



ONE CITY. ONE JACKSONVILLE.

City of Jacksonville, Florida

Donna Deegan, Mayor

Procurement Division
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Notice: This communication provides information about the City of Jacksonville's Supplier Portal. If you are a current contractor, vendor, consultant (JSEB or not), or if you are interested in supplying services or products to the City of Jacksonville in the future, this communication affects you.

July 18, 2023

The City of Jacksonville's Procurement Division is currently in the process of building the 1Cloud templates required to bring our entire solicitation and bid submission process into the future! This said, in the upcoming months, the procurement division will be rolling out enhancements to the informal quotation process and will start using the same platform for our formal Invitation to Bid opportunities. Most of our current suppliers are already familiar with receiving and replying to low-dollar, informal quotations using 1Cloud, so the learning curve should not be that steep.

The registration process may take up to 7-10 days to complete, so we recommend early registration. We encourage existing suppliers to make sure their contact information is accurate by removing any e-mails or phone numbers that are no longer valid. We also recommend the use of a generic email address for the primary contact that is monitored by a sales team rather than one individual. For example, insidesalesteam@company.com.

Please be on the lookout for additional information which will be posted on our [supplier portal](#) located on the COJ Procurement Division webpage as we get closer to the launch!

If you have any questions, please contact us at SupplierRegistration@coj.net or (904) 255-8800.