Jacksonville Tree Commission

Wednesday November 15, 2023 – 9:30 AM

Ed Ball Building, 10th Floor, Conference Room 5 and Zoom

Commissioners:	Curtis Hart, Vice Chair Susan Fraser Chris Miller Nina Sickler Rhodes Robinson John Moscarillo William Burke	**Advisors:**	Jonathan Colburn Justin Gearhart Susan Grandin Jose Regueiro

Staff:

AGENDA

Order of Agenda is Subject to Change

1. **Call to Order -** Chair
2. **Roll Call and Verification of Quorum** – Chair
3. **Submittal of Speaker's Cards** – Chair
   - **a)** A raised hand icon as well as waving at the screen will be acknowledged by Chair.
   - **b)** For those attending in person, paper speakers' cards will be available.
4. **Action Items:**
   - **a)** Approval of Minutes from October 18, 2023, Tree Commission meeting – Chair
   - **b)** Proposed Level 2 Project(s)
     - i. Lift Ev'ry Voice and Sing Park Level 2 Tree Planting (Attachment A)- Sean Smalls
       1. Presentation
       2. Public Comment
       3. Vote
5. **Reports:**
   - **a)** Financial Report for Ordinance Tree Fund (15304), Charter Tree Fund (15305) and BJP (Attachment D) – Jose Regueiro

b) Fund Status of 630-CITY, Remove & Replace and Level 2 Programs (Attachment E) – Justin Gearhart

c) Status of Level 2 Tree Projects (Attachment F) – Justin Gearhart

d) Parks Department Project Update – Kathleen McGovern/Jill Enz

6. New Business:

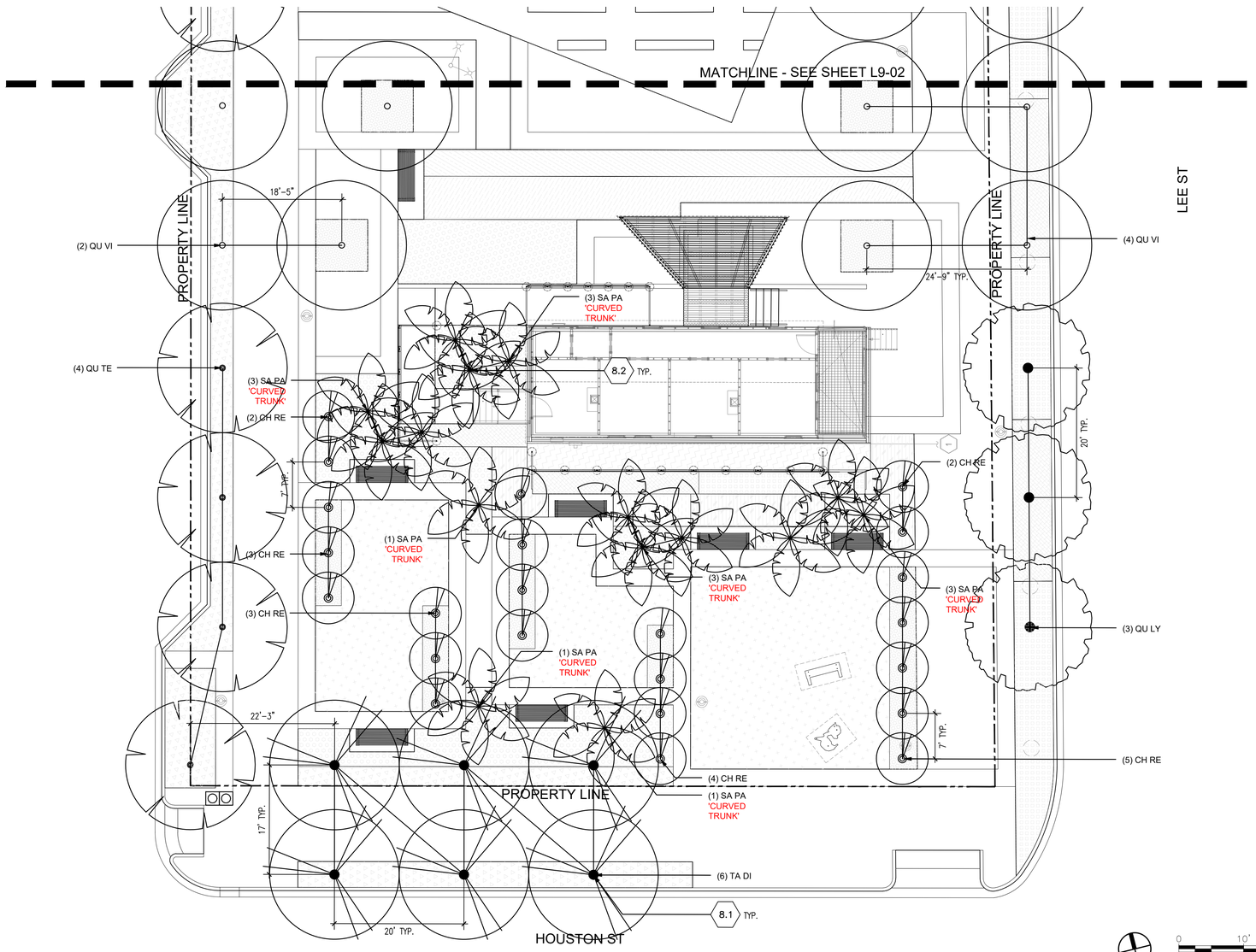
a) Update regarding Urban Forest Management Plan Goals- Jonathan Colburn

b) Annual Report Draft (Attachment B)- Justin Gearhart

c) RiversEdge Level 3- Anna Walling

7. Public Comment:

8. Adjournment – the next meeting is scheduled for Wednesday, December 20th as a Hybrid/Zoom meeting in Ed Ball Building, 10th Floor, Public Works Office, conference room 5.



NORTH

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TREE PLANTING LEGEND

8.0	SYMBOL	COMMON NAME	BOTANICAL NAME	SIZE	SPACE	QTY	WUCOLS	NOTES
TREES								
8.1		CHINESE FRINGETREE	CHIONANTHUS RETUSUS	10' HT. 6" SPR. 35" B&B	SEE PLAN	23	MED	PRUNE LOWER BRANCHES TO CREATE CONSISTENT CLEAR CANOPY
		NUTTALL OAK TREE	QUERCUS TEXANA	18' HT. 6" CAL. 12"SPR. 52" B&B	SEE PLAN	10	MOD / MED	
		OVERCUP OAK TREE	QUERCUS LYRATA	16' HT. 5" CAL. 10' SPR. 44" B&B	SEE PLAN	7	LOW	
		SOUTHERN LIVE OAK TREE	QUERCUS VIRGINIANA	18' HT. 6" CAL. 12' SPR. 52" B&B	SEE PLAN	12	LOW	
		BALD CYPRESS TREE	TAXODIUM DISTICHUM	14' HT. 5" CAL. 4.5" SPR. 44" B&B	SEE PLAN	6	LOW	
PALMS								
8.2		CABBAGE PALM	SABAL PALMETTO	12'-16' HT. 12" CAL. ±30'-40' CURVE TRUNK	SEE PLAN	15	HIGH	PALMS WITH CURVE TRUNK TO BE LOCATED IN SOUTH GARDEN ONLY
		CABBAGE PALM	SABAL PALMETTO	20' HT. 12" CAL. STRAIGHT TRUNK	SEE PLAN	18	HIGH	PALMS WITH STRAIGHT TRUNK TO HAVE MINIMUM 12' CLEAR TRUNK ABOVE PRECAST LETTERS

PLANTING REFERENCE NOTES

1. EXISTING PALM TREES TO BE REMOVED. REFER TO TREE PROTECTION PLAN.
2. ALL FINAL TREE AND PALM LOCATIONS TO BE FIELD VERIFIED BY LANDSCAPE ARCHITECT PRIOR TO PLANTING.
3. PLANTING AREAS. REFER TO LANDSCAPE ARCHITECT'S DRAWINGS.
4. APPROXIMATE GRADING SHOWN FOR CONCEPTUAL REFERENCE ONLY. REFER TO CIVIL ENGINEER'S DRAWINGS AND NOTIFY LANDSCAPE ARCHITECT OF ANY DISCREPANCIES IMMEDIATELY.
5. USE SALVAGED SITE SOILS FOR PLANTING IS REQUIRED, WHEN AVAILABILITY. AMENDMENTS FOR SITE SOILS AND/OR IMPORTED SOILS WILL BE DETERMINED BASED ON SOIL TYPES AND SOIL TESTING. SEE GENERAL NOTES AND RECOMMENDATIONS BASED ON GEOTECHNICAL ENGINEER SITE OBSERVATIONS.

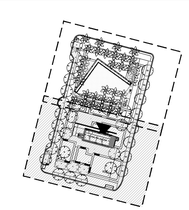
IRRIGATION STATEMENT

THE IRRIGATION STRATEGY FOR THIS PROJECT WILL EMPLOY A RANGE OF SYSTEMS DEPENDENT UPON THE PLANTING TYPE/ZONES. THE ZONES TO BE IRRIGATED WILL INCLUDE THE FOLLOWING:

TREE, SHRUB, GROUNDCOVER, TURF AND PERENNIAL PLANTING WITHIN THE PARK SITE:
TREES WILL BE IRRIGATED UTILIZING A PERMANENT UNDERGROUND, ZONED VALVE SYSTEM WITH A CENTRAL CONTROLLER. TREES WILL BE IRRIGATED WITH BUBBLER-TYPE FITTINGS. SHRUBS, GROUNDCOVERS, TURF AND PERENNIAL PLANTINGS WITH BE IRRIGATED WITH DRIP LINE AND POP-UP SPRAY HEADS AND/OR ROTORS.

