

Southwest Citizens Planning Advisory Committee

August 10, 2020 Meeting Summary

Via Zoom Video Conferencing

Meeting Attendance

CPAC Member: Shirley Lowry, Chair; Dr. Willie Crosby, Vice Chair; Len Burroughs, Murray Hill Historic Preservation; Tom Martin, Watermill Masters HOA; Christina Purdy, Cecil Pines; William Fonferek, Westland Communities HOA.

Visitors: Susan McCullough, Council on Elder Affairs

Staff and Elected Officials: Lt. Dennis Pellot, JSO; Ernest Murphy, MCCD; Michelle Godwin-Ware, Neighborhood Services Office; Bryan Mosier, Director of Neighborhoods; Tracey Pierce, Duval County Public Schools; Derek Dixon, FDOT

Meeting Summary

- 1. Call to Order/Verify Quorum: Vice** Chair Dr. Willie Crosby called the meeting to order at 6:34 p.m. Michelle Godwin-Ware verified a quorum.
- 2. Approval of the Previous Meeting Summary:** Tom Martin motioned that the March meeting summary be approved. CPAC member Bill Fonferek seconded. The motion unanimously passed.
- 3. Elected Officials' Reports:** None
- 4. Presentation:** Sarah Schmidt, Strategic Partnership Coordinator 2020 Census, provided an overview of the 2020 Census response rate in Planning District 4 and in Duval County. Ms. Schmidt informed CPAC members that Duval County is at a 63.6 percent response rate. This rate is better than the state average. Ms. Schmidt announced that starting August 11th, census takers will interview residents that have not responded to the 2020 Census. Non-response follow-up and self-response for the Census is scheduled to end on September 30, 2020. Ms. Schmidt also provided information and ideas that may assist CPAC members in encouraging communities to respond to the Census. Data from the Census provides the basis for distributing billions of dollars in federal funds annually to communities. These funds support vital programs—impacting housing, education, transportation, employment, health care and public policy.
Sarah Schmidt may be reached at 255-5021 or SarahS@coj.net
- 5. Jacksonville Sheriff's Office (JSO) –** Lt. Dennis Pellot reported that crime is down. However, petty theft to businesses, burglaries to residences and autos are up. Lt. Pellot announced that if CPAC members have traffic complaints such as, speeding, running of stop signs or traffic lights, they may reach out to JSOTrafficComplaints@jaxsheriff.org or contact their substation.
Lt. Pellot may be contacted at (904) 573-3165
- 6. Subcommittee/Liaison Reports:**
 - LUZ Subcommittee – Dr. Willie Crosby reported and discussed with CPAC:
 - **E-20-41 – Zoning Exception**– 6001 Youngerman Cir.: Request is to permit a liquor store.
 - **MM-19-06 – Minor Modification to the PUD** – North of Branan Field Road/Oakleaf Plantation Parkway, west of Cecil Commerce Center Parkway: The purpose of this Minor Modification to the Copper Ridge PUD is to present the redesign of the subdivision's internal roadway system, and to reduce the number lots to a minimum 291 depicted on the site plan. Pending resolution of alignment issues.
 - **AD-20-28 – Administrative Deviation** – 4901 Vandiveer Rd.: Request is to reduce the required second front yard from 20 to 14 feet.
 - **2020-0345 – Sign Waiver** – 6561 San Juan Ave.: Request is to permit the external illumination and setback reduction for a sign.
 - **V-20-07 – Zoning Variance** – 4800 Yellow Water Rd.: Request is to permit a second homestead on AGR property.
 - **AD-20-029 – Administrative Deviation** – 7133 Paul Howard Dr.: Request is to reduce the landscape buffer from 25 feet to 22 feet.
Andy Hetzel may be contacted at (904) 255-7821 AHetzel@coj.net
 - **Cecil Field Report** – No Report
 - **T.R.U.E. Commission** – No Report
 - **Transportation** – Tom Martin reported for the August 5, 2020 North Florida TPO CAC meeting:

- North Florida TPO CAC membership approved the CAC Membership request for a member representing Clay County at-large.
- North Florida TPO CAC approved the FDOT request to amend FY 2019/20 through FY 2023/24 Transportation Improvement Program (TIP). The request is for two projects in Duval County. Intersection improvements on Southside Boulevard at Deerwood Park and Pedestrian Safety improvements on SR A1A at 2nd Avenue North.
- North Florida TPO CAC approved the FDOT request to amend FY 2020/21 through 2024/25 Transportation Improvement Program (TIP) for the Federal Highway/Administration (FHWA). The request is for two projects in the National Park Service/Timucuan Ecological Preserve (Duval County): a bike and pedestrian study to connect three areas, and safety and facilities improvements for the St. Johns Ferry.
- North Florida TPO CAC approved the FDOT request to amend FY 2020/21 through 2021/25 Transportation Improvement Program (TIP) to roll forward projects that were approved in FY 2019/20 through FY 2023/24 TIP, but not authorized or begun prior to July 1, 2020. The list of projects is 60 pages in length.
- North Florida TPO CAC approved the North Florida TPO request to amend the Unified Planning Work Program (UPWP) to remove funds for the Clay County Pavement Management Pilot program since the program was completed in the previous fiscal year, and to add additional funds to the Transit Planning for the Augustine UA as the program was inadvertently underfunded.
- North Florida TPO CAC received a presentation on the Florida Transportation Plan update by Karen Taulbee. The Florida Transportation Plan (FTP) is the state's long-range plan guiding Florida's transportation future. The FTP is a plan for all of Florida, and affects every resident, business, and visitor. Information and a video on the Plan may be found on the web site www.floridatransportationplan.com.
- North Florida TPO CAC received a presentation on the Smart North Florida Plan by Jeff Sheffield. Smart North Florida is using innovative and emerging technologies to collect analyze and apply data from many sources to solve problems and enhance the regions livability. Information on the plan may be found on the website www.smartnorthflorida.com.
The next North Florida TPO CAC meeting will be held Wednesday, September 2, 2020 at 2 p.m.

