

PROFESSIONAL SERVICES EVALUATION COMMITTEE MEETING
MINUTES for Thursday, January 17, 2019 10:00 a.m.
 Eighth Floor, Conference Room 851
 Jacksonville, FL 32202

Committee Members: ✓Gregory Pease, Chairman
 ✓Randall Barnes, Treasury
 ✓Jeff Close, OGC

Subcommittee Members	ITEM #	TITLE & ACTION	MOTION	CONTR EXP	OUTCOME
Tracy Hooten Gail Loput Cindy Davis ✓	P-05-18	Contract Amendment No. 2 Health Screening Physicals for JFRD Personnel/Ancillary Personnel Jacksonville Fire & Rescue Department	That Contract No. 8158-08 between the City of Jacksonville and Life Extension Clinic, Inc., dba Life Scan Wellness Centers for Health Screening Physicals for JFRD Personnel/Ancillary Personnel, is amended to: exercise the first of three one-year renewals extending the period of service from March 1, 2019 through February 28, 2020, with two (2) renewals remaining; the maximum indebtedness shall remain a not-to-exceed \$600,000.00. All other terms and conditions shall remain the same except for such changes as the Office of General Counsel may deem appropriate to ensure compliance with the City's ordinances, Procurement policies and procedures and applicable federal and state laws.	02/28/19	Approved 4-0
William Joyce ✓ Guy Parola ✓	P-25-18	Subcommittee Report Owner's Representative Services for "The District" Site Development Project Department of Public Works	It is the consensus of the committee that of the three (3) companies/firms responding to the Request for Proposal (RFP) all were found to be responsive, interested, qualified and available to provide the services required by the RFP. the ranking of first, second and third designates the order of qualification of these firms to perform the required services and alphabetically they are: 1) Pond & Company Corp 2) The RAM Professional Group, Inc. 3) Tetra Tech, Inc. We recommend that the above list is forwarded to the Mayor for final selection so that fee and contract negotiations may begin with <u>Pond & Company Corp.</u> the number one ranked company.		Approved 5-0
William Joyce ✓ R. Duane Kent ✓	P-27-17	Fee & Contract Negotiations Professional Design Services for Blue Cypress Park Pool Department of Public Works/Engineering & Construction Management Division	That the City of Jacksonville enter into a contract with PQH-Wallover Aquatics Joint Venture for the Professional Design Services for Blue Cypress Park Pool, that incorporates the attached Scope of Services identified as Exhibit 'A' and Contract Fee Schedule identified as Exhibit 'B'; (ii) provide a lump-sum Design Fee of \$371,972.27 and not-to-exceed limits for: Architecture and Aquatics in the amount of \$35,920.00, Planning and Coordination in the amount of \$39,514.00, Structural/MEP in the amount of \$5,000.00, Survey in the amount of \$5,000.00, Travel in the amount of \$7,650.00 and contingency in the amount of \$1,000.00, with the maximum indebtedness to the City in the amount of \$466,056.27; and (iii) provide a period of service from date of execution of the contract to project completion. All other terms and conditions of the contract shall be as provided in the Request for Proposal and the City's standard contract language.		Approved 5-0
William Joyce ✓ R. Duane Kent ✓	P-11-18	Contract Amendment No. 2 Professional Design Services for Preparation of DCP & RFP for Hart Expressway Modifications Department of Public Works/Engineering & Construction Management Division	That Contract No. 10425-01 originally executed August 21, 2018, between the City of Jacksonville and STV, Inc., for Professional Design Services for Preparation of DCP & RFP for Hart Expressway Modifications, be amended to: (i) incorporate the attached Scope of Services identified as Exhibit 'E' and Contract Fee Summary identified as Exhibit 'F'; (ii) increase the lump-sum amount for Design Services by \$610,372.20 to a new lump-sum amount of \$1,815,341.41; increase the not-to-		Approved 5-0