TREE, SHRUB, GROUNDCOVER, TURF AND PERENNIAL PLANTING WITHIN ALONG THE RIGHTWAY(S):
TREES WILL BE IRRIGATED UTILIZING A PERMANENT UNDERGROUND, ZONED VALVE SYSTEM WITH A CENTRAL CONTROLLER. TREES WILL BE IRRIGATED WITH BUBBLER-TYPE FITTINGS. SHRUBS, GROUNDCOVERS, TURF AND PERENNIAL PLANTINGS WITH BE IRRIGATED WITH DRIP LINE.

KEY PLAN
NOT TO SCALE



LSK-15R
DATE ISSUED: 10/31/2023

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DATE:	03-31-2023

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Anson C. Bowden, P.E.
FLORIDA REGISTRATION NO.
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CITY OF JACKSONVILLE

PROJECT NO.	2021.016
DATE:	XX-XX-2022
SCALE:	AS NOTED

LIFT EVR'Y VOICE & SING PARK
TREE PLAN
95% CONSTRUCTION DOCUMENTS

SHEET NO.
L9-01

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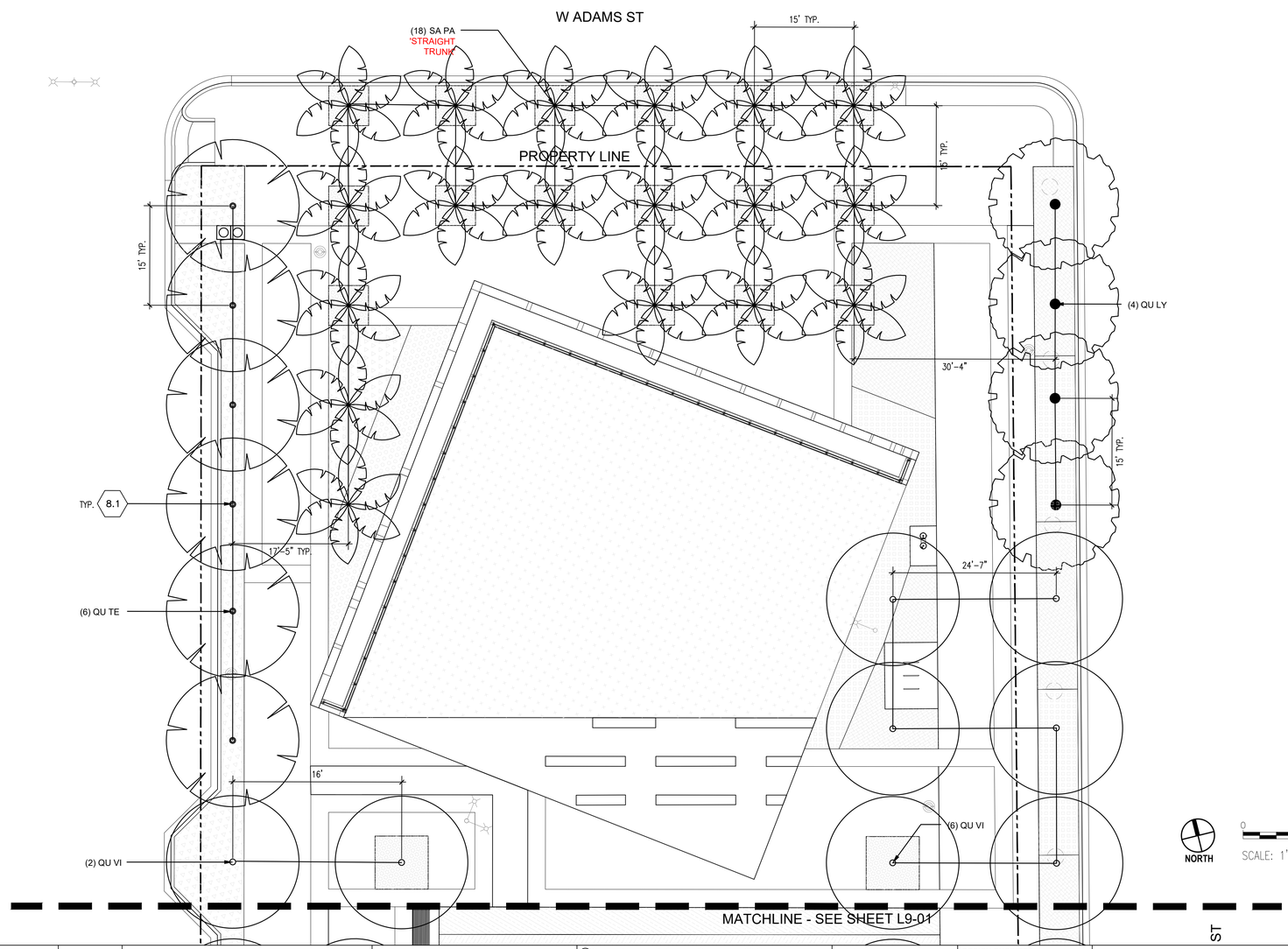

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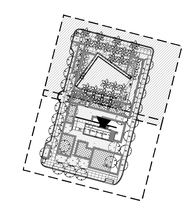

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CITY OF JACKSONVILLE

PROJECT NO.	2021.016
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SCALE:	AS NOTED

LIFT EVR'Y VOICE & SING PARK
TREE PLAN
95% CONSTRUCTION DOCUMENTS

LSK-15R
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L9-02

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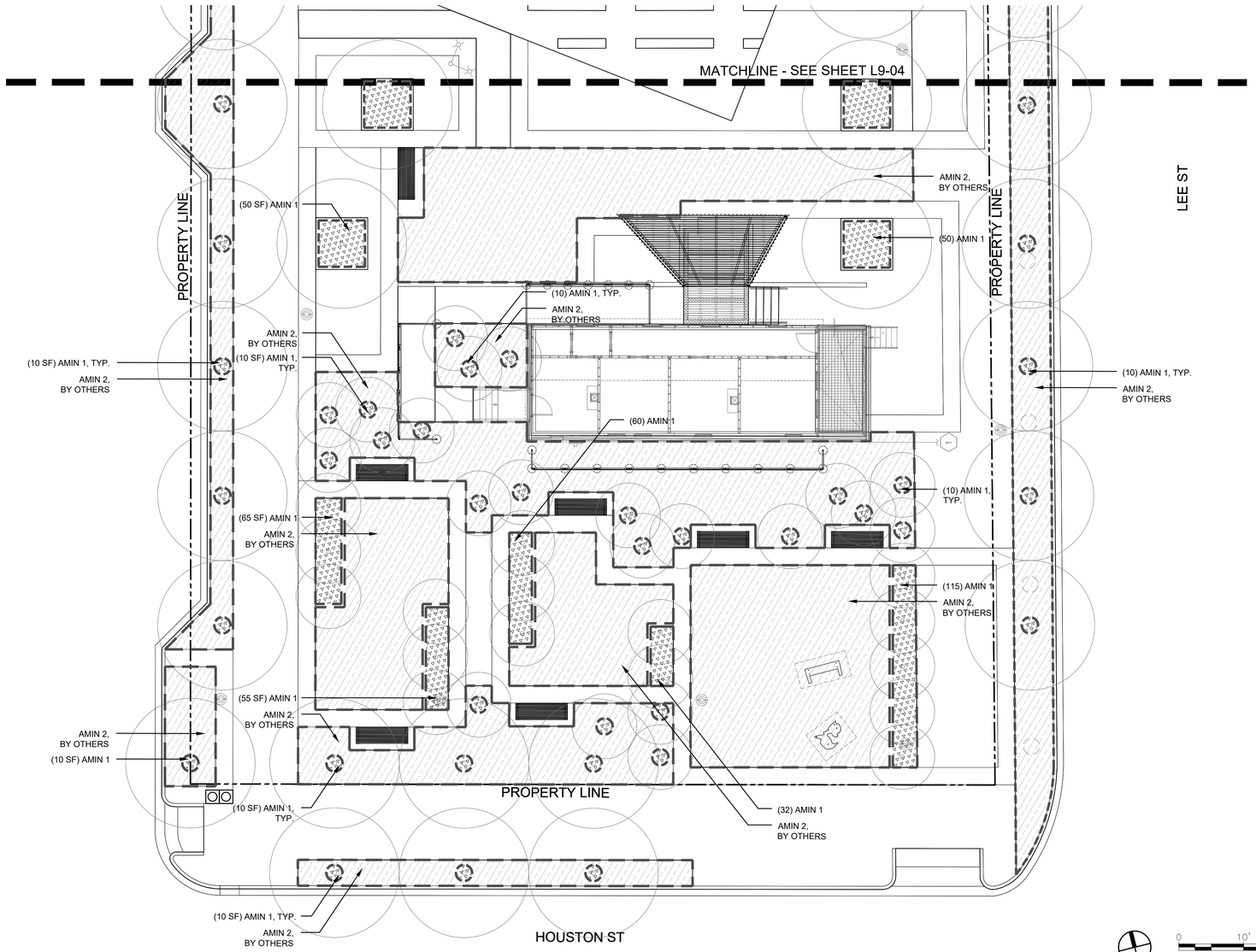

SOILS LEGEND

SOIL AMENDMENTS			
KEY	SYMBOL	ITEM	QTY
AMIN 1		AMENDED SOIL, TYPE 1 – FOR TREES ONLY	1,550 SF
AMIN 2		*AMENDED SOIL, TYPE 2 – BY OTHERS	11,875 SF

*DENOTES AMENDED SOIL, TYPE 2 SCOPE OF WORK TO BE PROVIDED BY DIFFERENT CONTRACTOR, IN WHICH SQUARE FOOTAGE CALCULATIONS AND COST TO BE VERIFIED.

SOIL AMENDMENTS NOTES

1. SOIL-TYPE BOUNDARIES MUST BE FIELD ADJUSTED AND VERIFIED BY LANDSCAPE ARCHITECT BASED ON GEOTECHNICAL ENGINEER SITE OBSERVATIONS, WHERE APPLICABLE.