7. Staff Reports:

- **Neighborhood Department** – Bryan Mosier, Director of Neighborhoods, welcomed CPAC members back and thanked them for their service during this time. Mr. Mosier reported that Animal Care and Protective Service (ACPS) will hold free pet adoptions the entire month of August. ACPS is located at 2020 Forest St., and open for adoption Tuesday through Sunday. Masks and social distancing are required when visiting the shelter. Additional fees may apply.
Bryan Mosier may be contacted at (904) 255-7005 or bmosier@coj.net
 - **Duval County Public Schools (DCPS)** – Tracey Pierce, Chief of Marketing and Public Relations, reported that school will begin August 20, 2020. Several options are being provided to families on how their children return to learning. These choices include in-school options, distance learning through Duval HomeRoom and fully virtual learning through the Duval Virtual Instruction Academy. For more details regarding these choices, please visit dcps.duvalschools.org. Mr. Pierce announced that face coverings will be required on the school bus and in school, but will not be required during P.E., recess, band, music, and other classes which the facial covering is an obvious impediment to learning activities. Each bus will be equipped with hand sanitizer. Students are asked to sanitize their hands each time they board the bus. Mr. Pierce announced that a "Talk with Team Duval" tab is available on the DCPS website. The button will help ensure that questions are directed to the correct person or department.
Tracey Pierce may be contacted at Piercet@duvalschools.org
 - **Florida Department of Transportation (FDOT)** – Derek Dixon, Transportation System Manager District 2, reported that FDOT will add capacity to I-295 at the Collins Road interchange. The project will add two turning lanes east bound to allow access onto Blanding Boulevard.
Derek Dixon may be reached at (904) 360-5653 or Derek.Dixon@dot.state.fl.us
 - **Municipal Code Compliance Department (MCCD)** – Ernest Murphy, Senior Code Compliance Officer, reported that the Municipal Code Compliance Department is open and operational. However, systematic inspections have been suspended until further notice. Mr. Murphy reported that, 2782 cases were completed during the month of June through August.
Ernest Murphy may be contacted at 904-255-7096 or Emurphy@coj.net
8. **Neighborhood Coordinator's Report** – Michelle Godwin-Ware, Neighborhood Service Coordinator, reported for Lynn Baldwin, Executive Assistant Library Services I, (904-338-4383 or at LBaldwin@coj.net)

that Webb Wesconnett is open for curbside service Monday through Saturday from 10 a.m. to 6 p.m. The branch is opened for in-house service Monday through Thursday from 1 p.m. to 7 p.m., Friday and Saturday from 1 p.m. to 6 p.m. The Webb Wesconnett is currently closed for library services during Early Voting from August 3rd through August 19th. The branch reopens for library services on August 20th. Early voting continues at three library locations on the Westside, Argyle on Old Middleburg Road, Webb Westconnett on 103rd Street and West Branch on Chaffee Road South. Argyle and West are open for curbside service Monday and Tuesday from 11 a.m. to 7 p.m. and Wednesday through Saturday from 10 a.m. to 6 p.m. In-house library service is currently not available at these locations. All current overdue fines have been waived, and no new overdue fines will be applied through December 31, 2020. Digital materials, virtual programming and other electronic resources can be found on the library's website www.jaxpubliclibrary.org.

Michelle Godwin-Ware may be contacted at (904) 255-8236 or michellegw@coj.net.

9. Unfinished Business - None

10. New Business – None

11. Public Comments/Concerns/Announcements

- Bill Fonferk wanted to know if there was any update regarding Tom Martin's inquiry about the Oakleaf Plantation Park. He would like to know if plans for the development of the park will be completed.

12. Adjourn: Vice Chair Dr. Crosby adjourned the meeting at 7:42 p.m.

Next CPAC Meeting: **September 14, 2020 6:30 p.m.** via Zoom Video Conferencing. You may join by logging on to <https://zoom.us/j/97191549700>, meeting ID 97191549700.

Next Land Use and Zoning (LUZ) Subcommittee Meeting: **September 14, 2020 5:30 p.m.** via Zoom Video Conferencing. You may join by logging on to <https://zoom.us/j/97191549700>, meeting ID 97191549700.

Summary prepared by: Michelle Godwin, Neighborhood Coordinator, 255-8236 or michellegw@coj.net.

A copy of the audio recording of this Southwest CPAC meeting is available through a Public Information Request by calling 630-CITY. Details about Public Records can be found on the City's Website: [Public Records](#).

Pursuant to the American with Disabilities Act, accommodations for persons with disabilities are available upon request. Please allow 1-2 business days notification to process; last minute requests will be accepted but may not be possible to fulfill. Please contact Disabled Services Division at: V (904) 630-4940, TTY-(904) 630-4933, or email your request to ADAAccommodationRequest@coj.net