

OPIOID AND SUBSTANCE USE DISORDER (OSUD) GRANTS COMMITTEE

Meeting Minutes

January 19, 2024, 2:00 PM

City Hall, 1st Floor, Don Davis Room

Chair: Dr. Lantie Jorandby (not present)

Vice-Chair: Dr. Richmond Wynn

Secretary: Antonio Nichols

Committee Meeting Attendance	
	Dr. Lantie Jorandby - Chair
X	Dr. Richmond Wynn - Vice-Chair
X	Antonio Nichols - Secretary
X	Heather Rios*
	Dr. John Tanner
X	Nancy Rice
X	Sarah Smith

*Ms. Rios was present at the end of the meeting but was not present during the votes described in items V, VI, and VII.

Quorum Present: Yes

Staff:

- Madelaine Zarou and Laura Viafora Ray - Jacksonville Fire and Rescue Department
- Jeremy Brown - Office of General Counsel, City of Jacksonville

City Council Liaison:

- City Council President Ronald Salem

I. Call to Order

The meeting was called to order at 2:00 PM by Dr. Wynn, Vice-Chair.

II. Welcome and Introductions

Staff members introduced themselves, and each OSUD Grants Committee member in attendance introduced themselves.

III. Office of Opioid Abatement Update

Madelaine Zarou, Manager of Opioid Abatement, gave an update from the Office of Opioid Abatement. She stated that the scoring period of the inaugural Opioid Settlement Proceeds Grants Program concluded on January 17, 2024, and that tentative rankings of applications and funding allocations have been developed based on the score sheets.

Next, Laura Viafora Ray, Program Coordinator of Opioid Abatement, shared the updated timeline of the program as follows:

- January 19 - January 26, 2024: Appeals Period
- January 26, 2024: Appeals Board Meeting*
 - **Meeting to be canceled should no appeals be filed*
- January 29, 2024: Final Application Rankings and Funding Allocations Announced
- February - March 2024: Contracts with awarded agencies drafted
- February 6, 2024: Awardee Training Workshop #1
- February 8, 2024: Awardee Training Workshop #2
- February 1, 2024 - September 30, 2024: Anticipated contract period

- April 10, 2024: Mandatory Application Workshop #1
- April 18, 2024: Mandatory Application Workshop #2
- May 1, 2024: Anticipated opening of FY 2024-2025 OSPG application

Ms. Viafora Ray noted that the purpose of the Awardee Training Workshop is for awarded agencies to receive information about the contracts and the required reporting - quarterly progress reports and monthly financial reports. She also remarked that these dates are subject to change and should there be any changes then they would be shared at a future meeting.

IV. Public Comment

Dr. Wynn opened the floor to public comment. There were no public comments.

V. Vote on Minutes from December 2023 Meeting

Sarah Smith put forth a motion to vote to approve the meeting minutes from the December 4, 2023, meeting. Antonio Nichols, Secretary, seconded the motion. The motion passed unanimously.

VI. Vote on Bylaws

Mr. Nichols introduced a motion to vote to approve the bylaws, which had been previously discussed at the December 4 meeting and shared with committee members prior to this vote. Ms. Smith seconded the motion. The motion passed unanimously.

VII. Announcement of and Voting on Tentative Application Rankings and Funding Allocations for FY 2023-2024 Opioid Settlement Proceeds Grants Program

Ms. Viafora Ray listed the rankings of the agencies and their respective program applications in the "Prevention" funded category, where '1' was the highest ranked application by average score, '2' was the second highest, and so on, as follows:

1. SAFE AND HEALTHY DUVAL COALITION, INC. – North Florida Poly-Drug Task Force
2. COMMUNITY COALITION ALLIANCE, INC. – Duval's Approach to Reduce Opioid Overdose
3. INSPIRE TO RISE, INC. – Inspired Youth Program
4. VOLUNTEERS IN MEDICINE JACKSONVILLE, INC. – Primary Opioid Prevention for At-Risk Patients
5. NAMI JACKSONVILLE FLORIDA, INC – Connection Recovery Support
6. BOYS' AND GIRLS' CLUB OF NORTHEAST FLORIDA, INC. – BGCNF SMART Moves Program
7. YOGA 4 CHANGE INCORPORATED – Preventing Opioid and Substance Use with Evidence-Based Resilience Skills for Youth
8. ACE MEDICAL, LLC – The ATRAC Program - Prevention
9. COMMUNITY REHABILITATION CENTER, INC. – CRC Prevention Programming
10. NEW HOPE EDUCATION AND ADDICTION SERVICES, INC. – Florida Recovery Schools

Ms. Viafora Ray added that there is a process for removing "outliers" and re-calculating averages, as described in 2023-350-E, and that these rankings and averages were compiled after this process was implemented.