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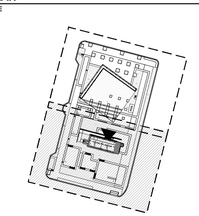

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1.	SS	10/31/23		LSK-16R; SOILS PLAN
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SOILS PLAN
95% CONSTRUCTION DOCUMENTS

LSK-16R
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L9-03

SOILS LEGEND

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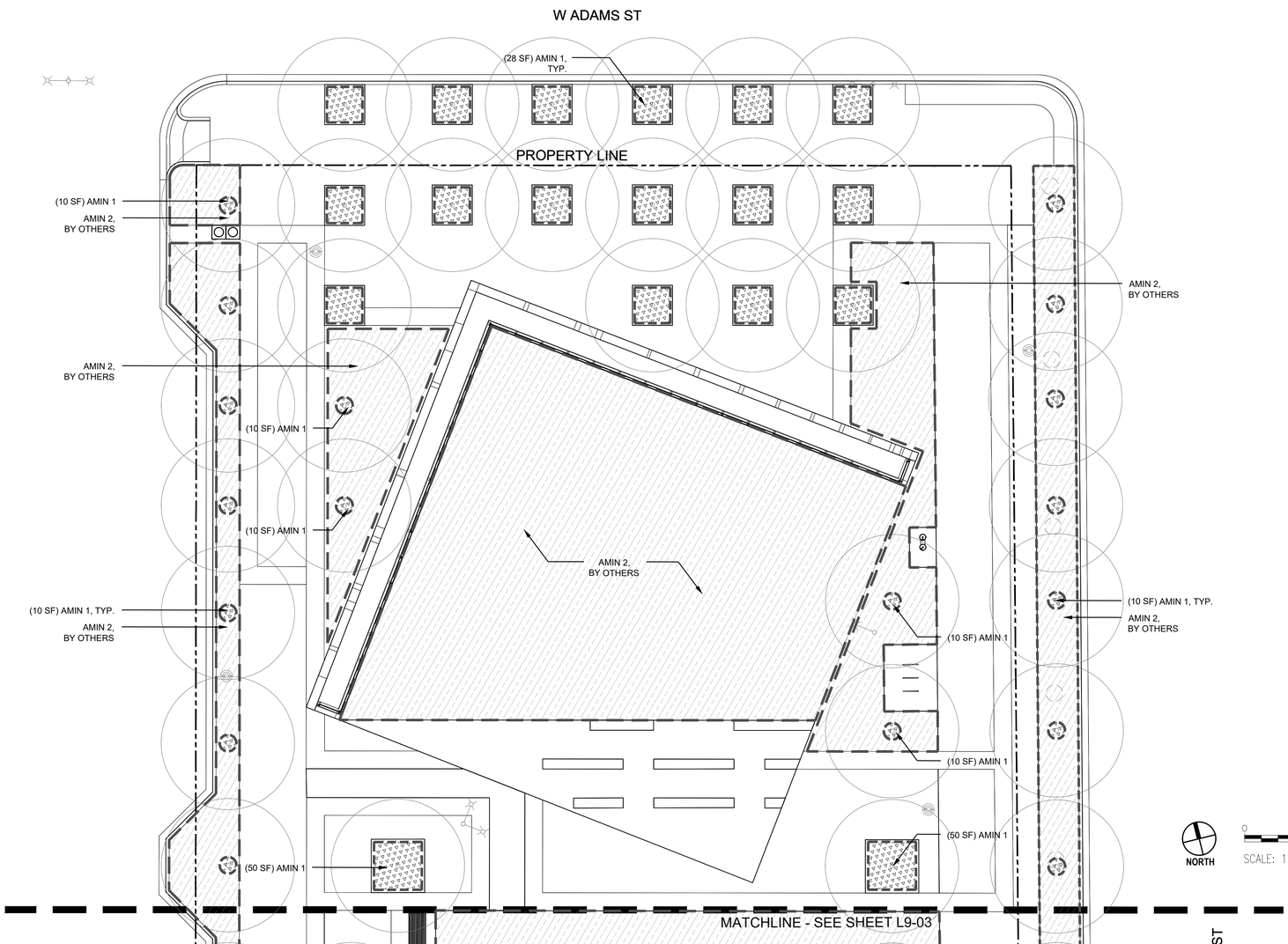

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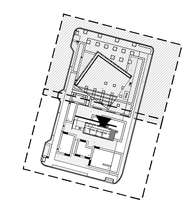

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SHEET NO.
L9-04

ACTIVE CITY OF JACKSONVILLE LEVEL 2 TREE PLANTING PROJECTS

ATTACHMENT F

Visit https://pg-cloud.com/JacksonvilleFL/ for City of Jacksonville Tree Project Maps

Visit jaxtreemitigation.coj.net - Tree Fund City Projects for links to legislation and planting details

	Requesting Entity	**Project Scope**	**Tree Commission Approval Date**	**Status**	Allocated Amount	Contract/Warranty
	Boat Ramps/Waterfront Management	Trees within 7 boat ramps and parks - **62 trees**	Nov-20	Installation Complete	$111,132.00	Liberty 2/yr
	Twin Lakes Academy ES/School	Trees within school grounds and ROW - **66 trees**	May-21	Installation Complete	$122,553.00	Liberty 2/yr
	Kernan Blvd./CM	Trees within medians and Row of Kernan Blvd**. - 132 trees**	May-21	Installation Complete	$276,722.50	Liberty 2/yr
	Amelia View/residential	Trees within medians and ROW in Amelia View community **- 73 trees**	May-21	Installation Complete	$145,395.00	Liberty 2/yr
	Whitehouse Park/Parks and residential	Trees within play area and recreational fields**. - 29 trees**	Jun-21	Installation Complete	$54,594.00	Liberty 2/yr
	Baker Point Park/Parks and residential	Trees within park undergoing improvements **- 8 trees**	Jun-21	Installation Complete	$17,091.00	Liberty 2/yr
	Fort Caroline Rd. Tree Planting	Trees within right of way along Fort Caroline Rd. **66 trees**	Jul-21	Installation Complete	$157,369.50	Liberty 2/yr
	Norfolk Soutel Tree Planting	Trees within medians and right of way along Norfolk Blvd. **36 trees**	Jul-21	Installation Complete	$90,106.00	Liberty 2/yr
	Jax Beach Park and ROW	Trees within parks and right of way. **150 trees**	Sep-21	Installation Complete	$277,789.50	Liberty 2/yr
	Gold Star Family Memorial Highway	Trees within retention pond and right of way. **200 trees**	Sep-21	Installation Complete	$450,921.00	Liberty 2/yr
	Northbank Riverwalk	Trees along trail and riverside of Northbank Riverwalk/Geffen Park area. **68 trees**	Dec-21	Installation Complete	$116,125.00	Liberty 2/yr
	Jarboe Park	Trees along play areas and trails of Jarboe Park. **76 trees**	Dec-21	Installation Complete	$145,918.00	Liberty 2/yr
	Columbia Pkwy Retention Pond	Trees along play areas and trails of Jarboe Park. **29 trees**	Dec-21	Installation Complete	$51,840.00	Liberty 2/yr
	Fishweir Park	Trees along nature trail. **21 trees**	Mar-22	Installation Complete	$40,014.00	Liberty 2/yr
	District 7 Parks	55 trees.	Mar-22	Installation Complete	$106,000.00	Greenway/1yr
	District 5 Parks	195 Trees	Mar-22	Installation Complete	$452,600.00	Greenway/1yr
	Deerwood	Trees along median. **43 trees**	May-22	Installation complete	$86,319.00	Liberty 2/yr
	Hanna Park	106 trees	Jun-22	Installation Complete	$264,584.80	Liberty 2/yr
	Saint Johns Bluff Road	Trees along Median. 189 trees	Jul-22	Installation Complete	$388,238.50	Liberty 2/yr
	Wolfon High School	Trees in school grounds. 56 trees	Sep-22	awaiting legal form	$102,336.00	Liberty 2/yr

ACTIVE CITY OF JACKSONVILLE LEVEL 2 TREE PLANTING PROJECTS

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	Collins Road	Trees along median. 183 trees	Sep-22	Installation Complete	$338,265.00	Liberty 2/yr
	Airport Center Drive E	Trees along median. 76 trees	Nov-22	Installation Complete	$153,643.00	Liberty 2/yr
	College Street Parking Islands	Trees in Parking Islands, 4 trees.	Nov-22	Installation Complete	$13,019.00	Liberty 2/yr
	Gold Star Family Memorial Highway Phase 2	Trees within retention ponds and right of way. 1218 trees	Dec-22	Installing	$2,300,000.00	To Bid 2/yr
	Fort Caroline Road Pond	Trees within retention pond. 34 trees	Feb-23	Installation Complete	$61,479.00	Liberty 2/yr
	Kernan Blvd N	Trees within Right of way and Median- 276 trees	Feb-23	Installation Complete	$591,059.00	Liberty 2/yr
	Price Park	Trees within Right of way. 13 trees	Apr-23	Installation Complete	$27,216.00	Liberty 2/yr
	Amelia View Phase 2	Trees within Right of Way. 34 trees	Apr-23	Installation Complete	$62,370.00	Liberty 2/yr
	Northwest Parks	Trees in parks. 202 trees	Apr-23	Installation Complete	$321,440.00	Greenway/1yr
	Fletcher and Hollywood Park	Trees in park. 21 trees	May-23	Installation Complete	$33,100.00	Greenway/1yr
	GatorBowl	Trees in Median. 8 trees	Jul-23	Installation Complete	$41,185.00	Liberty/2yr
	Westside Parks Level 2	Trees in Parks (242 trees)	Aug-23	Installing	$402,600.00	Greenway/1yr
	7th Street East	Trees in right of way (42 trees)	Aug-23	Installation Complete	$41,185.00	Liberty/2yr
	District 7 and 10 Corridors	Trees in right of way (39 trees)	Sep-23	Installing	$75,451.50	Liberty/2yr
	Hodges Blvd Level 2	Trees in Median (59 trees)	Oct-23	To MBRC	$137,667.34	Liberty/2yr
	Sheffield Park Level 2	In park (86 trees)	Oct-23	To MBRC	$126,500.00	Greenway/1yr
	McGirts Creek Restoration Level 2	In Preserve (12,000 saplings)	N/A	To Tree Commission	$182,750.00	Greenway/no warranty
	Lift Ev'ry Voice and Sing Park Level 2	In Park (90 trees)	N/A	To Tree Commission	$233,335.00	Greenway/1yr

ONE CITY. ONE JACKSONVILLE.

