

North Citizens Planning Advisory Committee

November 9, 2022, Meeting Summary

Oceanway Community Center, 12215 Sago Ave. W

Zoom Meeting ID: 898 3595 6669 Passcode: 464317

Meeting Attendance

CPAC Members: Dr. Donald Green, Chair; Jamie Lacy, Vice-Chair; Mike Getchell, Eagle Bend Island; Jane Love, Amelia View; Bob Austin, Blue Grass Northwood; Deborah Green, Captiva Bluff HOA; Rev. Joseph Tate, Cooper Hill 4 HOA; Tommy Ruffin, Council Appointee District 7; Vicki Drake, Duval County Council of PTAS/PTSA; Mike & Shelley Wozniak, Lydia Estates; Jennifer Casey, Parque Diane HOA.

Zoom Members: Josephine Fiveash-Porter, Northlake HOA; Matt Stone, Marshwinds

Visitors: Paul Forte, Eden Group; Robert Gresham, Turtle Creek; Reashell Weathers; Donald Drake; Pat Hilleman, Amelia View; Sharan Johnson, Jacobs Way HOA; LeNell Cunningham, Jacobs Way HOA; Janetta Jones, Smith Pointe HOA; Omega Allen, Mayoral Candidate.

Zoom: Mary Seprow; Earnestine Johnson; Pat Meadley; Donna Philbrick, San Mateo NA, Inc.; Lynn Vandenhoy, San Mateo NA, Inc.

Staff and Elected Officials: Assistant Chief Lolita Smith, JSO; Caption Byron Jackson, JFRD; Jackie Spiritas, JPL; Michelle Godwin-Ware, Neighborhood Services Office; Erin Abney, Planning and Development Department; Charles Benson, MCCD; Dave McDaniel, Public Works; Tanya Washington, Neighborhoods Department; Victoria Schultz, DCPS; Derek Dixon, FDOT.

Meeting Summary

- 1. Call to Order/Verify Quorum:** Chair Green called the meeting to order at 5:30 p.m. Michelle Godwin-Ware verified a quorum.
- 2. Approval of the Previous Meeting Summary:** The October 12, 2022, meeting summary was approved by the CPAC.
- 3. Elected Officials' Reports:** None
- 4. Jacksonville Sheriff's Office (JSO)** – Assistant Chief Lolita Smith reported that it is easy to conduct a search for sex offenders and predators in your neighborhood. Citizens may visit the Jacksonville Sheriff's Office website <https://www.jaxsheriff.org/>. The link to search for Sex Offenders/Predators can be found at the bottom of the JSO webpage. Chief Smith advised CPAC members not to knock on the person's door or approach them. Chief Smith also reported that 12 cars were broken into. Eleven of the 12 were unlocked.
Asst. Chief Lolita Smith may be reached at (904) 696-4335.
- 5. Jacksonville Fire and Rescue Department (JFRD)** – Capt. Byron Jackson reported that citizens can still request that JFRD come to their homes to install smoke detectors. Jacksonville resident who owns and lives in a single-family or two-family residence qualify for a free smoke detector or to have batteries replaced in an existing device. Please call (904) 630-CITY (2489) or register by visiting the MyJax website [MyJax Customer Help](#). Capt. Jackson reminded CPAC members that the rule of thumb is to change the batteries in their smoke detectors when the clock changes in the fall and the spring. Replace the backup battery in a hard wire unit yearly, whether it beeps or not.
Capt. Byron Jackson may be reached at (904) 255-3281.

6. **Chair's Report:** Chair Green thanked Vice Chair Lacy and CPAC member Jennifer Casey for coordinating the North CPAC's first cleanup for the year. Chair Lacy announced that the North CPAC has teamed up with Duval Soil and Water Conservation District and will hold the clean-up at the River City Market Place, 840 Nautica Dr. Ste. 101, near Mattress Firm. The clean-up is scheduled for Saturday, November 19, 2022, from 9 a.m. to 11 a.m. Volunteers may park in the parking lot to the left of Mattress Firm. Everyone is welcome to attend. If anyone has questions, contact Ms. Lacy at (847) 987-1233.
7. **Presentation:** Mr. Dave McDaniel updated CPAC members regarding the remaining funds for the Heckscher Drive Town Center Project. Mr. McDaniel advised that a little over \$100K remains in the project account. Public Works believes the most practical course of action is to hold the \$100K for continued maintenance of the signs and to perform sign replacement and maintenance as needed. The FDOT project permit requires that the signs be inspected regularly and promptly maintained to FDOT's satisfaction so they can remain in the State's right of way. Dave McDaniel may be reached at (904) 255-4301 or McDaniel@coj.net.
8. **Staff Reports:**
- **Neighborhood Department** – Tanya Washington-Pressley, the Executive Assistant to an Appointed Official, reported:
 - City of Jacksonville offices will be closed Thursday, November 10, 2022, due to Tropical Storm Nicole and Friday, November 11, 2022, in observance of Veterans Day.
 - The City of Jacksonville and Keep Jacksonville Beautiful has partnered with Greenspace of Jacksonville and will host a free paper shredding and tree giveaway event. The event is scheduled for Saturday, November 12, 2022, from 9 a.m. to 1 p.m. in Parking Lot E of TIAA Bank Field, 1680 E. Adams St. Citizens can drive through and drop off up to two bags of paper documents and take home a new tree.
 - The Solid Waste Division will hold a mobile Household Waste and Electronic Waste Collection event on Saturday, December 3, 2022, from 9 a.m. to 3 p.m. at Oceanway Park, 12215 Sago Ave. W.
 - Animal Care and Protective Services is over capacity and will hold a free adoption at the shelter located at 2020 Forest St. on Saturday, November 12, 2022, from 12 p.m. to 4 p.m.
 - Mosquito Control Chief Randy Wishard has asked that everyone check and dump their planters or anything that can hold excess water. Doing so will decrease the breeding of mosquitos.Tanya Pressley-Washington may be reached at (904) 255-7242 or TanyaW@coj.net.
 - **Duval County Public Schools (DCPS)** – Victoria Schultz, Superintendent of Human Resources, reported that DCPS would be closed on Thursday, November 10th, due to Tropical Storm Nicole. District staff will be working remotely. Ms. Schultz also reported:
 - Construction is underway at Rutledge Pearson Elementary. The new facility will be scheduled to reopen next year. Community meetings were held to share the plans for the new school.
 - Construction on the new Highlands Elementary will begin summer of 2023. While under construction, Highlands Elementary students and teachers will move to a different site for the 2023 school year. Once Highlands Elementary reopens in 2024, Pine Estates Elementary will share the new campus with Highlands Elementary.
 - The School Showcase Tour is scheduled for January 7, 2023. All Duval County Public Schools throughout the district will offer open houses, allowing families to visit the various Magnet Programs and schools. Every school will have tours at 9 a.m., 10:45 a.m., 12:30 p.m., and 2 p.m. A virtual option will be available.
 - First Coast High School's football team is advancing to the quarterfinals.Victoria Schultz may be reached at SchultzV@Duvalschools.org.

- Florida Department of Transportation (FDOT)** – Derek Dixon reported that starting the first week of December, the FDOT will hold its work program meeting for the Five-Year Work Program. The program is an ongoing process that prioritizes and funds upcoming transportation system improvements during the next five fiscal years. The Work Program provides clear direction on what a project will include, when and where to build projects, and how to fund projects. Participants can see the scheduled projects, obtain descriptions, and voice their opinions. To view the active projects, please visit <https://nflroads.com/>. Derek Dixon may be reached at Derek.Dixon@dot.state.fl.us.
- Jacksonville Public Library (JPL)** – Jackie Spiritas, Executive Assistant I, reported that the Jacksonville Public Libraries (JPL) would be closed due to Tropical Storm Nicole and the Veterans Day holiday. Every branch is expected to reopen on Saturday, November 12, 2022. However, JPL's virtual branch will remain available. Ms. Spiritas also reported:

 - November is National Novel Writing Month. National Novel Writing Month was created by freelance writer Chris Baty more than 20 years ago. Visit the JPL website at <https://jaxpubliclibrary.org/blog/resources-writers> to take advantage of the many resources, various writing labs, and challenges JPL offers for November.
 - The Jacksonville Symphony has partnered with JPL. Duval county residents with a library card can get 20 percent off most Jacksonville Symphony concerts.
 - The Highlands Regional Library will host the Drop-in and Read to Razzle, the Therapy Dog, on Tuesday, November 29, 2022, from 4 p.m. to 5 p.m. This activity is for children ages 5 to 12 years old. Attendance is limited. Registration is required as well as a library card and PIN. To register, visit the Jacksonville Public Library's event site <https://jaxpubliclibrary.libnet.info/event/7294695>.
 - Highlands Regional Library will host a Junior Lit Chat with author Chris Barton on Tuesday, November 29, 2022, from 4 p.m. to 5 p.m. Mr. Barton will discuss his latest work, "Moving Forward." Registration, a library card, and a pin are required for this event for children ages 5 to 12. Please visit the Jacksonville Public Library's event site <https://jaxpubliclibrary.libnet.info/event/7327540>.
 - Teen Advisory Board is open to teens who would like to get involved with shaping the future of the library and making their voices heard regarding library services and programs. New members are welcome to join the Mysterious Affairs Book Club, which takes place at the Highlands Library. For a list of days these groups meet, please visit the JPL website <https://jaxpubliclibrary.libnet.info/events?r=thismonth>
 - PQH Group Design, Inc. has been selected as the architect for the new library scheduled for construction on New Berlin Road. An initial kick-off meeting has taken place with other city departments. A community meeting will be held in January. Ms. Spiritas will provide Ms. Godwin-Ware with more information regarding the community meeting as soon as possible.

