



**NEIGHBORHOODS DEPARTMENT
HOUSING AND COMMUNITY DEVELOPMENT DIVISION**

**JACKSONVILLE HOUSING AND COMMUNITY DEVELOPMENT COMMISSION
MEETING MINUTES**

**Wednesday, December 9, 2020
9:30 am**

Proceedings before the Jacksonville Housing and Community Development Commission taken on
Wednesday, December 9, 2020
Hybrid In Person/Virtual Meeting
Ed Ball Building, 8th Floor, Jacksonville, FL 32202
commencing at approximately 9:36 a.m.

Commissioners

David Wakefield, Chair
Raul Arias, Vice Chair
Diana Galavis, Commissioner – **Virtual Participation**
David Hacker, Commissioner
Curtis Hart, Commissioner – **Excused**
Ericia Moore, Commissioner
Sharol Noblejas, Commissioner
Lauren Parsons-Langham, Secretary – **Virtual Participation**
Thomas B. Waters, Commissioner
Sol Wynter, Commissioner

City of Jacksonville Staff:

Dr. Johnny Gaffney
Mary Staffopoulos, OGC
Thomas Daly, Chief – **Virtual Participation**
Nicole Spradley, Board Administrative Support
Barbara Florio, Board Liaison – **Virtual Participation**

City Council:

Council Member Ju'Coby Pittman – **Virtual Participation**

Guests Present:

Sandra Lane-Smith, Jacksonville Housing Authority
Irvin Cohen
Andy Fink
Charlie Griffin
D. Alexander
James Coggin
Shannon Nazworth
Tom Larson

Staff:

Jane Bouda	Benita Dawson	Travis Jeffrey
Kenny Logsdon	Melody Saftner	Laura Stagner-Crites



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Call Meeting to Order, Welcome and Introductions

Chair David Wakefield called the meeting to order at 9:36 am. He read into the record the instructions for conducting a hybrid in person/virtual meeting.

A motion to approve the minutes from the October 28, 2020 meeting was made by Commissioner Thomas Waters and seconded by Commissioner Sharol Noblejas.

Motion Passed: 8-0

(Commissioner Langham was unable to audit clearly – ZOOM – did not vote)

I. Public Comments

No public comments.

II. Presentation

Sandra Lane-Smith, Service Coordinator Supervisor, provided an overview of the services offered by the Jacksonville Housing Authority. In fiscal year 2020-2021 the Family Self Sufficiency program and Brentwood Neighborhood Network Center each received \$15,000 in CDBG funding. JHA began hosting virtual GED classes, homebuyer seminars and financial literacy seminars in an effort to provide services to the community during the pandemic.

III. Chief's Report

Chief Daly reported that the deadline to spend the Corona Relief Funds (CRF) is December 30, 2020. Appointments will be held through December 11, 2020. To date we have approved 1,079 households and encumbered \$3,035,828.05. The City Council is currently reviewing legislation appropriating \$2.7 million in CDBG funds for rental assistance for the next three years. The Headstart to Homeownership will begin taking application on December 14th, the program has approximately \$1 million. The 2021-2022 Universal Application cycle is underway. The deadline to submit the application is Monday, January 11, 2021 at 5pm. The Consolidated Annual Performance and Evaluation Report (CAPER) public hearing will take place in March. We had a 90-day extension this year due to COVID-19.

IV. New Business

Mary Staffopoulos, OGC, provided an overview of the COVID-19 related meeting requirements. The Commission must have an in-person quorum and are not required to offer a virtual component.

The Commission agreed that the January meeting will be held virtually and in person. The Commission will decide at the January meeting whether they want to have hybrid virtual/in-person meetings in 2021.

V. Unfinished Business

VI. Meeting Adjourned

The meeting was adjourned at 10:45 a.m.



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CERTIFICATION

Recorded and Transcribed by:

Signature on file

Nicole Spradley, Administrative Assistant
JHCDC Staff Support

Submitted by:

Signature on file

Barbara Florio, Operations Manager
JHCDC Board Liaison

Approved by:

Signature on file

David Wakefield, Chair
JHCDC