City of Jacksonville, Florida

Donna Deegan, Mayor

Department of Public Works
Ed Ball Building
214 N. Hogan St., 10th floor
Jacksonville, FL 32202
www.coj.net

TO: **Peggy Sidman, Director/Council Secretary**

Jacksonville City Council

FROM: **Curtis Hart, Tree Commission Vice-Chair**

DATE: **November 15, 2023**

SUBJECT: **2023 Tree Commission Annual Report**

Some of the Tree Commission's duties include acting as a coordinator for programs, projects, and activities related to planting projects and the health of the tree canopy between all public and private entities and to review expenditure proposals and plans for planting projects.

The Commission was established by City Council enactment of 2017-397-E on July 25, 2017. Meetings are held on the third Wednesday of each month. The first meeting of the fiscal year 2023 for Tree Commission was held October 19, 2022. Since then, the Commission has:

- Spent $4,908,621.14 on planting trees and warranties.
- Planted 2962 Trees using the Tree Fund.
    - Approved fourteen Level 2 Tree planting projects for a total of 2392 trees.
    - Planted 260 trees with the 630-CITY Planting Program where constituents may call in and request trees be planted in their public right-of-way.
    - Planted 310 trees with the remove and replace program, where dead, dying, hazardous trees are removed and planted with a healthy new tree.
- Completed a Strategic Planning process that led to the creation of nine goals for Tree Commission to help the commission better align with the duties tasked to them.
- Started discussion and planning of an Urban Forest Management Plan. This led to seven recommendations approved by the Tree Commission.

- Re-Designed the process and application documents for Level 3 Planting Program. This program is designed for non-profits to submit Tree Planting Projects, to be administered by the requesting organization. These proposed projects are presented to the Tree Commission for approval.
- Approved 8 new trees to the approved species list to help add diversity of plantings.

Tree Commission Members:

Curtis Hart, Vice Chair

Nina Sickler

Chris Miller

Susan Fraser

Rhodes Robinson

John Moscarillo

William Burke

Advisors:

Susan Grandin

Jonathan Colburn

Justin Gearhart

Jose Regueiro

Since 2017

Remove and Replace

15304 Ordinance Funds Available for Appropriation: As of 11/01/2023 there is $10,135,225.36

Appropriated		Project	Purchase Order Amount	Date	Remainder	Status
Amount	Date	Project	Amount	Date	Remainder in project	Status
$300,000.00	Nov-18					
$2,000,000.00	Nov-19					
$2,000,000.00	Apr-21					
$4,000,000.00	Dec-22					
		Remove and Replace	$1,250,000.00	11/18/2020	$35,616.96	Open
		Remove and Replace (Removals)	$1,445,000.00	3/31/2022	$262,747.01	Open
		8th Street	$37,078.00	7/8/2022	$3,707.90	Open
		Atlantic Blvd	$26,483.50	8/31/2022	$2,628.10	Open
		Round 13	$14,300.00	1/17/2023	$2,145.00	Open
		Round 14	$89,805.20	1/25/2023	$17,930.24	Open
		Parks Removal	$1,000,000.00	3/17/2023	$556,773.80	Open
		Parks Replacement	$500,000.00	4/24/2023	$362,222.00	Open
		Round 16	$34,070.55	5/11/2023	$6,814.11	Open
		Round 17	$3,700.00	5/31/2023	$740.00	Open
		Old River Road	$1,141.60	8/17/2023	$292.32	Open
		Round 18	$49,650.00	9/15/2023	$49,650.00	Open
		Parks Removal	$500,000.00	11/3/2023	$439,767.78	Open
		Remove and Replace Removals	$500,000.00	11/3/2023	$500,000.00	Open
$8,300,000.00	**Total**	**Total**	**$6,792,918.16**	**Total**	**$2,241,035.22**	

Remove and Replace

15304 Ordinance Funds Available for Appropriation: As of 11/01/2023 there is $10,135,225.36

Appropriated		Project	Purchase Order Amount	Date	Remainder	Status
Amount	Date	Project	Amount	Date	Remainder in project	Status
				Available for Remove and Replace Allocation	$2,343,938.66	

Definitions of Terms

Available for Appropriation- Requires City Council Approval
Allocated- Already been approved by City Council/Tree Commission and MBRC approved funds
Obligation- Funds have been assigned to a project and a purchase order has been issued
Green fill indicates amount available in pool of money
Orange Fill indicated total money for column

Since 2017

630-City

15304 Ordinance Funds Available for Appropriation: As of 11/01/2023 there is $10,135,225.36

Appropriated		Project	Purchase Order Amount	Date	Remainder	Status
Amount	Date	Project	Amount	Date	Remainder in project	Status
$200,000.00	Nov-18					
$1,600,000.00	Aug-19					
$2,000,000.00	Nov-21					
$2,000,000.00	Dec-22					
		630-City Round 17	$43,881.00	3/7/2023	$8,776.20	Open
		630-City Round 18	$128,994.00	5/5/2023	$25,798.80	Open
		630-City Round 19	$99,558.00	7/14/2023	$99,558.00	Open
$5,800,000.00	**Total**	**Total**	**$4,278,641.22**	**Total**	**$134,133.00**	
				Available for 630-City Allocation	$2,575,224.82	

Definitions of Terms

Available for Appropriation- Requires City Council Approval
Allocated- Already been approved by City Council/Tree Commission and MBRC approved funds
Obligation- Funds have been assigned to a project and a purchase order has been issued
Green fill indicates amount available in pool of money
Orange Fill indicated total money for column

Since 2017

Level 2

15304 Ordinance Funds Available for Appropriation: As of 11/01/2023 there is $10,135,225.36

Appropriated			Allocation		Purchase Order Amount		Remainder	Status
Amount	Date	Project	Amount	Date	Amount	Date	Remainder in project	Status
$1,000,000.00	Feb-19							
$2,000,000.00	Jan-20							
$2,000,000.00	Jan-21							
$2,000,000.00	Aug-21							
$8,000,000.00	Jun-22							
		Boat Ramps	$111,132.00	11/18/2020	$111,132.00	1/13/2021	$5,556.60	Open
		Kernan Blvd	$276,722.50	5/19/2021	$276,722.50	6/23/2021	$27,672.24	Open
		Amelia View	$145,395.00	5/19/2021	$145,395.00	6/23/2021	$7,269.75	Open
		Twin Lakes Academy	$122,553.00	5/19/2021	$122,553.00	6/23/2021	$6,127.65	Open
		Park Street Rd Diet	$399,526.00	6/16/2021	$399,526.00	8/24/2021	$399,526.00	On Hold
		Whitehouse Park	$54,594.00	6/16/2021	$54,594.00	8/24/2021	$5,459.40	Open
		Baker Point Park	$17,091.00	6/16/2021	$17,091.00	8/24/2021	$854.55	Open
		Gold Star	$466,296.00	9/22/2021	$450,921.00	9/29/2021	$47,579.55	Open
		Fort Caroline Rd	$165,793.50	7/21/2021	$157,369.50	1/11/2022	$23,605.42	Open
		Norfolk and Soutel Level 2	$90,106.00	7/21/2021	$90,106.00	1/12/2022	$9,010.60	Open
		Jax Beach Level 2	$277,789.50	9/22/2021	$277,789.50	1/12/2022	$27,778.94	Open
		Columbia Parkway Re	$51,840.00	12/15/2021	$51,840.00	1/21/2022	$5,184.00	Open
		Jarboe Park	$145,918.00	12/15/2021	$145,918.00	1/24/2022	$14,591.80	Open
		Northbank Riverwalk	$138,801.00	12/15/2021	$116,125.00	5/17/2022	$17,418.75	Open
		Fishweir Park	$40,014.00	3/23/2022	$40,014.00	6/23/2022	$6,002.10	Open
		District 7 Parks	$106,000.00	3/23/2022	$94,000.00	4/25/2023	$37,600.00	Open
		District 5 Parks	$457,600.00	4/20/2022	$280,250.00	4/28/2023	$112,100.00	Open
		Deerwood Park Blvd	$86,319.00	5/18/2022	$86,319.00	6/30/2022	$8,631.90	Open
		Hanna Park	$264,584.80	6/13/2022	$264,584.80	8/15/2022	$53,716.96	Open
		Saint Johns Bluff Rd	$388,238.50	7/20/2020	$388,238.50	8/29/2022	$58,235.77	Open
		Wolfson High School	$102,336.00	9/21/2022	N/A	N/A	N/A	N/A
		Collins Road	$338,265.00	9/21/2022	$338,265.00	11/23/2022	$50,739.75	Open