			exceed limit for Survey by \$45,197.30 to a new limit of \$345,530.91 and Geotechnical by \$58,399.50 to a new limit of \$183,978.82; thereby (iii) increasing the maximum indebtedness by \$713,969.00 to a new maximum of \$2,365,161.18. All other terms and conditions shall remain the same except for such changes as the Office of General Counsel may deem appropriate to ensure compliance with the City's ordinances, Procurement policies and procedures and applicable federal and state laws.		
William Joyce ✓ Steven Long ✓	P-22-18	Subcommittee Report Professional Design Services for Duval Road Widening from Dunn Avenue to I-295 Department of Public Works/Engineering & Construction Management Division	It is the consensus of the committee that of the eleven (11) companies/firms responding to the Request for Proposal (RFP) all were found to be responsive, interested, qualified and available to provide the services required by the RFP. the ranking of first, second and third designates the order of qualification of these firms to perform the required services and alphabetically they are: 1) Alfred Benesch & Company 2) Prosser, Inc. 3) The R-A-M Group, Inc. We recommend that the above list is forwarded to the Mayor for final selection so that fee and contract negotiations may begin with <u>Alfred Benesch & Company</u> , the number one ranked company.		Approved 5-0
William Joyce ✓ Steven Long ✓	P-06-12	Contract Amendment No. 3 Miscellaneous Civil Engineering-North Area Consultant Services Department of Public Works	That Contract No. 7420-11, originally executed January 25, 2013, between the City of Jacksonville and Eisman & Russo, Inc., for Miscellaneous Civil Engineering-North Area, be amended to extend the period of service from January 31, 2019 to June 30, 2019. All other terms and conditions shall remain the same except for such changes as the Office of General Counsel may deem appropriate to ensure compliance with the City's ordinances, Procurement policies and procedures and applicable federal and state laws.	01/31/19	Approved 5-0
William Joyce ✓ Steven Long ✓	P-06-12	Contract Amendment No. 4 Miscellaneous Civil Engineering - South Area Department of Public Works	That Contract No. 8003-09, originally executed January 22, 2013, between the City of Jacksonville and Hanson Professional Services, Inc, for Miscellaneous Civil Engineering-South Area, be amended to extend the period of service from January 31, 2019 to June 30, 2019. All other terms and conditions shall remain the same except for such changes as the Office of General Counsel may deem appropriate to ensure compliance with the City's ordinances, Procurement policies and procedures and applicable federal and state laws.	01/31/19	Approved 5-0
William Joyce ✓ Steven Long ✓	P-06-12	Contract Amendment No. 3 Miscellaneous Civil Engineering - East Area Department of Public Works	That Contract No. 6579-15, originally executed January 18, 2013, between the City of Jacksonville and Connelly & Wicker, Inc., for Miscellaneous Civil Engineering-East Area, be amended to extend the period of service from January 31, 2019 to June 30, 2019. All other terms and conditions shall remain the same except for such changes as the Office of General Counsel may deem appropriate to ensure compliance with the City's ordinances, Procurement policies and procedures and applicable federal and state laws.	01/31/19	Approved 5-0

<p>William Joyce ✓ Steven Long ✓</p>	<p>P-06-12</p>	<p>Contract Amendment No. 4 Miscellaneous Civil Engineering – West Area Department of Public Works</p>	<p>That Contract No. 7077-14, originally executed January 18, 2013, between the City of Jacksonville and Waitz & Moye, Inc., for Miscellaneous Civil Engineering-West Area, be amended to extend the period of service from January 31, 2019 to June 30, 2019. All other terms and conditions shall remain the same except for such changes as the Office of General Counsel may deem appropriate to ensure compliance with the City's ordinances, Procurement policies and procedures and applicable federal and state laws.</p>	<p>01/31/19</p>	<p>Approved 5-0</p>
<p>MEETING ADJOURNED:</p>					

CC: Council Auditor
Subcommittee Members