

## North Citizens Planning Advisory Committee

### October 14, 2020 Meeting Summary

Via Zoom Video Conference

#### Meeting Attendance

**CPAC Members:** Mike Getchell, Chair; Sharon Bivins; Blue Grass/Northwood HOA; Tommy Ruffin, Council Appointee District 7; Vicki Drake, DCC of PTS/PTA Assoc.; Rev. Joseph Tate, Cooper Hill HOA; Jane Love, Amelia View; Bob Austin, Blue Grass Northwood; Dr. Donald Green, Captiva Bluff; Deborah Green, Captiva Bluff; Jim Sumara, Heckscher Drive Community Club;

**Visitors:** Malik Bennett; Beverly Greene, Donna Philbrick, San Mateo Neighborhood Association; Lynn Vandenhoy, San Mateo Neighborhood Association; Jamie Lacy, San Mateo Neighborhood Association; Tammy Dupree; Rafaell & Angela Harris; Pat Medley; Mark Bivins, Blue Grass/Northwood HOA; Mary E.; Ketric & Michelle Patton

**Staff and Elected Officials:** Tim Rogers, Library Director, Jackie Spiritas, Jacksonville Public Libraries; Cheryl Riddick, JTA; Michelle Godwin-Ware, Neighborhood Services Office; Erin Abney, Planning and Development; Victoria Schultz, DCPS; Bradley Clayton, MCCD; Johnetta Moore, Chief of Social of Services

#### Meeting Summary

1. **Call to Order/Verify Quorum:** Chair Mike Getchell called the meeting to order at 5:34 p.m. Michelle Godwin-Ware verified a quorum.
2. **Approval of the Previous Meeting Summary:** Dr. Green motioned to approve the September meeting summary. CPAC member Sharon Bivins seconded. The motion unanimously passed.
3. **Elected Officials:** None
4. **Presentation:** None
5. **Staff Reports:**
  - **Jacksonville Public Library (JPL)** – Tim Rogers, Library Director, introduced Jackie Spiritas, the new Jacksonville Library representative for the North CPAC. Mr. Rogers announced that the request for proposal for the new library will be posted in the next few weeks. Several community meetings will take place for public input. Chair Getchell asked that the North CPAC be informed when the meetings are scheduled. Mr. Rogers informed CPAC members that 17 of the 21 libraries are open with shorter hours. Also, mask must be worn when visiting the libraries. The remainder of the locations will open after the voting season. Please visit [www.Jaxpubliclibrary.org](http://www.Jaxpubliclibrary.org) or [www.duvalelections.com](http://www.duvalelections.com) for a list of early voting and election locations.  
Tim Rogers may be contacted at (904) 630-1994 or [Timrogers@coj.net](mailto:Timrogers@coj.net)
  - **Jacksonville Transportation Authority (JTA)** – Cheryl Riddick, Director of Customer Engagement, reported that Service changes will take place on October 5, 2020. Most routes will increase their daytime frequency by one hour and run more frequently during the day. A list of the routes which will be affected by the service change may be found by visiting JTA's website [www.JTAFLA.com](http://www.JTAFLA.com). The Nassau Express Select offers commuters an executive style, affordable ride between Nassau County and downtown Jacksonville. The service includes complimentary Wi-Fi and USB charging ports.  
Cheryl Riddick may be contacted at (904) 632-5522 or [CRiddick@jtafla.com](mailto:CRiddick@jtafla.com)
  - **Military Affairs and Veterans (MAV)** – Caroline Adkins, Veterans Outreach Coordinator, reported that the Military Affairs and Veterans Department is still offering in-person appointments. The department will hold its annual Celebration of Valor virtually and in person beginning Wednesday, October 28 through Saturday, December 19. A list of events may be

found on the MAV website <https://www.coj.net/departments/military-and-veterans-affairs/valor>.

Caroline Adkins may be contacted at (904) 255-5524 or [Cadkins@coj.net](mailto:Cadkins@coj.net)