Level 2

15304 Ordinance Funds Available for Appropriation: As of 11/01/2023 there is $10,135,225.36

Appropriated			Allocation		Purchase Order Amount		Remainder	Status
Amount	Date	Project	Amount	Date	Amount	Date	Remainder in project	Status
		College Street Parking Medians	$13,019.00	11/16/2022	$13,019.00	12/21/2022	$2,603.80	Open
		Airport Center Drive East	$153,643.00	11/16/2022	$153,643.00	12/29/2022	$23,046.45	Open
		GoldStar Phase 2	$2,300,000.00	12/21/2022	$1,141,500.00	7/14/2023	$1,141,500.00	Open
		GoldStar Phase 2 Prosser	$121,345.16	12/21/2022	$121,345.16	7/11/2022	$11,393.20	Open
		Fort Caroline Rd Pond	$61,479.00	2/15/2023	$61,479.00	3/21/2023	$12,295.80	Open
		Kernan BLVD N	$591,059.00	2/15/2023	$591,059.00	3/23/2023	$118,211.80	Open
		Price Park	$27,216.00	4/19/2023	$27,216.00	5/11/2023	$5,443.20	Open
		Amelia View Phase 2	$62,370.00	4/19/2023	$62,370.00	5/11/2023	$12,474.00	Open
		Parks Northwest Districts	$321,440.00	4/19/2023	$321,440.00	6/6/2023	$128,576.00	Open
		Fletcher and Hollywood Park	$33,100.00	5/17/2023	$33,100.00	6/27/2023	$11,700.00	Open
		Gator Bowl	$41,185.00	7/19/2023	$41,185.00	8/10/2023	$8,237.00	Open
		Westside Parks	$402,600.00	7/19/2023	$402,600.00	10/4/2023	$402,600.00	Open
		7th Street E	$88,355.00	8/16/2023	$88,355.00	9/14/2023	$17,671.00	Open
		District 7 and 10 Corridors	$75,451.50	9/20/2023	$75,451.50	11/1/2023	$75,451.50	Open
$15,000,000.00	Total	Total	$12,090,709.27	Total	$9,791,567.96	Total	$2,895,865.88	
						Available for Level 2 Allocation	$4,751,713.46	

Definitions of Terms

Available for Appropriation- Requires City Council Approval
Allocated- Already been approved by City Council/Tree Commission and MBRC approved funds
Encumbered- Funds have been assigned to a project and a purchase order has been issued

Level 2

15304 Ordinance Funds Available for Appropriation: As of 11/01/2023 there is $10,135,225.36

Appropriated			Allocation		Purchase Order Amount		Remainder	Status
Amount	Date	Project	Amount	Date	Amount	Date	Remainder in project	Status

Green fill indicates amount available in pool of money

Orange Fill indicated total money for column

Since 2017

Level 3

15304 Ordinance Funds Available for Appropriation: As of 11/01/2023 there is $10,135,225.36

Appropriated			Allocation		Purchase Order Amount		Remainder	Status
Amount	Date	Project	Amount	Date	Amount	Date	Remainder in project	Status
$1,000,000.00	May-20							
$1,000,000.00	Dec-22							
		Jax Zoo	$209,190.35	3/4/2021	$209,190.35	10/27/2021	$105,728.15	Open
$2,000,000.00	**Total**	**Total**	**$450,789.35**	**Total**	**$450,749.35**	**Total**	**$105,728.15**	
						Available for Level 3 Allocation	$1,560,036.70	

Definitions of Terms

Available for Appropriation- Requires City Council Approval
Allocated- Already been approved by City Council/Tree Commission and MBRC approved funds
Obligation- Funds have been assigned to a project and a purchase order has been issued
Green fill indicates amount available in pool of money
Orange Fill indicated total money for column

Since 2017

Charter Fund

15305 Charter Funds Available for Appropriation: As of 11/01/2023 there is $9,069,113.77

	Appropriated			Original Purchase Order Amount		Remainder	Status
Ordinance	Amount	Date	Project	Amount	Date	Remainder in project	Status
Total	**$133,317.49**		**Total**	**$133,317.49**	**Total**	**$0.00**	

Definitions of Terms

Available for Appropriation- Requires City Council Approval
Allocated- Already been approved by City Council/Tree Commission and MBRC approved funds
Obligation- Funds have been assigned to a project and a purchase order has been issued
Orange Fill indicated total money for column

BJP

Better Jacksonville Plan- Tree Mitigation Dollars available for Appropriation: As of 11/01/2023 there is $1,717,826.00

Appropriated			Purchase Order Amount		Remainder	Status
Amount	Date	Project	Amount	Date	Remainder in project	Status

Definitions of Terms

Available for Appropriation- Requires City Council Approval
Allocated- Already been approved by City Council/Tree Commission and MBRC approved funds
Obligation- Funds have been assigned to a project and a purchase order has been issued

AVAILABLE FOR APPROPRIATION (a)		
15304 (15F)	Ordinance	$ 10,135,225.36
15305 (15N)	Charter	$ 9,069,113.77
008449	Tree Mitigation Project	$ 1,717,826.00
		$ 20,922,165.13

The BIG 4

Title	Obligations	Funds Available
Level 2 Tree Planting Program (d)	$ 3,082,811.42	$ 4,751,713.46
Level 3 Tree Planting Program (d)	$ 128,397.95	$ 1,560,036.70
Remove/Replace (e)	$ 2,123,442.85	$ 1,343,938.66
630-CITY Tree Planting Program (e)	$ 134,133.00	$ 2,575,224.82

FY23 Revenues:	**15304 (15F)**	**15305 (15N)**
October	$ 449,607.00	$ 65,200.00
November	$ 84,657.56	$ 40,326.00
December	$ 197,787.09	$ 52,769.80
January	$ 696,190.66	$ 75,280.63
February	$ 417,914.36	$ 68,340.92
March	$ 682,801.34	$ 123,877.39
April	$ 193,824.43	$ 41,289.26
May	$ 515,670.96	$ 257,573.03
June	$ 479,837.20	$ 124,359.62
July	$ 742,385.42	$ 94,720.77
August	$ 793,148.92	$ 209,056.86
September	$ 661,239.79	$ 118,735.00
FY23 Revenues:		
October	$ 349,551.00	$ 22,270.00

FY23 Expenses:	**15304 (15F)**	**15305 (15N)**
October	$ 152,114.90	$ -
November	$ 466,468.35	$ -
December	$ 344,960.64	$ -
January	$ 491,890.84	$ -
February	$ 441,105.36	$ -
March	$ 211,444.66	$ -
April	$ 223,992.71	$ -
May	$ 278,167.84	$ -
June	$ 752,669.90	$ -
July	$ 335,550.47	$ -
August	$ 370,636.57	$ -
September	$ 839,618.90	$ -
FY24 Expenses:		
October	$ 136,770.39	$ -

	15304 (15F)	**15305 (15N)**
Funds Available (b)	$ 10,676,004.92	$ -
Obligations (c)	$ 5,686,747.22	$ -

(a) jaxtreemitigation.coj.net

(b) total appropriated, but unobligated, funds

(c) purchase order(s) have been issued for these funds

(d) Tree Commission may make recommendations for these appropriations

(e) Public Works utilizes these appropriations

Prepared 11/7/23 LD

The City of Jacksonville has two separate laws that provide protection for certain trees and require mitigation for damage or removal of certain trees caused by the process of land development. Mitigation is required either through planting or replanting of a calculated amount of mitigation trees or through making a specified payment into the Tree Protection and Related Expenses Trust Fund codified by Sec. 111.760, Ordinance Code. These laws are Article 25 of the Charter of the City of Jacksonville and Chapter 656, Part 12, Subparts A & B of the Ordinance Code. Each provision has specific criteria for what is characterized as a "protected tree" and thus would require replacing through the development process of a site, or if a replacement is not made, how the "mitigation fee" is calculated for removal of trees without replacement. The mitigation fee that is paid by developers who are unable to replace the trees destroyed during construction, as required by both provisions, is placed in the Tree Protection and Related Expenses Trust Fund. Moreover, funds received from application of the Charter are held in Fund 15305 and funds received from application of the Ordinance Code are held in the Fund 15304.

Lift Ev'ry Voice and Sing Park
Level 2 Tree Planting - Tree Commission Submittal

History: On September 10, 2013, the City of Jacksonville designated the James Weldon and John Rosamond Johnson Birth Site, located at the northwest corner of Lee and Houston Streets as a landmark site; and named it the Lift Ev'ry Voice and Sing Park. The property was the location of the family home of James Weldon Johnson and his brother John Rosamond Johnson, in which both brothers were born, raised and lived during a significant portion of their lives; and is also the location where the brothers composed Lift Every Voice and Sing, originally composed to commemorate Abraham Lincoln's birthday but later became known as the Negro National Anthem. James Weldon Johnson later attained additional national prominence by being appointed the United States Consul to Venezuela and Nicaragua; and likewise, John Rosamond Johnson went on to achieve additional notoriety in the vaudeville scene by composing or assisting in more than 200 musical compositions made popular through vaudeville performances in New York's Broadway Boulevard venues and Carnegie Hall.

Design: Walter Hood and Hood Design Studio designed the park. Hood is the creative director and is also a professor at the University of California, Berkeley. He won the 2019 MacArthur Fellowship and recently was elected to the American Academy of Arts and Letters.

Lift Evr'y Voice and Sing Park represents an opportunity to commemorate The Black National Anthem, celebrate the heritage and success of the segregated La Villa neighborhood in Jacksonville, and create a new park for the daily and mundane, as well as community gatherings, events, and celebrations.
The conceptual approach of the park begins tracing the plots of the homes, businesses and yards that once existed here when La Villa was a thriving Black neighborhood. It is within this stretch of land that the Johnson Brothers' home stood and where they grew up. These traces are interpreted as paved bands throughout the park, from which new gardens, lawns, and gathering spaces emerge.

The Park is comprised of five main organizational elements:

The Emerald Trail & Lee Street
Running along the eastern edge of the park is the Emerald Trail. An urban scale, multi-use path that accommodates pedestrians and cyclists. Aligned with this is Lee Street. These both make a direct connection to the historic train station, an important feature in the cultural landscape of La Villa and all other Southern cities to African Americans. This was a point of arrival; a point of departure. This makes the Lee Street/Emerald Trail crucial to the entry sequence to LEVS and presents an opportunity to celebrate the Park and Street as a gateway.

