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**POLICE AND FIRE PENSION FUND  
ADVISORY COMMITTEE  
MEETING AGENDA – AUGUST 9, 2017 – 9:00AM**

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**PRESENT**

James Holderfield, Chair  
Battalion Chief Sean Hatchett, V. Chair  
Lt. Ellis Burns, Police Representative  
Lt. Michael Lynch, Fire Representative  
Lt. Christopher Stover, Fire Representative  
Lt. Michael Shell, Police Representative  
Rick Townsend, Retired Police Representative

**STAFF**

Timothy H. Johnson, Executive Director – Plan Administrator  
Chuck Hayes, Pension Benefits Manager  
Debbie Manning, Executive Assistant  
Lawsikia Hodges, Office of General Counsel  
Bob Sugarman, Fund Counsel – via webex

**EXCUSED**

Steve Lundy, Assistant Plan Administrator

**GUESTS**

**I. CALL TO ORDER**

**II. PUBLIC SPEAKING PERIOD**

**III. CONSENT AGENDA (ITEMS 1-11)**

**1. MEETING SUMMARY TO BE APPROVED  
*Committee action requested***

1. **Summary of the meeting held July 12, 2017**  
Copy held in the meeting file.

**2. APPLICATION FOR MEMBERSHIP  
*Committee action requested***

**1. CLEARED (POLICE):**

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ACCRA Jr., Terence W.  
BEGO, Jourdin M.  
BOWLES, Marshall A.  
BOYD, Brian K.  
BOYSTER, Ashton B.  
CABRERA, Angel L.  
CRAWFORD, Jennifer L.  
DARBY, Aaron K.  
DENTON, Brandon T.  
GARNER, Jake R.  
KIRKLAND, Terrenceya L.  
LOWE, Adam B.  
McCLENDON, Xavier J.  
McDONALD, Nicholas C.  
MITCHELL, Joshua L.  
MUNOZ, Marlyn  
PHILLIPS, Miles D.  
PROPPER, Nicholas L.  
SPLATT, Ryan T.  
TERRY, Angel J.

2. **TRUSTEE RULE 13.3 (POLICE):**

ADAMS, Bryan C.  
ALLEN, Jeffrey J.  
BAILEY, Ivory T.  
BENKENDORF, David R.  
EBERT, Lawrence E.  
FULLWOOD, Terica D.  
GOODBRED, Eric T.  
HACKNEY, Samuel C.  
HARTSFIELD, Durrell L.  
JACKSON, Jasmine J.  
JONES, John B.  
MARTORELL, Omar F.  
MILLER, Cody T.  
MITCHELL, Stanley K.  
O'STEEN Jr., Timothy C.  
QUINN, Melisa  
RILEY, Kevin O.  
SHOPE, Kyle C.  
SOSA, Carlos

WALKER, Phineas L.  
WARE, Kyan M.  
ZHENG, DeLong

**3. APPLICATION FOR SURVIVOR BENEFITS**  
***Committee action requested***

1. **REONAS, Kristina R.**  
Widow of Ronald W. Reonas who passed away on June 12, 2017, bi-weekly gross pension benefit of \$2,023.20.

**4. APPLICATION FOR VESTED RETIREMENT**  
***Committee action requested***

1. **HERRINGTON, Tina J.**  
Date of Vesting March 24, 2017, to be placed on pension April 28, 2028, monthly pension base amount of \$1,107.24. Police Officer.
2. **HOLTSMAN, Frank R.**  
Date of Vesting June 16, 2017, to be placed on pension December 2, 2017, monthly pension base amount of \$2,992.42. Police Officer.

**5. APPLICATION FOR TIME SERVICE CONNECTIONS**  
***Committee action requested***

1. **GASTON, David M.**  
Prior Duval Service (1 yrs., 10 mos., 29 days), \$9,126.03. Police Officer.
2. **PHILIPS, Christopher C.**  
Prior Florida Service (1 yrs., 7 mos., 10 days), \$21,371.14. Firefighter.

**6. RESCISSION OF DROP PARTICIPATION**  
***Committee action requested***

1. **REICHARD, Richard A.**  
DROP commencement date of July 2, 2016, date of rescission July 14, 2017. 6% pension contribution requirement at the rate of \$5,475.35. JFRD Tactical Support Manager.