- **Municipal Code Compliance Department (MCCD)** – Bradley Clayton, Code Compliance Supervisor, announced that applications for the Jacksonville Assistance and Relief Program (JAR) are now available. The JAR program assists with abatement services required at no cost to those citizens who qualify. The program only prevents liens from being placed on the property after the abatement occurs. Visit the Municipal Code Compliance Department website for more information on applying: <https://www.coj.net/departments/neighborhoods/municipal-code-compliance/jacksonville-assistance-and-relief-program>. Mr. Clayton announced that Elaine Lancaster has retired and a change in supervision has taken place. Bradley Clayton may be contacted at (904) 255-7038 or [bclayton@coj.net](mailto:bclayton@coj.net)
  - **Parks, Recreation and Community Services** – Johnetta Moore, Chief of Social of Services, announced that starting in October the Extension Program will start conducting trainings again. Ms. Moore also announced that the Social Services Office has an Emergency Financial Assistance Program, which assist those in need of shelter, utility, rent or mortgage assistance as well as other assistance programs. For more information visit <https://www.coj.net/departments/parks-and-recreation/social-services>. Ms. Moore reported that Betz Tiger Points trail improvements are completed, Cedar Points received trail and trail head improvements, and Huguenot Parks restroom renovations have been completed.
- 6. Subcommittee/Liaison Reports.**
- **Nominating Subcommittee** – Sharon Bivins, Nominating Subcommittee Chair, represented the nominating subcommittee and presented the slate of officers to the CPAC. The recommended nominees were: Dr. Donald Green for Chair and Paul Fenning for Vice Chair. Mrs. Bivins advised that if anyone else is interested in the position of Chair or Vice Chair that they may make nominations from the floor during November's meeting
  - **Governmental Affairs and Planning & Development** – Dr. Donald Green and Erin Abney, City Planner I
- The Governmental Affairs Committee reported on the following:
- New Business**
- **E20-54 – Exception: 10352 Monaco Drive** – This application seeks to allow a Daycare for 39 children in zoning district Commercial Residential Office (CRO). During the full CPAC meeting, CPAC members unanimously approved the Governmental Affairs Subcommittee's motion to recommend the denial of the application.
  - **V-20-08 – Variance: 2106 Dunn Creek Cemetery Road** – This application seeks to allow an increase in the accessory structure square footage from 1351 sq. ft. allowed to 1500 sq. ft. During the full CPAC meeting, CPAC members unanimously approved the Governmental Affairs Subcommittee's motion to take no action.
  - **V-20-12 – Variance: 2836 Scarwin Lane** – This application seeks to allow an increase in the accessory structure square footage from 648 sq. ft. allowed to 720 sq. ft. During the full CPAC meeting, CPAC members unanimously approved the Governmental Affairs Subcommittee's motion to take no action.
  - **V-20-13 – Variance: 13640 Dunn Creek Road** – This application seeks to allow an increase in the accessory structure square footage from 873 sq. ft. allowed to 4032 sq. ft. During the full CPAC meeting, CPAC members unanimously approved the Governmental Affairs Subcommittee's motion to recommend the denial of the application.
  - **2020-0572 – Conventional Rezoning – Betz Road** – This application seeks to rezone approximately 1.25 acres from Agriculture (AGR) to Residential Rural Acre (RR-Acre) to build a single-family home on the property. During the full CPAC meeting, CPAC members unanimously approved the Governmental Affairs Subcommittee's motion to take no action.

- **2020-0601 (Z-3068) – PUD: 16105 Main Street** – This application seeks to rezone approximately 10.79 acres from RR-Acre/CCG-2 to Planned Unit Development to develop a single-family residential subdivision. The development will consist of up to 60 single family dwellings ranging between 40 and 50-foot-wide lots. During the full CPAC meeting, CPAC members unanimously approved the Governmental Affairs Subcommittee's motion to recommend the denial of the application.  
Erin Abney may be contacted at (904) 255-7849 or [eabney@coj.net](mailto:eabney@coj.net)
- **Transportation** – Vacant.
- **Ad-Hoc-Taxation, Revenue, Utilization and Expenditures (T.R.U.E)** – Vacant
- 7. **Neighborhood Coordinator's Report** – Michelle Godwin-Ware had nothing to report.  
Michelle Godwin may be contacted at (904) 255-8236 or [michellegw@coj.net](mailto:michellegw@coj.net).
- 8. **Chair's Report** – Chair Mike Getchell announced that he attended the Environmental Protection Board meeting on October 12, regarding the request for a variance for the contractors building the new Amazon fulfillment center near the Cedar Bay area. Chair Getchell announced he has requested James Richardson, Environmental Protection Board Administrator to come present in November.
- 9. **New Business** – None
- 10. **Public Comments/Concerns/Announcements:** None
- 11. **Motion to Adjourn:** Chair Getchell adjourned the meeting at 6:40 p.m.

**Next CPAC Meeting:** **Wednesday, November 18, 2020**, 5:30 p.m. To be determined

**Next Governmental Affairs Subcommittee Meeting:** **Thursday, November 5, 2020**, 5:30 p.m. To be determined

**Summary prepared by:** Michelle Godwin, