**PUBLIC SERVICE GRANT (PSG) COUNCIL**

**MEETING MINUTES**

**Ed Ball Building, 8th Floor Board Room 851**

**October 8th, 2021 – 3:00 PM**

**Chair: Bob Baldwin**

**Vice-Chair: Brad Goodwin**

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| **Committee Meeting Attendance** | | | |
| **X** | **Bob Baldwin- Chair** | **X** | **Beth Mixson** |
| **E** | **Brad Goodwin - Vice Chair** | **X** | **Ann Mackey** |
| **X** | **Jackie Perry** | **E** | **Courtney Weatherby-Hunter** |
| **X** | **Dr. Marcie Turner** | **X** | **Jaclyn Blair** |
| **X** | **Tameiko Grant** | **X** | **Ryan Ertel** |
| **X** | **Dr. Dogan Tozoglu** | **E** | **James Coggin** |
| **X** | **Chester Spellman** |  |  |

**Quorum Present:*****Yes***

**Staff**: John Snyder, Office of Grants & Compliance

David Migut, Office of General Counsel

Raelyn Means, Office of Grants & Compliance

1. **Welcome & Introduction of Board Members – Mr. Baldwin**

Mr. Baldwin called the meeting to order at 3:00 pm and asked for introductions from PSG members and staff.

1. **Approval of Minutes – Mr. Baldwin**

Ms. Perry made a motion to approve the minutes from September 26, 2021. Motion seconded by Ms. Grant. Motion passed 10-0.

Mr. Spellman made a motion to approve the minutes from August 23, 2021. Motion seconded by Ms. Blair. Motion passed 10-0.

1. **Budget Sub-Committee – Ms. Mixson**

No committee actions/report.

1. **Most Vulnerable Persons Sub-Committee – Ms. Grant**

No committee actions/report.

1. **Rules Sub-Committee – Ms. Weatherby-Hunter**

No committee actions/report.

1. **PSG Scoring Update & Timeline:** Mr. Snyder reviewed the submitted score spreadsheet that showed in the matrix, the applications were broken out by priority need. The scores in red represent an agency that has scored twenty points above or below the mean average. These scores were taken out of the overall average and the scores were averaged again. The ranked applicated were chosen from the highest to lowest new average. In case of a tie, there are approved tie-breaking scenario rules that were based off the section five criteria and section four.

Mr. Snyder then asked for everyone to go around the room stating their name and to voice that they submitted the given scores that were processed.

Mr. Baldwin called for a motion to accept the scores presents as they are for funding. Ms. Mackey motion to approve the funding matrix as presented. Ms. Mixson seconded the motion. Motion passed 10-0.

1. **PSG Funding Task Force:**

Mr. Baldwin asked Mr. Snyder to remind everyone what would happen in situations like Category B when the requested money is denied and only a small amount is received. The highest scores get the request and the funding funnels down. In the cases of which an agency received less than what they requested; the Grants of Contract compliance office would work with them to revise their budget.

The subcommittee for funding strategies that was asked to be created for the next fiscal year has been made and looks to meet in early November or mid-November. Ms. Mixson welcomed other volunteers from the PSG council to join them on the committee and extended the invitation to nonprofit partners.

1. **Open Discussion:**

Mr. Snyder reminded everyone about the appeals process and the date of the PSG Appeals Board (10/20) and that the PSG Council will need to meet on 10/25 for Final Approval.

1. **Public Comment**

* Carina Saladino, Mission House (Question via Zoom):

“I had a question about the scoring, can you explain to me the adjusted averages because it looks like Mission House was removed from Category A funding because of the adjusted average.”

Mr. Snyder explained the process of the average scoring and gave an example. He then proceeded to who would all receive funding based off the resulting scores.

1. **Adjourn:** Dr. Turner made a motion to adjourn the meeting, seconded by Ms. Grant. Motion passed 10-0. Meeting adjourned at 3:31 pm.

**Upcoming PSG Meetings:**

**October 8th, 3pm, Initial Funding Recommendation Meeting**

**October 20th 9:00am: PSG Appeals Board**

**October 25th, 3pm: PSG Council/Final Funding Recommendation Approval**

**(All meetings will be in the Ed Ball Building and publicly noticed).**

**A verbatim recording of this meeting is available upon request.**