouraged Advisory Committee members to attend, highlighting the extensive guest list, which includes the PFPF's investment consultant, City Council members, representatives from the Mayor's office, union representatives, and various other stakeholders. It's important to note that this event is primarily an opportunity for fellowship, and there is no formal program. While attendees are welcome to stay for the subsequent Board of Trustees meeting, it is not a requirement. The only request

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is that those planning to attend kindly RSVP in advance. Your presence and engagement at this event are greatly appreciated.

V. Counsel Reports

Bob Sugarman briefly updated the Advisory Committee on progress in the Joshua Livingood and Jason Weathington cases.

VI. Old Business

None.

VII. New Business

None.

VIII. Upcoming Meetings

a. Tuesday, October 10, 2023 at 9:00AM

IX. Adjournment

9:13 A.M.

James Holderfield, Chair
Advisory Committee

Summary Prepared By:
Steve Lundy, Deputy Director
City of Jacksonville Police and Fire Pension Fund

Posted: 09/12/2023

To be Approved: 10/10/2023