Gardens
Emerging from the frames are a series of connected, planted spaces, primarily located on the southern end of the park. The planting design draws inspiration from the beauty of the embowered, overgrown vacant lot that is carefully cultivated by human touch. The gardens frame a series of "rooms" – places for solitude, daily life, and small gatherings. Located in the SE corner of the garden is the sculpture " Getting it Done"

The Megaphone

Shotgun House and Stage

The centerpoint of the park sits a restored, historic La Villa home – a vessel of the past – the only vestige of African American domestic memory in La Villa. As a reference to how we need to protect this cultural history, three glass walls surround the house, sealing the memory in, while also providing a canvas for quotes and imagery.

Projecting from the side of the shotgun house is a stage that allows for a variety of performances or simply sitting on the porch – part of everyday life. This structure, combined with the House comprises The Megaphone: broadcasting the story of the lives of those who once lived in this place.

Lifted Lawn

Facing the stage and shotgun is the lifted lawn, which rises up to have a dialogue with the Megaphone. This grassy area will be used just as much for the day-to-day of neighbors as it will for larger performances. From the apex of the lawn, one can look out over the park, surveying the land of the once-thriving community that stood here.

LEVS Plaza

Sculpture & Terrace

Acting as the gateway on the North of the Park, the Plaza is comprised of a palm grid, moveable tables and chairs, with a backdrop of a large sculpture, spelling out the words "Lift Evry Voice and Sing". This sculpture, made of tabby concrete – a shell-based, historic building material often made by the enslaved – literally supports the Lifted Lawn. Emanating from the base of the letters is a mist fountain – creating an ethereal fog from which the sculpture emerges. This fountain creates a dynamic environment that changes with the wind and time of day.

Level 2 Tree Planting Project requested by City of Jacksonville Parks, Recreation and Community Services Department. Lift Ev'ry Voice and Sing Park is currently under construction at 176 N. Lee St.

LEVEL 2 COMMUNITY ORGANIZATION
TREE PLANTING PROGRAM

The form below provides individual citizens and organizations with the opportunity to suggest a location for a tree planting project within Duval County that proposes to use funds from the City of Jacksonville Tree Protection and Related Expenses Trust Fund. If a citizen or organization is interested in suggesting a planting location for the City to implement, then use this form.

Requirements to utilize this program:

1. The location of the proposed planting must be:
   a. In Duval County; and
   b. On public property, such as a road right-of-way; a local, state or national park; Duval County School Board property, etc.
2. The number of trees requested may not exceed 200.

Complete the following information below:

1. Name/title of project: Lift Ev'ry Voice and Sing Park
2. Legal name of organization/citizen making suggestion:

City of Jacksonville Parks, Recreation and Community Services Department

3. Organization or citizen mailing address:

214 N. Hogan St., 4th Floor

4. Contact phone number: 904-255-7941
   Contact e-mail: jenz@coj.net
5. Location/address of planting project:

Lift Ev'ry Voice and Sing Park 176 N. Lee St.

6. Has project information been shared with the Council Member of the district? Yes
7. Rationale for project (include information about the public benefit of the project):

Please see attached project description/rationale

8. Description of project:

Please see attached project description/rationale

If a citizen/organization is interested in proposing a project that they want to administer and implement, a more comprehensive application (Level 3) can be found at the following link: http://www.coj.net/departments/public-works/tree-commission.

Level 2 - Community Organization Tree Planting Program Staff Checklist

Total number of trees to be installed 91

Total number of trees to be removed 0

Project Title: LIFT EV'RY VOICE + SING PARK

☑ Project is to be planted on Public Land

☑ Project is located in Duval County

	Activity	Complete
1	The species of trees are appropriately located.	✓
2	The number and placement of trees is appropriate.	✓
3	Trees being planted are approved pursuant to the '*Tree Commission Approved Tree Planting List*.'	✓
4	Shade Trees are preferred; if non-shade trees are proposed, the use is appropriated/acceptable.	✓
5	Less than 25% of the total species of trees being planted are palms. 33% Sabal Palms - site constraints, urban environment, sight-lines	
6	The planting will not interfere with utilities or sight line requirements.	✓
7	The project does not include incidental landscaping. If so, the applicant must justify the reason for its inclusion.	✓
8	Construction required? Yes ☐ No ☑ If yes, are costs reasonable?	✓
9	Irrigation installed? Yes ☑ No ☐ If yes, are costs reasonable? N/A	✓
10	The cost of the species of trees selected do not outweigh the benefits of the trees.	✓
11	Low maintenance plants are utilized.	✓
12	Location of plant material and irrigation (if applicable) has minimum adverse impact over time on infrastructure such as walks and roads.	✓

	Activity	Complete
13	Species of trees being planted are beneficial to the City's tree canopy.	✓
14	The project provides unique benefit to the neighborhood, Council District, or City.	✓
15	The project has been reviewed with and meets the needs of the requesting entity.	✓
16	The Councilmember has been notified of the project.	✓

COMMENTS:

Lift Ev'ry Voice and Sing Park - Level 2 Tree Planting					
Cost Estimate - 1-Year Maintenance/Warranty					
No.	Description	Unit	Quantity	Unit Price	Extended Price
QU-VI	*Quercus virginiana* Live Oak 6" Cal., 18' Ht., 12' Spd., 200 G or 52" B&B	EA	12	$3,500.00	$42,000.00
QU-TE	*Quercus nutallii* Nutall Oak 6" Cal., 18' Ht., 12' Spd., 200 G or 52" B&B	EA	10	$3,500.00	$35,000.00
QU-LY	*Quercus lyrata* Overcup Oak 5" Cal., 16' Ht., 10' Spd., 200 G or 44" B&B	EA	7	$3,000.00	$21,000.00
TA-DI	*Taxodium distichum* Bald Cypress 5" Cal., 14' Ht., 4.5' Spd., 200 G or 44" B&B	EA	6	$2,000.00	$12,000.00
CH-RE	*Chionanthus retusus* Fringetree 4" Cal., 10' Ht. 6' Spd., 75 G or 35" B&B	EA	23	$1,500.00	$34,500.00
SA-PA	*Sabal palmetto* Sabal Palm 12" Cal. 20' Ht. Straight trunk, Regenerated	EA	18	$1,000.00	$18,000.00
SA-PA	*Sabal palmetto* Sabal Palm 12" Cal. 12-16' Ht. *30-40* Degree curved trunk, Regenerated	EA	15	$1,200.00	$18,000.00
Amin 1	*Removal of unsuitable soil - excavate and remove unsuitable soil and replace with soil mix (see plans for designated areas)*	CY	230	$90.00	$20,700.00
Amin 1	*Soil Amendments/Replacement soils - trees pits only (see plans for designated areas)*	CY	230	$50.00	$11,500.00
	Contingency - 5%				$10,635.00
		TOTAL			$ 223,335.00

EVERYONE

BUS STOP

WILLEARTH
GALLERY

Jacksonville Tree Commission

Available Funds Summary (as of November 1st, 2023)

	October 2023	November 2023
15F Ordinance Funds Available for Council Appropriation (a)	*$9,368,519.88*	***$10,135,225.36***
Allocated for Remove and Replace to Public Works (b)	$2,291,922.48	$2,343,938.66
Allocated for 630-City to Public Works (c)	$2,575,224.82	$2,575,922.48
Available for Level 2 Allocation by Tree Commission (d)	$5,130,104.31	$4,751,713.46
Available for Level 3 Allocation by Tree Commission (e)	$1,549,250.65	$1,560,036.70
Total Allocated to PW for 630-City and Remove & Replace (b) + (c)	*$4,867,147.30*	*$4,919,861.14*
Total Available for Allocation by Tree Commission (d) + (e)	*$6,679,354.96*	*$6,311,750.16*
15N Charter Funds Available for Council Appropriation (f)	*$9,061,996.57*	***$9,069,113.77***
BJP Tree Mitigation Dollars available for Council Appropriation (g)	*$1,717,826.00*	***$1,717,826.00***
Total Avail for Appropriation by Council (a) + (f) + (g)	$20,148,342.45	***$20,922,165.13***
Total Avail for Allocation by Tree Commission (d) + (e)	$6,679,354.96	***$6,311,750.16***
Total Funds Not Obligated	$26,827,697.41	**$27,233,915.29**

Encumbered Funds Summary (as of Nov 2023)

	Oct-23	Nov-23
Obligated Level 2 Proj Funds	*$2,908,011.63*	$2,895,865.88
Obligated Level 3 Proj Funds	*$139,184.00*	$105,728.15
Total Funds Obligated	$3,047,195.63	**$3,001,594.03**

City of Jacksonville
Tree Commission
Financials Combined
Balance Sheet
October 31, 2023

Cash	35,783,828.76	
Accounts Payable	121,926.92	
Fund Balance		
Beginning Fund Balance	35,478,767.36	
YTD Gain\Loss	183,134.48	
Adjusted Fund Balance	35,661,901.84	
Available Balance Calculation		
Cash	35,783,828.76	Bank Funds
Less:		
AP	121,926.92	Accounts Payable
Funds Available	11,676,325.17	Appropriated Funds by City Council
Encumbrances (Open POs)	4,881,704.44	Appropriated and Allocated
Sub-Total Adjustments	16,679,956.53	
Unappropriated/Unallocated	19,103,872.23	
Appropriated/Unallocated *	1,717,826.00	Better Jacksonville Plan **
Total Unallocated Funds	20,821,698.23	

* Better Jacksonville Funds are not in Ordinance or Charter Funds. Therefore, the Tree Commission cannot re-appropriate those funds.

** Better Jacksonville dollars are budgeted to See Activities/Projects Sheet

City of Jacksonville
Tree Commission
Financials Combined
Statement of Activity
October 31, 2023

	Actuals			Budget
	31-Oct	YTD		
Revenues				
Ordinance appropriation				530,506.00
Tree Mitigation Funds - Article 25	52,428.00	52,428.00		
Investment Pool Earnings	-	-		
Contributions From Private Sources	354,168.00	354,168.00		
Contribution-Loss Deductible	-	-		
Transfer from fund balance	-	-		
Total	406,596.00	406,596.00		530,506.00
Expenses				
Summarized expenses	223,461.52	223,461.52	*	16,694,800.00
Net	183,134.48	183,134.48		(16,164,294.00)
	-			

* Budget is compomprised of current year budget and prior year carry forward.

City of Jacksonville
Tree Commission
Ordinance - 15304 - Tree Protection & Related Expenditures
Balance Sheet
October 31, 2023

Equity in Pooled Cash	26,633,935.10
Accounts Payable	121,926.92
Fund Balance	
Beginning Fund Balance	26,381,301.70
YTD Gain\Loss	130,706.48
Adjusted Fund Balance	26,512,008.18
Available Balance Calculation	
Cash	26,633,935.10
Less:	
AP	121,926.92
Funds Available(Budget)	11,676,325.17
Encumbrances (Open POs)	4,881,704.44
Sub-Total Adjustments	16,679,956.53
Unappropriated/Unallocated	9,953,978.57

City of Jacksonville
Tree Commission
Ordinance - 15304 - Tree Protection & Related Expenditures
Statement of Activity
October 31, 2023

	31-Oct	YTD	Budget
Revenues			
Ordinance appropriation			530,506.00
Tree Mitigation Funds - Article 25	-	-	
Investment Pool Earnings	-	-	
Contributions From Private Sources	354,168.00	354,168.00	
Contribution-Loss Deductible	-	-	
Transfer from fund balance	-	-	
Total Revenue	354,168.00	354,168.00	530,506.00
Expenses			
Expenses *	223,461.52	223,461.52	16,694,800.00
Net	130,706.48	130,706.48	(16,164,294.00)

* Budget is compomprised of
current year budget and
prior year carry forward.

City of Jacksonville
Tree Commission
Charter - 15305- Tree Mitigation & Related Expenditures
Balance Sheet
October 31, 2023

Equity in Pooled Cash	9,149,893.66
Accounts Payable	0
Fund Balance	
Begining Fund Balance 10/1/22	9,097,465.66
YTD Gain\Loss	52,428.00
Adjusted Fund Balance	9,149,893.66
Available Balance Calculation	
Cash	9,149,893.66
Less:	
AP	
Funds Available	
Encumbrances (Open POs)	-
Sub-total	-
Unappropriated/Unallocated	9,149,893.66

City of Jacksonville
Tree Commission
Charter - 15305- Tree Mitigation & Related Expenditures
Statement of Activity
October 31, 2023

	Actuals		Budget
	31-Oct	YTD	
Revenues			-
Tree Mitigation Funds - Article 25	52,428.00	52,428.00	
Investment Pool Earnings	-	-	
	52,428.00	52,428.00	
Expenses			
	-	-	-
Net	52,428.00	52,428.00	-

ORACLE
COJ PL - Modified

Trial Balance Report

Report Date 11/8/2023

10/31/2023

Ledger COJ PL - Modified Accrual

Fund 15304 Tree Protection & Related Expenditures

Account	Description	Beginning Balance (USD)	Debits (USD)	Credits (USD)	Ending Balance (USD)
104001	Equity in Pooled Cash Account	27,312,002.07	4,104.00	6,988.05	27,309,118.02
104201	Cash - JP Accounts Payable	-109,104.00	0.00	0.00	-109,104.00
104206	Cash - JP General Deposit	113,365.12	350,064.00	517,365.70	-53,936.58
104299	Bank Clearing	-129,194.29	517,365.70	481,352.64	-93,181.23
104998	Zero Invoice Clearing	-2,077.50	0.00	0.00	-2,077.50
104999	Cash Clearing	-416,883.61	0.00	0.00	-416,883.61
201101	Vouchers Payable Account	-386,806.09	495,111.84	230,232.67	-121,926.92
284101	Fund Balance - Unassigned Account	-26,381,301.70	0.00	0.00	-26,381,301.70
					-130,706.48
					-26,512,008.18
366020	Contributions From Private Sources	0.00	0.00	354,168.00	-354,168.00
512010	Permanent and Probationary Salaries	0.00	5,371.15	0.00	5,371.15
521020	Medicare Tax	0.00	72.22	0.00	72.22
522070	Disability Trust Fund-ER	0.00	16.11	0.00	16.11
522130	GEPP Defined Contribution DC-ER	0.00	628.43	0.00	628.43
523010	Group Dental Plan	0.00	15.00	0.00	15.00
523030	Group Life Insurance	0.00	8.52	0.00	8.52
523040	Group Hospitalization Insurance	0.00	876.62	0.00	876.62
549006	Trust Fund Authorized Expenditures	0.00	223,353.07	6,879.60	216,473.47

Total for Fund 15304	0.00	1,596,986.66	1,596,986.66	-130,706.48

ORACLE
COJ PL - Modified Accrual

Trial Balance Report

Report Date 11/8/2023

Ledger COJ PL - Modified Accrual

Fund 15305 Tree Mitigation & Related Expense

Account	Description	Beginning Balance (USD)	Debits (USD)	Credits (USD)	Ending Balance (USD)	
104001	Equity in Pooled	8,060,991.66	1,530.00	0.00	8,062,521.66	
104201	Cash - JP	-1,785.00	0.00	0.00	-1,785.00	
104206	Cash - JP General	1,038,259.00	50,898.00	0.00	1,089,157.00	9,149,893.66
284101	Fund Balance - Unassigned Account	-9,097,465.66	0.00	0.00	-9,097,465.66	
					-52,428.00	
					-9,149,893.66	
343750	Tree Mitigation	0.00	0.00	52,428.00	-52,428.00	
Total for Fund 15305 Tree Mitigation & Related		0.00	52,428.00	52,428.00	-52,428.00	

End of Report

Oct-23

10/31/2023

Review Budgetary Control Balances

Done

Control Budget: COJ Detail Budget

Saved Search

Search

Amount Type: Year to date
* Budget Period: Oct-23
Funds Available: All amounts
Currency: USD

* Fund: 15304
* Center: All Center Values
* Account: 500000
* Project: All Project Values

* Activity: All Activity Values
* Interfund: All Interfund Values
* Future: All Future Values

Search | Reset | Save

Budget Balances

View | Detach | Wrap | Transfer Budget | 0

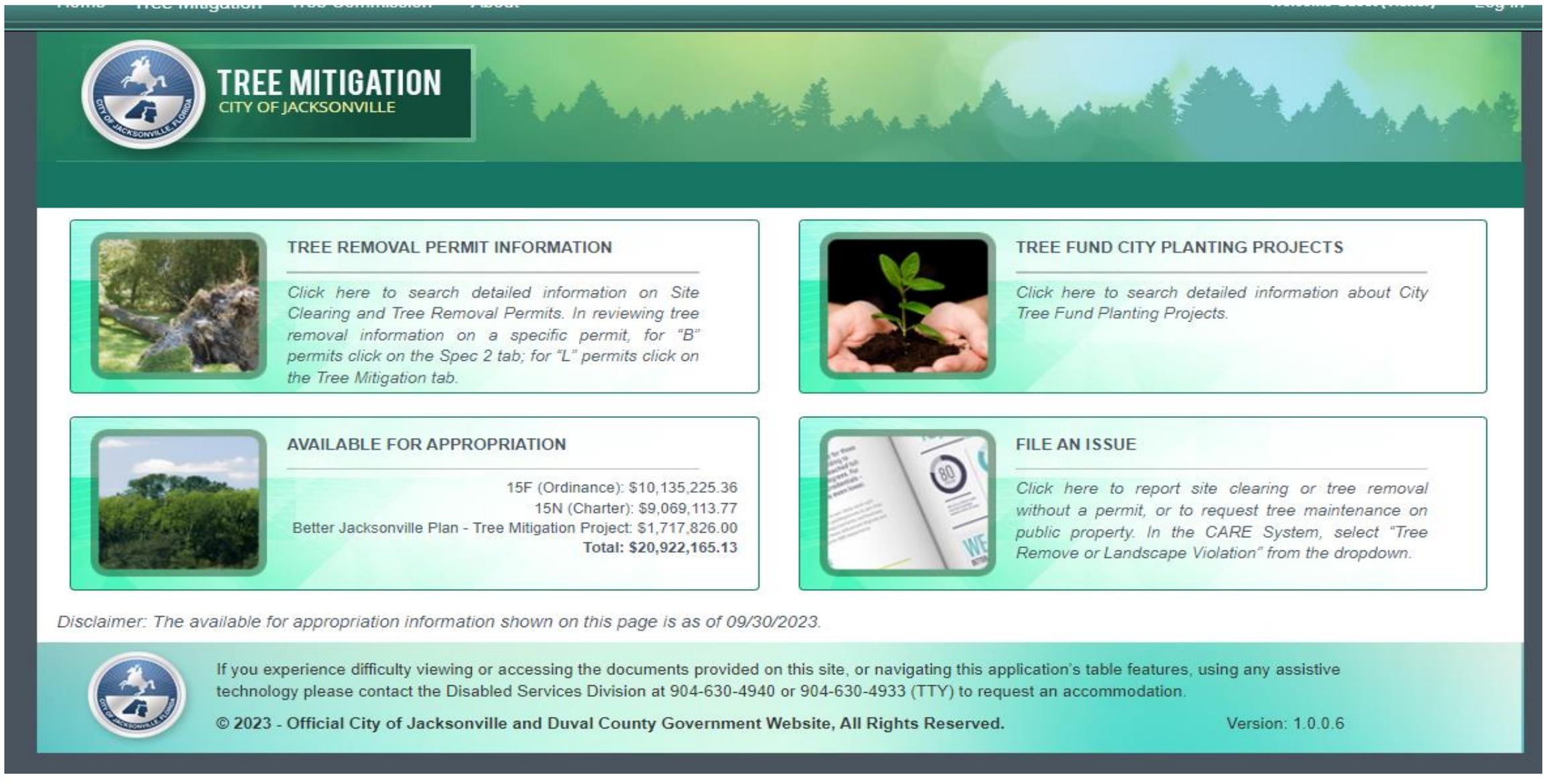
Fund	Center	Account	Project	Activity	Interfund	Year to Date Period	Initial Budget	Budget Adjustments	Total Budget	Commitmer	Obligations	Expenditures	Total Consumption	Funds Available Amount
15304	151004	549006	000000	00000378	00000	Oct-23	0.00	3,597,410.00	3,597,410.00	0.00	1,247,716.07	5,755.27	1,253,471.34	2,343,938.66
15304	151004	549006	000000	00000541	00000	Oct-23	0.00	10,283.00	10,283.00	0.00	0.00	0.00	0.00	10,283.00
15304	151004	549006	000000	00001315	00000	Oct-23	0.00	7,909,524.83	7,909,524.83	0.00	3,153,495.42	4,315.95	3,157,811.37	4,751,713.46
15304	151004	549006	000000	00001316	00000	Oct-23	0.00	140,238.62	140,238.62	0.00	0.00	0.00	0.00	140,238.62
15304	151004	549006	000000	00001623	00000	Oct-23	0.00	1,688,434.65	1,688,434.65	0.00	128,397.95	0.00	128,397.95	1,560,036.70
15304	151004	549512	000000	00000982	00000	Oct-23	0.00	363.81	363.81	0.00	0.00	0.00	0.00	363.81
15304	151004	549521	000000	00000982	00000	Oct-23	0.00	330.42	330.42	0.00	0.00	0.00	0.00	330.42
15304	151004	549533	000000	00000982	00000	Oct-23	0.00	0.50	0.50	0.00	0.00	0.00	0.00	0.50
15304	151004	582001	000000	00000982	00000	Oct-23	0.00	1,600.00	1,600.00	0.00	0.00	0.00	0.00	1,600.00
15304	154006	512010	000000	00000000	00000	Oct-23	70,315.00	-2,129.30	68,185.70	0.00	0.00	5,371.15	5,371.15	62,814.55
15304	154006	514010	000000	00000000	00000	Oct-23	0.00	-3,655.79	-3,655.79	0.00	0.00	0.00	0.00	-3,655.79
15304	154006	521020	000000	00000000	00000	Oct-23	1,023.00	-54.04	968.96	0.00	0.00	72.22	72.22	896.74
Total							**530,506.00**	**16,164,294.00**	**16,694,800.00**	**0.00**	**4,881,704.44**	**136,770.39**	**5,018,474.83**	**11,676,325.17**

