**PUBLIC SERVICE GRANT (PSG) COUNCIL**

**MEETING MINUTES  
Ed Ball Building, 214 N. Hogan, 8TH Floor, Room 851**

**April 12, 2017 – 3:00 PM**

**Chair: Roshanda Jackson**

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| **Committee Meeting Attendance** | | | |
| **X** | **Roshanda Jackson** | **X** | **Darrell Gardner** |
| **X** | **Dr. Jerry Fliger** | **X** | **Tameka Holly** |
| **E** | **Dr. Stephen Baker** | **X** | **Deborah Johnson** |
| **E** | **Bob Baldwin** | **E** | **Dr. Sandy Robinson** |
| **X** | **Carol Brock** | **X** | **Dr. Marcie Turner** |
| **X** | **Lara Diettrich** | **X** | **Chris Warren** |
| **E** | **Dr. Georgette Dumont** |  |  |

Quorum Present:YES

Staff: John Snyder

Damian Cook

Darren Mason (ECA, C/M Morgan)

1. **Welcome & Introduction of PSG Council Sub-Committee Members – Ms. Jackson**

Ms. Jackson called the meeting to order at 1:04 PM and members and staff introduced themselves. Staff noted that in everyone’s packet is the letter Ms. Jackson wrote to the Mayor’s Budget Review Committee regarding the request for FY 18 PSG funding.

1. **Approval of Minutes – Ms. Jackson**

Ms. Jackson asked members presents if there were any corrections to the February 27th, March 2nd Rules Sub-Committee, March 8th, or March 28th Budget Sub-Committee meeting minutes. Ms. Johnson noted that she was absent at the February 27th meeting. Dr. Turner moved approval of all the minutes with the correction to February 27th. Dr. Fliger seconded the motion. **Motion passed unanimously.**

1. **Priority Population Sub-Committee update- Ms. Johnson**

Ms. Johnson briefed members on the Priority Populations sub-committee meeting earlier today and the timeline of events, topics, and meeting plan (see minutes from 4/12/2017 at 1:00 PM).

Ms. Diettrich asked if OGC has made a determination regarding the presentations by recipients of PSG funding. Ms. Stockwell responded that there is no formal other than the language of the Ordinance; and therefore would still advise against any recipient speaking to council regarding their personal experiences with needy populations, their own programs and funding needs, or anything that would leave that impression they were lobbying for or promoting their own agency.

1. **Budget Sub-Committee Update- Ms. Holly**

Ms. Holly talked about the issue of residual funding and how the committee agreed to utilize the funding towards the Rules Committee recommendation on their pilot project. There was discussion regarding the committee being more specific in its plan on how the money should be utilized and not toward a general idea.

On the advice from staff, Ms. Holly asked for a deferral regarding the committee’s recommendation to the full PSG Council regarding the proposed use of funds and that the committee will wait until a formal suggestion on a pilot project.

1. **Rules Sub-Committee Update- Dr. Fliger**

Dr. Fliger stated that the committee has not met since the last meeting March 2nd. Ms. Jackson clarified that the full PSG Council has not received any formal recommendation and has also not voted on any pilot project.

1. **Priority Population FY 2018 Legislation– Ms. Stockwell**

Ms. Stockwell gave a brief overview of 2017-0233 and a concern from Council Auditor’s Office regarding the rationale for determining these recommendations. She stated that the bill is scheduled for the following; NCIS 4/17 at 9:00 AM, Public Health and Safety 4/18 at 9:00 AM, and Finance 4/20 at 9:00 AM.

1. **Amplifund Debrief – Mr. Snyder**

Mr. Snyder talked about working on the Amplifund on-line process and the issue several PSG C/M(s) had last year regarding not being able to view documents while scoring. Mr. Snyder pointed out that this issue is resolved as long as the members have their web browser to open in a new tab. He also asked if there were any other issues that needed to be addressed before the application rolls out.

Several members asked if the applications can be printed out as one document. Mr. Snyder indicated that he will reach-out to the developers and find out if it is and if not would try to make sure that there is this functionality.

1. **Open Discussion -** No other comments
2. **Public Comments *(Please fill out a card if you wish to speak on a topic that isn’t on the agenda)***

No other Public Comment

1. **Adjourn -** Meeting adjourned at 4:15 PM.
2. **Next meeting -PSG Council May 10, 2017 @ 3:00 PM room 851**

Recorder: John Snyder

Completed – 04/14/2017

An audio recording is available upon request