

METROPOLITAN JACKSONVILLE AREA HIV HEALTH SERVICES PLANNING COUNCIL

Ryan White Part A and B Programs ♦ 1809 Art Museum Drive, Suite 100 ♦ Jacksonville, FL 32207

Planning Council MINUTES for Thursday, January 24, 2019 – 3:00 p.m.

Call to Order
Ne'Tosha Dopson-Woodall,
Planning Council Vice-Chair

Called to order at 3:05 p.m., followed by a moment of silence.
Herb Smith read the NHAS Goals.

Members Present: Michael Bennett, Debbi Carter, Dawna Cornelissen, Ne'Tosha Dopson-Woodall (*Vice-Chair*), Steven Greene (*PLWHA Rep*), Veronica Hicks, Elinor Holmes, Christie Matthews (*Telephone*), Dan Merkan, Tonetta Neal, DeWeece Ogden, and Linda Williams

Associate Members: Heather Kilpatrick, Katrina (Odell) Williams, and Herb Smith

Members Absent: Jacqueline Johnson, Beth Parker (*Chair*), and Zane Urbanski. Associates Wade Davis and Barrett Tyson

Staff: Sandy Arts, Megan Graham, Johnnetta Moore (Division Chief), and Sandra Sikes

Guests: Justin Bell, Angela Blaylock, Yolanda Carter, Mark Cleveland, Alvin Davis, Jacqueline Dowdy, Brenda Dye, Chrissy Edmonds, Glen Edwards, Miguel Garcia, Elaine Hosking, Sylvia Hubbard, Kristin Maranville, Vincent McDaniel, Walter Morrison, Allison Ruby, Antoinette Turner, Laurie Turner,

Associate Members Kilpatrick, Smith, and K. Williams were all called to the Table. Following roll call, guests introduced themselves.

Public Comments

Debbi explained Beth's absence from the meeting today. There were no other public comments.

Minutes

Minutes of the December 20, 2018 meeting were approved as corrected.

Lead Agency
(Yolanda Carter)

Joseph Mims and Sandra Ellis are in Tallahassee attending a case management workshop for Part B. We are reviewing and updating guidance for case management services funded by Florida Department of Health. Also, a FDOH Nurse Case Manager will be starting February 8.

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Part B continues to look at ways to better serve pharmacy clients. Yolanda is soliciting any feedback from clients, both partners and consumers, regarding areas of consideration.

The Prevention Training Consultant (PTC) starts January 25.

Sandra and Joseph are updating Part B budgets for submission to Central Office by January 31.

We are working on the development of a CAB for the PrEP in Family Planning Clinics. If anyone has good CAB bylaws, they can share. Please forward them to Joseph and Yolanda.

Administrative
Agency
(Sandy Arts)

There will be a two-hour training on Monday for applicants to the Planning Council, or those interested in possibly applying. The Part A Office is expecting an announcement within the next month regarding their 2019 grant award. We have requested technical assistance (TA) from HRSA on unit cost. Our plan is to look at everyone's budget for every service category and then meet with each of the providers individually. The TA person will calculate the unit cost rates with the agencies and with us, so that everyone is on the same page as we enter March.

We will soon be in the cycle of Priority and Allocations for 2020 and we should take a serious look at what we are funding and what we're not. Are we missing any opportunities for what we are not funding?

The Emergency Assistance side of the Social Services Division has been called upon and has been vigorously attacking the issue of furloughed federal employees and we have been helping out. There will be a meeting for these federal employees at 5:00 p.m. in the large conference room.

Planning Council
Chair
(Dopson-Woodall)

January birthdays were announced.
Council Members, please check the back of your name plate for any forms or information.

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Executive
(Dopson-Woodall)

Committee met January 8; there were no action items to bring before the Planning Council. The committee is starting to plan the assessment of the administrative agency for later this year.

Membership
(Greene)

Congratulations to Tonetta Neal on her appointment to the Planning Council. The Council currently stands at 15 members, with a 33.3% unaligned ratio.

Election of 2019 officers took place during the meeting. The candidate for PLWHA Rep had to pull out of the election at the last minute. The Council agreed that whichever candidate for Chair received the lesser amount of votes would be elected as PLWHA Representative. The two candidates for Chair both spoke to the Planning Council. Ballots were collected and the results were announced:

Planning Council Chair:	Debbi Carter
Planning Council Vice-Chair:	Steven Greene
PLWHA Representative:	Linda Williams

Officers will be installed at the February 28 meeting, and take office March 1.

Integrated
Comp
Plan
Committee
(Merkan)

Integrated Comp Plan is meeting monthly for the first few months of this year. The next meeting will be February 13 at 2:00 p.m. Spent a lot of time looking at the state's plan and also the TGA's plan. This will influence the committee's direction on where our updates go; we do want our local TGA plan to be more in line with the state.

Community
Connections
(Carter)

Committee met January 10, with approximately 32 in attendance. Quite a few people still have questions about their health insurance and Medicaid, so Debbi asked DeWeece Ogden if she could speak to the committee again in February.

Debbi also reminded everyone about the comments box; please use this if you have a question about services or any concerns.

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Women,
Adolescents, and
Children
(L. Williams)

The committee met January 17 and reviewed the activities they accomplished over the course of this past year.

Effective March 1, W.A.C. will no longer be under the Planning Council, due to a decision made during the Planning Council's Executive Committee meeting. W.A.C. has partnered with CAN Community Health, the Department of Health, and CLEAR Health Alliance in order to continue on with their work. The next W.A.C. meeting will be 9:00 a.m. February 28 at Lutheran Social Services.

Unfinished Business

There was no unfinished business.

New Business

There was no new business.


Wrap-up

Announcements

Katrina announced that the next Youth Block Party planning group will meet at 2:00 p.m. February 20, here at Art Museum Drive.

Meeting adjourned at 4:05 p.m.

Approved by:



Ne'Tosha Dopson-Woodall, Planning Council Vice-Chair

2/28/2019

(date)