**PUBLIC SERVICE GRANT (PSG) COUNCIL**

**MEETING MINUTES  
ZOOM VIRTUAL PUBLIC MEETING**

**August 12, 2020 – 2:00 PM**

**Chair: Jackie Perry**

**Vice-Chair: Bob Baldwin**

|  |  |  |  |
| --- | --- | --- | --- |
| **Committee Meeting Attendance** | | | |
| **E** | **Jackie Perry-Chair** | **X** | **Beth Mixson** |
| **X** | **Bob Baldwin-Vice Chair** | **X** | **Ann Mackey** |
| **X** | **Lara Diettrich-via phone** | **X** | **Courtney Weatherby-Hunter** |
| **E** | **Chris Warren** | **X** | **Jaclyn Blair** |
| **X** | **Dr. Marcie Turner** | **X** | **Brad Goodwin** |
| **X** | **Tameiko Grant** |  |  |

**Quorum Present:*****Yes***

**Staff**: John Snyder, Office of Grants & Compliance

Mary Staffopoulos, Office of General Counsel

Alyson Lee, Matt Carlucci City Council At-Large Group 4, ECA

1. **Welcome & Introduction of PSG Council Members – Mr. Baldwin**

Mr. Baldwin called the meeting to order at 2:06 p.m. Mr. Baldwin read the instructions regarding members and audience participation during Zoom meetings and how public comments can be submitted. Members and staff introduced themselves. Mr. Baldwin mentioned the FY 2021 Budget has a $100,000 increase from last year. Ms. Lee stated the C/M Carlucci met with the Mayor to specifically ask for a million dollar increase. She indicated he will continue to advocate for more funding for PSG. Mr. Baldwin thanked Ms. Lee and C/M Carlucci on behalf of the entire PSG Council.

1. **Approval of PSG Council Meeting Minutes – Mr. Baldwin**

Dr. Turner made a motion to approve the minutes of the July 08, 2020 PSG Council meeting. The motion was seconded by Ms. Grant and unanimously approved.

1. **Most Vulnerable Persons Committee – Mr. Baldwin**

Mr. Baldwin indicated he has no report at this time.

1. **Budget Sub-Committee – Ms. Mixson**

Ms. Mixson indicated she has no report at this time.

1. **Rules Sub-Committee – Ms. Weatherby-Hunter**

Ms. Weatherby-Hunter indicated she has no report at this time and that the CEO Roundtable is rescheduled for September 9th beginning at 12:00 PM. There was discussion regarding how we need to go ahead and have this meeting via Zoom if necessary. Mr. Baldwin then stated that one of the items up for discussion are the PSG Application changes. Mr. Baldwin stated and Ms. Staffopoulos confirmed that if they did have the meeting in September, during the communication black-out phase of PSG, that agencies would be restricted in their comments. Mr. Baldwin asked if any PSG C/M had any issues with going ahead and moving the meeting to October. Several members discussed the importance of the meeting, but not restricting anyone comments. Mr. Baldwin asked staff to send out a poll to CEOs regarding their opinions; 1) have the meeting in September understand the restrictions, 2) Move to October same time, 3) If allowable under COVID-19 have both a Zoom and in-person meeting. Mr. Snyder stated he will send out an e-mail tomorrow and let everyone know next week.

1. **PSG Council Scoring- Mr. Snyder**

Mr. Snyder stated that scores are due by October 1. He also reiterated that PSG C/M should hit save and not submit, because once you hit submit you can’t make any changes. Mr. Snyder spoke about members logging in using the same ID as last year, but reminded the members they will need to update their passwords. Dr. Turner provided further information from ITD on the password requirements. Mr. Snyder stated that if members are having issues once logged into the web-site, they can give Mr. Snyder a call and he or ITD can walk them through the process.

The scoring group assignments are as follows:

|  |  |
| --- | --- |
| Priority Need: A/C | Priority Need: B |
| Jackie Perry | Beth Mixson |
| Lara Diettrich | Ann Mackey |
| Brad Goodwin | Chris Warren |
| Marcie Turner | Courtney Weatherby-Hunter |
| Jaclyn Blair | Tameiko Grant |
|  | Bob Baldwin |

1. **Open Discussion –** no open discussion
2. **Public Comment  *-*** No comments from the public via email or during the meeting
3. **Adjourned @ 2:25 PM**

**Next Meeting Date September 09, 2020 @ 2:00 PM monthly PSGC meeting**

**Verbatim recording available upon request**