



**NEIGHBORHOODS DEPARTMENT
HOUSING AND COMMUNITY DEVELOPMENT DIVISION**

**JACKSONVILLE HOUSING AND COMMUNITY DEVELOPMENT COMMISSION
MEETING MINUTES
Wednesday, February 26, 2020
9:30 am**

Proceedings before the Jacksonville Housing and Community Development Commission taken on
Wednesday, February 26, 2020
Ed Ball Building, 8th Floor, Jacksonville, FL32202
Jacksonville, Duval County, Florida, commencing at approximately 9:30 a.m.

Commissioners

David Wakefield, Chair
Raul Arias, Vice Chair - Excused
Marshall Adkison, Commissioner - Unexcused
Diana Galavis, Commissioner - Excused
Charles Garrison, Secretary
Curtis Hart, Commissioner - Excused
Sharol Noblejas, Commissioner - Excused
Lauren Parsons-Langham, Commissioner - Excused
Thomas B. Waters, Commissioner -Unexcused

City of Jacksonville Staff:

Dr. Johnny Gaffney - Unexcused
Mary Staffopoulos, OGC
Thomas Daly, Chief
Nicole Spradley, Board Administrative Support
Barbara Florio, Board Liaison
Kelly Mierkowski, Affordable Housing & Community Development Administrator

City Council:

Council Member Garrett Dennis – Unexcused

Guests Present:

Ann Kelly Taryn Roberts
Lili Hugh Eric Anderson
Maurice Martinez John Snyder
Sol Angel Wynter Paul Tutwiler

Staff:

Benita Dawson Shanee Ealey Rob Gillrup
Sonya Graves Kamisha Gross Carolyn Herring
Travis Jeffrey Chynequa King Kenny Logsdon
Riesa Lowery Robert Ownby Carla Ray
Rick Reynolds Melody Saftner Errol Schell
Eleanor Sweet



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MEETING MINUTES**

Call Meeting to Order, Welcome and Introductions

Chair David Wakefield called meeting to order at 9:30 am

Approval of Minutes for January 22, 2020

A quorum was not present. Minutes from the January 22, 2020 meeting will be taken up at the next Commission meeting.

I. Public Comments

No public comment cards.

II. Division Report –Chief Tom Daly

Chief Daly reported that 40 applications from 25 organizations were received in this year's Universal Application cycle. Only one application was not considered. The applications are currently being scored and tentatively scheduled to be reported at the April Commission meeting and head to the Mayor's Budget Review Committee that afternoon. At last night's City Council meeting a public hearing was held for a bill that amends the Consolidated Plan to include section 108 housing. No projects have been identified at this time. He mentioned the H2H program has a remaining balance of approximately \$388,000 for the fiscal year starting on October 1, 2019. The Foreclosure Registry has 44 neighborhood matching grant programs totaling \$177,000 for beautification projects. A Landlord training co-hosted by Code Enforcement is scheduled for tomorrow at the Legends Center.

Chair Wakefield inquired about the landlord training program.

Chief Daly explained that this is an educational course on City Codes and standards.

Kelly Mierkowski went over the Housing and Community Development Division quarterly accomplishments reports provided in the board packets. The first handout, data collected from October to December 2019, is broken down into the following programs: CHDO affordable housing pool, housing rehabilitation, rental rehabilitation, down payment assistance program and finance literacy/homebuyer/housing counseling.

Chair Wakefield inquired about the Bold City Investment Group listed under rental rehabilitation.

Travis Jeffery explained that they are on a 20-year repayment plan.

Chair Wakefield asked about the remaining balance for the H2H program.

Travis Jeffery explained that they had a little over \$2 million reserved for a 90-day period and that they purge the list every 90 days.

Commissioner Garrison inquired about the timeframe in which the data represents.

Travis Jeffery said October through December 2019.

Commissioner Garrison inquired about Hurricane Matthew repairs and what the inspections are finding.



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Chief Daly explained that there are approximately 30 applicants, contractors have been approved and inspections have begun. There was a delay due to a bid protest.

Travis Jeffery explained that one of the homes was completely gutted, others have roof damage and water damage.

Commissioner Garrison asked how many of the homes were occupied.

Travis Jeffery said all, but one house is occupied.

Commissioner Garrison asked if there was any CDBG funding for Hurricane Irma.

Chief Daly explained that all funds are managed by the Florida Department of Economic Opportunity (Florida DEO).

Kelly Mierkowski went over the second handout that includes CDBG data for public services, economic development, public facilities improvements, Section 3 compliance, HOPWA, ESG and projects carried forward from 2018/2019.

Commissioner Garrison asked if the same amount of funding was set aside each year for roadway resurfacing.

Chief Daly said yes, it is very similar each year.

Commissioner Garrison inquired if any funding was set aside for the Emerald Necklace.

Chief Daly said no.

Commissioner Garrison suggested that they push for that next year.

III. Presentation

Ann Kelly, Director of Special Projects, provided an overview of the services administered by Daniel Kids and showed a video testimonial. Daniel Kids aids in adoptions, offers counseling in schools throughout Duval County and temporary housing to homeless youth. The programs cater toward children that have been Baker Acted or that have mental health issues. The school is small by design and only serves 40 students with learning and behavior issues. Daniel Kids services 900 kids in foster care and/or in home care. The school, visitation center and cottages have all been financed by CDBG funding over the years. CDBG funds are currently being used to pay for repairs to one of the cottages. Daniel Kids did not apply for funding for the year 2020/2021.

Chair Wakefield inquired about the teacher to student ratio, the number of children living in the cottages and if there is a waiting list.

Ms. Kelly explained that they follow ACA standards to determine the number of children per staff member and that the schools have a higher student per teacher ratio. There are 10 single-use apartments and two additional apartments, one used for storage and the other was expanded to accommodate a larger kitchen for preparing meals. There is always a waitlist; however, children are placed on a case management list so that they can benefit from other services in the meantime.



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IV. New Business

No new business.

V. Unfinished Business

Barbara Florio mentioned that there are two new Commissioners that will join the Commission once they are approved by City Council. Ercia Moore will be replacing Teresa Durand-Stuebben and David Hacker will be the Planning Commission representative, taking over Marshall Adkison's seat. She thanked Commissioner Garrison for his service to the Commission.

Commissioner Garrison asked that Commission stay on task with the ideas discussed with Dawn Lockhart.

VI. Meeting Adjourned

The meeting was adjourned at 10:06 a.m.



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THE DATE FOR THE NEXT MEETING IS WEDNESDAY, MARCH 25, 2020.

**** Meeting minutes were approved at the July 22, 2020 JHCDC Zoom meeting****

CERTIFICATION

Recorded and Transcribed by:

Nicole Spradley, Administrative Assistant
JHCDC Staff Support

Submitted by:

Barbara Florio, Operations Manager
JHCDC Board Liaison

Approved by:

David Wakefield, Chair
JHCDC