	10/31/2023	9/30/2023	MoM Variance
Total Budget	16,694,800.00	21,221,434.60	(4,526,634.60)
Encumbrance	4,881,704.44	4,553,654.23	328,050.21
Available Funds	11,676,325.17	11,686,678.09	(10,352.92)

City of Jacksonville
Tree Commission
Activity/Project Status as of Oct-23

	10/31/2023	Budget	Obligation	Expenditures	Funds Available
		Oct-23	Oct-23	Oct-23	Oct-23
151004-PWOD Tree Mitigation & Related Expenses - Conservation and Resource Manag	00000378-County-Wide Tree Prog-Remove - Replace	3,597,410.00	1,247,716.07	5,755.27	2,343,938.66
151004-PWOD Tree Mitigation & Related Expenses - Conservation and Resource Manag	00000541-Hammond Blvd Project	10,283.00	-	-	10,283.00
151004-PWOD Tree Mitigation & Related Expenses - Conservation and Resource Manag	00000982-Tree Protection & Related Expenses	2,294.73	-	-	2,294.73
151004-PWOD Tree Mitigation & Related Expenses - Conservation and Resource Manag	00001315-Level 2 Tree Planting Program	7,909,524.83	3,153,495.42	4,315.95	4,751,713.46
151004-PWOD Tree Mitigation & Related Expenses - Conservation and Resource Manag	00001316-Moncrief Rd Beautification Project	140,238.62	-	-	140,238.62
151004-PWOD Tree Mitigation & Related Expenses - Conservation and Resource Manag	00001606-Sulzbacher Village Level 3 Tree Planting	-	-	-	-
151004-PWOD Tree Mitigation & Related Expenses - Conservation and Resource Manag	00001623-Level 3 Tree Planting Program	1,688,434.65	128,397.95	-	1,560,036.70
		13,348,185.83	4,529,609.44	10,071.22	8,808,505.17
154006-PWML Tree Maintenance - Other Physical Environment	00000000-No Activity	534,061.15	217,962.00	23,503.97	292,595.18
	All Activity Values	534,061.15	217,962.00	23,503.97	292,595.18
154007-PWML 630-City Tree Planting Prog - Other Physical Environment	00000000-No Activity	2,812,553.02	134,133.00	103,195.20	2,575,224.82
	All Activity Values	2,812,553.02	134,133.00	103,195.20	2,575,224.82
		16,694,800.00	4,881,704.44	136,770.39	11,676,325.17
Better Jacksonville Plan					
153104-PWCP Public Works Capital Projects - Road and Street Facilities	008449-Tree Mitigation Project	1,717,826.00	-	-	1,717,826.00

As of 10/31/23 the website update was on hold. Website is anticipated to go live 11/10/2023.



Jacksonville Tree Commission
Wednesday October 18, 2023, – 9:30 AM
For approval November 15, 2023
Via Zoom Platform & In Person

Commissioners Present: Chris Flagg (Chair)
Susan Fraser
Nina Sickler
Chris Miller

Advisors: Susan Grandin, OGC
Justin Gearhart, City Arborist
Jonathan Colburn, Urban Forestry Manager

Staff:

Public: John November, Public Trust
Carol Register, COJ
Scott Sauder, JEA
Mike Zaffaroni, Liberty Landscape
Dave McDaniel, COJ
Kathleen McGovern, COJ
Jennifer Hinton, COJ
Jameka Smith, COJ
Jennifer Grable, COJ
Lisa Grubba, Greenscape
Nancy Powell, Scenic Jax
Fred Pope, Scenic Jax
Jeff Lucovsky, COJ
Jill Enz, COJ
Jonathan Johnston, COJ
Tharin, Liberty Landscape
Sarah Dark, Public Trust
John Nooney

1. **Call to Order –** Chair
2. **Roll Call and Verification of Quorum** – Chair
3. **Submittal of Speaker's Cards** – Chair
   - **a)** A raised hand icon as well as waving at the screen will be acknowledged by the Chair.
   - **b)** For those attending in person, paper speakers' cards are available.
4. **Action Items:**
   - **a)** Minutes from September 20, 2023, Tree Commission Meeting
     - i. Approved (Ms. Fraser motion, Ms. Sickler second)
   - **b)** Proposed Level 3 Projects
     - i. Mayport Naval Station- John November and Sarah Dark
       1. Mr. November and Ms. Dark presented the project.
       2. Public Comment
       3. Vote
          - i. Approved (Ms. Fraser Motion, Ms. Sickler second)

DRAFT

c) Proposed Level 2 Project

1. Hodges Blvd Level 2- Justin Gearhart
    a. Mr. Gearhart presented the project.
    b. Public Comment
        i. Ms. Sickler asked to have Traffic and Engineering take a look at the trees, it was agreed to send to them.
    c. Vote
        i. Approved (Ms. Sickler motion, Ms. Fraser seconded)
2. Sheffield Regional Park Level 2- Kathleen McGovern
    a. Ms. McGovern presented the project.
    b. Public Comment
    c. Vote
        i. Approved (Ms. Sickler motion, Ms. Fraser seconded)
3. McGirts Creek Preserve Restoration Level 2- Jennifer Hinton
    a. Ms. Hinton presented the project.
    b. Public Comment
    c. Vote
        i. Deferred

d) Fund balance and encumbrance report for 15(F) (Ordinance Tree Fund), 15(N) (Charter Tree Fund) and BJP (Attachment A) – Mr. Gearhart

e) Fund Status of 630-CITY, Remove & Replace and Level 2 Programs (Attachment C) – Mr. Gearhart

f) Status of Pending Level 2 Tree Projects (Attachment B) – Mr. Gearhart

5. New Business

a) Update regarding Urban Forest Management Plan- Jonathan Colburn

i. Ordinance revision is currently occurring.

ii. Hiring of fuse fellow is currently happening.

iii. Mr. Colburn put forth a recommendation for creating an implementation team.

1. Suggestion of Ed Gilman was confirmed.
2. Ms. Grandin said the chair of committee needs to be commission member.
3. Ms. Fraser put forth a motion to have her as chair of the Urban Forest Management Plan Committee and Ed Gilman as subject matter expert.

DRAFT

i. Vote - approved (Ms. Fraser motion, Ms. Sickler seconded)

b) Annual Report Draft- Justin Gearhart

i. Ms. Fraser suggested adding dollar amounts to the report.

ii. A separate presentation needs to be made to present to the City Council.

iii. It was tasked to Mr. Gearhart to make the adjustments to the annual report and create a presentation.

c) School planting update- Justin Gearhart

i. The parks-schools agreement was received by Mowing and Landscape, review is underway

6. Public Comment

7. Adjournment – the next Tree Commission meeting is scheduled for Wednesday, November 15th, 2023, at 9:30am and will be a Hybrid/Zoom meeting in Ed Ball Building, 10th Floor, Public Works Office, conference room 5.

DRAFT