



**NEIGHBORHOODS DEPARTMENT
HOUSING AND COMMUNITY DEVELOPMENT DIVISION**

**JACKSONVILLE HOUSING AND COMMUNITY DEVELOPMENT COMMISSION
MEETING MINUTES**

**Wednesday, December 4, 2019
9:30 am**

Proceedings before the Jacksonville Housing and Community Development Commission taken on
Wednesday, December 4, 2019
Ed Ball Building, 8th Floor, Jacksonville, FL32202
Jacksonville, Duval County, Florida, commencing at approximately 9:30 a.m.

Commissioners

David Wakefield, Chair
Raul Arias, Vice Chair
Marshall Adkison, Commissioner - **Unexcused**
Teresa Durand-Stuebben, Commissioner
Diana Galavis, Commissioner
Charles Garrison, Secretary - **Excused**
Curtis Hart, Commissioner
Sharol Noblejas, Commissioner - **Excused**
Lauren Parsons-Langham, Commissioner - **Excused**
Thomas B. Waters, Commissioner

City of Jacksonville Staff:

Dr. Johnny Gaffney - **Unexcused**
Jim McCain, OGC
Nicole Spradley, Board Administrative Support
Kelly Mierkowski, Affordable Housing & Community Development Administrator

City Council:

Council Member Garrett Dennis – **Unexcused**

Guests Present:

Michelle Tappouni

Staff:

Jane Bouda	Shanee Ealey	Rob Gillrup
Sonya Graves	Susan Harnage	Carolyn Herring
Travis Jeffrey	Chynequa King	Kenny Logsdon
Riesa Lowery	Chiquita Moore	Robert Ownby
Carla Ray	Melody Saftner	Eleanor Sweet



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Call Meeting to Order, Welcome and Introductions

Chair David Wakefield called meeting to order at 9:30am

Approval of Minutes for October 23, 2019

A motion to approve the October 23, 2019 minutes was made by Commissioner Curtis Hart and seconded by Commissioner Thomas Waters.

Motion Passed: 6-0

I. Public Comments

No public comment cards.

II. Division Report – Kelly Mierkowski on behalf of Chief Tom Daly

Kelly Mierkowski provided the Chief's report because Tom Daly was out of the office. The workshops for the Universal Application will be held on December 12th and January 7th. Application submissions will be accepted January 8th through January 31st. The applications will be reviewed and scored in February and March. Chief Daly will present the budget recommendations to the Administration. Civitas will present the budget recommendations to the Commission in March and will vote on it at the April meeting. The annual action plan is due to HUD in August and the new fiscal year will begin on October 1, 2020. The FY18/19 CAPER was noticed at the end of November and a public hearing is scheduled for December 12th, comment period ends December 18th and is due to HUD by December 31st. The HRLfund has 7 applicants requesting approximately \$3,415,076. The Division budgeted roughly \$5,540,816 and has roughly \$2 million remaining.

III. Presentation

Lauren Weedon Hopkins, Regional Director, provided an overview of the services provided by Catholic Charities funded by CDBG, ESG and HOPWA.

Commissioner Waters suggested creating a hybrid program or expanded services to assist those that do not quite meet the threshold.

Ms. Hopkins agreed, and stated that some of the programs do overlap however they must follow specific grant guidelines and rely on fundraising to help fill in the gaps.

Travis Jeffery and Chynequa King Brown highlighted some of the Divisions accomplishments from fiscal year 2018-2019. Handouts with project funding details were provided to the Commissioners.

IV. New Business

No new business.

V. Unfinished Business

No unfinished business.



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VI. Meeting Adjourned

The meeting was adjourned at 10:06 a.m.

THE DATE FOR THE NEXT MEETING IS WEDNESDAY, JANUARY 22, 2020.

CERTIFICATION

Recorded and Transcribed by:

Signature on file

Nicole Spradley, Executive Assistant
JHCDC Staff Support

Submitted by:

Signature on file

Barbara Florio, Operations Manager
JHCDC Board Liaison

Approved by:

Signature on file

David Wakefield, Chair
JHCDC