**7. REFUND OF PENSION CONTRIBUTIONS**  
*To be received as information*

1. **MOORE, Shaina C.**  
Refund of pension contributions in the amount of \$7,919.75. Firefighter Engineer.
2. **PALMER, Jason D.**  
Refund of pension contributions in the amount of \$46,428.15. Police Officer.

**8. SHARE PLAN DISTRIBUTIONS**

*To be received as information*

The following members received gross Share Plan Distributions in the following amounts:

BRITT, Jimmy W. \$3,167.76  
FUCCI, David \$3,167.76  
FUTCH, Guilford B. \$3,167.76  
HOLTSMAN, Frank R. \$3,167.76  
JOHNSON, Roberto Y. \$3,167.76  
LEWIS, Derrick L. \$3,167.76  
MITCHELL, Derrick D. \$3,167.76  
PENDLEY, James A. \$3,167.76  
TOMLIN, Nathaniel L. \$3,167.76  
VANDYKE, Elliott M. \$3,167.76  
WATERS, Charles C. \$3,167.76  
WHITWORTH, Jay T. \$3,167.76

**9. DROP PARTICIPANT TERMINATION OF EMPLOYMENT**

*To be received as information*

1. **BOURQUE, Steve R.**  
DROP commencement date of October 13, 2012, termination of employment date effective July 14, 2017, with a retirement base of \$3,229.64. Police Officer.
2. **McCALL, Clarence M.**  
DROP commencement date of January 5, 2013, termination of employment date effective July 23, 2017, with a retirement base of \$3,806.74. Police Officer.
3. **PINCKNEY, Roderick E.**  
DROP commencement date of October 13, 2012, termination of employment date effective July 23, 2017, with a retirement base of \$3,460.34. Police Officer.

**10. DROP DISTRIBUTIONS**

*To be received as information*

1. **BOURQUE, Steve R.**  
The entire value of his DROP account \$236,087.55 will be paid to him over the next 30 years.
2. **McCALL, Clarence M.**  
The entire value of his DROP account \$264,719.44 will be paid to him over the next 44.6 years.
3. **PINCKNEY, Roderick E.**  
The entire value of his DROP account \$254,623.92 will be paid to him over the next 42.6 years.

**11. DROP DISTRIBUTIONS FOR SURVIVORS**

*To be received as information*

1. **REONAS, Kristina R.**  
The entire value of her DROP account \$198,759.20 will be paid to her over the next 40.7 years.

**IV. OLD BUSINESS**

1. **2017-07-04CA – APPLICATION FOR MEMBERSHIP**  
***Committee action requested***
1. **GARDNER, Zachary K.**  
Previously approved under Trustee Rule 13.3 – amended to cleared
2. **Share Plan Distribution Question re: HEATON, James R.**  
*Chuck Hayes*

**V. COUNSEL REPORTS**

*Lawsikia Hodges & Bob Sugarman*

1. **Ordinance to Stagger Terms**
2. **Participation of DROP Members in the Share Plan**
3. **Internal Revenue Code Compliance of Share Distributions to DROP Members**

4. **Benefit Correction Policy**
5. **Bailiff Time Service Connections**

**VI. EXECUTIVE DIRECTOR'S REPORT**

*Timothy Johnson*

1. **Affidavits**
2. **Direct Deposit Statement Update**

**VII. NEW BUSINESS**

**VIII. NEXT MEETING**

**Wednesday, September 13, 2017 at 9:00AM**

**IX. ADJOURNMENT**

**NOTES:**

Any person requiring a special accommodation to participate in the meeting because of disability shall contact Steve Lundy, Assistant Plan Administrator, at (904) 255-7373, at least five business days in advance of the meeting to make appropriate arrangements.

The public meeting may be continued to a date, time, and place to be specified on the record at the meeting. If any person decides to appeal any decision made with respect to any matter considered at this public meeting such person will need to a record of proceedings, and for such purpose such person may need to ensure that a verbatim record of the proceedings is made at their own expense and that such record includes the testimony and evidence on which the appeal is based.

Additional items may be added / changed prior to meeting.

SL