Next, Ms. Zarou listed the rankings of the agencies and their respective program applications in the "Treatment" funded category, where '1' was the highest ranked application by average score, '2' was the second highest, and so on, as follows:

1. GATEWAY COMMUNITY SERVICES, INC. – Mobile MAT Unit

2. I.M. SULZBACHER CENTER FOR THE HOMELESS, INC. – Sulzbacher Substance Abuse Treatment Program
3. BAPTIST HEALTH SYSTEM, INC – Path to Sobriety: Providing Life-Saving Treatment to Patients with IV Drug Associated Endocarditis
4. COMMUNITY REHABILITATION CENTER, INC. – CRC Outpatient Treatment Programs
5. METRO TREATMENT OF FLORIDA, L.P. – H.O.P.E. Duval (Healing. Opioid. Prevention. Education.)
6. ACE MEDICAL, LLC – The ATTRACT Program - Treatment

Ms. Zarou then listed the rankings of the agencies and their respective program applications in the “Recovery” funded category, where ‘1’ was the highest ranked application by average score, ‘2’ was the second highest, and so on, as follows:

1. I.M. SULZBACHER CENTER FOR THE HOMELESS, INC. – Sulzbacher Substance Abuse Recovery Program
2. OPERATION NEW HOPE, INC. – Ready4Work Recovery Support
3. REBEL RECOVERY FLORIDA INC – Comprehensive Housing & Care Coordination
4. THE CITY RESCUE MISSION, INC – LifeBuilders Residential Addiction Recovery Program
5. PROJECT SAVE LIVES, INC. – OUD Residential Director
6. METRO TREATMENT OF FLORIDA, L.P. – Ride to Recovery
7. SERENITY GRANTED, LLC – Operation Opioid Abatement Director
8. ACE MEDICAL, LLC – The ATRAC Program - Recovery

Ms. Zarou reiterated that these rankings and averages were compiled after the process to remove outliers was implemented.

Ms. Viafora Ray shared that the total funds awarded across the three funded categories is anticipated to be approximately \$6.5 million. The total amount requested by agencies was less than the total amount budgeted in each funded category (totaling approximately \$7.2 million), so at this point it is expected that all programs that were announced in the rankings will be funded.

Ms. Smith made a motion to accept the tentative application rankings and funding allocations. Mr. Nichols seconded the motion. The motion passed unanimously.

Council President Salem made remarks. He stated that we are putting 7 million into the community and another grant process will be starting soon. He added that this could have a major impact on our community and he is ecstatic that we have come this far this quickly. He expressed his thanks to the Committee and staff.

VIII. Overview of Appeals Procedure

Ms. Zarou provided an overview of the appeals procedure. She noted that appeals for either an application ranking or a funding allocation must be submitted by noon on Friday, January 26 and that the tentative OSPG Appeals Board meeting was scheduled for Friday, January 26 at 2:00 p.m. in the Don Davis Room. She went on to say that the Notice of Appeal shall be addressed to the Manager of Opioid Abatement and must: identify one or more of the stated reasons in Section 84.309(c) of 2023-350-E for the appeal and include any supporting documentation or information evidencing the same, state the timeliness of the appeal, and state the amount of the requesting agency's application grant request and the OSUD Grants Committee's tentative funding allocation.

Ms. Viafora Ray described appealable matters as either mathematical errors contained on the application score sheet or tentative funding allocation spreadsheet or an error by the application scorer in deducting points from a requesting agency's application score for not including a required application item or attachment that was included in the requesting agency's application submittal and such error was determinative in the requesting agency's inability to receive a funding allocation. She said that requesting agencies would be emailed the information they would need to determine the appropriateness of filing an appeal.

IX. New Business

Dr. Wynn opened the floor for new business.

Sarah Smith stated that there is not a clear definition of each funded category, and she noticed a few applications that she felt did not fit in the funded category they applied under, and she added that there was not a procedure in place for how to deal with that. Ms. Smith went on to say that there were applications that seemed to touch on multiple funded categories and that perhaps these agencies should have applied across multiple applications. She noted that we may get more applications in the next cycle, so this may be important in the future.

Council President Salem said that he suspects that as word gets out on what was awarded then in the future the Committee will have tougher decisions on what to award and who to award. He also noted that there were tighter deadlines this time.

Ms. Zarou stated that her office is working on eliciting feedback from committee members about the application and scoring process.

Dr. Wynn opened the floor for additional public comment.

Dan Renaud with Florida Recovery Schools commented that he really appreciated being able to get feedback from the committee and staff.

X. Adjournment

Mr. Nichols introduced a motion to adjourn the meeting. Heather Rios seconded the motion. The motion passed unanimously, and the meeting was adjourned by Dr. Wynn at 2:18 PM.

Next Meeting Date - Monday, January 29, 2024 at 2:00 PM

To be signed by Antonio Nichols, Secretary, certifying approval by Committee:

Signature: _____

Date: _____

This version of the meeting minutes is the accessible version to be uploaded to the Program website. The version containing the Secretary signature certifying approval by the Committee is on file with the Office of Opioid Abatement and can be requested by emailing opiodabatment@coj.net.