Jackie Spiritas may be reached at (904) 992-7101 ext. 220 or spiritas@coj.net.
- Municipal Code Compliance Department (MCCD)** – Charles Benson, Code Compliance Supervisor, reported that 1,529 inspections were completed in October. A total of 583 snipe signs have been removed, and 26 citations have been written. Mr. Benson announced that the Jacksonville Assistance and Relief (JAR) Program is still available for those who qualify. To qualify for the JAR Program, you must own and reside in a home within the City of Jacksonville, meet financial requirements, and have not used the JAR Program in the last year. A homeowner's case must be closed, and the lien must be six months old. For more details about the JAR Program, please visit [COJ Jacksonville Assistance and Relief Program](#).

Mr. Benson provided the following updates:

 - Public Works mowed the property on Broward Road.
 - Several dump trucks were found in the backyard of the property located on Yellow Bluff Road, and have been given the warning to have the vehicles removed.
 - A citation has been issued for the box trucks parked across from the Northeast Florida Criminal Justice Training and Education Center, 4715 Capper Rd.

Charles Benson may be reached at (904)255-7299 or CBenson@coj.net.

9. Subcommittee/Liaison Reports.

- **Governmental Affairs and Planning & Development** – Jamie Lacy, Governmental Affairs Chair, and Erin Abney, City Planner II, reviewed seven Land Use and Zoning applications with CPAC members. A total of four recommendations of denial were made and approved by the full CPAC.

New Business

- **Opposed 2022-0823-Conventional Rezoning: 467 Clark Rd.:** This application seeks to rezone approximately 3.55+/- acres from PUD to RMD-D to develop the property with townhomes. The North CPAC would like to recommend that all the single-family lots are 60 feet.
- **Opposed 2022-0831-Conventional Rezoning: 940 New Berlin Rd. & 12748 Pulaski Rd.:** This application seeks to rezone approximately 0.94 +/- acres from Commercial Office (CO) to CCG-1 to allow for commercial uses along New Berlin Road and further the commercial node in this area. The North CPAC recommends that the application be a PUD to allow the surrounding community an opportunity to voice their input and concerns.
- **Opposed AD 22-81-Administrative Deviation: 465 Starratt Rd.:** This application seeks deviations for multiple landscape requirements for an overflow parking lot for the proposed church across the street at 418 Starratt Rd. The North CPAC objects to the administrative deviation because no compelling rationale for the deviations requested was provided.
- **Opposed with Exception Z-4408-Planned Unit Development: 0 Acree Road (RE:002507-0005):** This application seeks to rezone approximately 1,480.13 +/- acres from Planned Unit Development (PUD) to Planned Unit Development (PUD) to allow for a mixed-use development of 2,100 single family dwellings, 900 multi-family residential units, commercial and industrial uses. The North CPAC recommends that all the single-family lot sizes are 60 feet.

All motions to approve the Governmental Affairs Subcommittee recommendations were seconded and approved by CPAC members.

Erin Abney may be reached at (904) 255-7849 or eabney@coj.net.

- **Chair and Vice Chair Nominating Subcommittee** – Joseph Tate presented the slate of nominees for the 2023 CPAC Chair and Vice Chair. Dr. Donald Green was listed on the ballot to be re-elected as Chair, and Jamie Lacy as Vice-Chair. Mr. Tate confirmed there were no additional nominations for Chair and Vice Chair by asking three times for nominations from the floor. Ballots were distributed and tabulated. The North CPAC unanimously re-elected Dr. Green as Chair and Ms. Lacy as Vice Chair for 2023.

- ## 10. Neighborhood Coordinator's Report
- Michelle Godwin-Ware reported that the 2022 Neighborhood Awards program was successful. Everyone had a wonderful time. Ms. Godwin-Ware presented Mike Getchell with an award for his service as North CPAC Chair in 2020. Ms. Godwin-Ware announced she would send out the 2023 North CPAC meeting calendars before the next meeting scheduled for January 11, 2023.

Michelle Godwin-Ware may be reached at (904) 255-8236 or michellegw@coj.net.

11. New Business – None

12. Old Business – None

- ## 13. Public Comments/Concerns/Announcements:
- Omega Allen introduced herself and announced that she is a City of Jacksonville Mayoral candidate.

14. Motion to Adjourn:

Chair Green adjourned the meeting at 6:40 p.m.

Next CPAC Meeting: **Wednesday, January 11, 2023**, 5:30 p.m. Hybrid – In-person Oceanway Community Center, 12215 Sago Ave. W.

Next Governmental Affairs Subcommittee Meeting: **Wednesday, January 11, 2023**, 4:30 p.m. Hybrid – In-person Oceanway Community Center, 12215 Sago Ave. W.

Summary prepared by Michelle Godwin, Neighborhood Coordinator, Neighborhood Services Office, (904) 255-8236 or MichelleGW@coj.net. A copy of the audio recording of this North CPAC meeting is available through a Public Information Request by calling 630-CITY. Details about Public Records can be found on the City's Website: [COJ Public Records Request](#).

Under the Americans with Disabilities Act, accommodations for persons with disabilities are available upon request. Please allow 1-2 business days for notification to process; last-minute requests will be accepted but may not be possible to fulfill. Please contact Disabled Services Division at VM (904)255-5466, TTY-(904)255-5475, or email your request to ADAAccommodationRequest@coj.net.

DRAFT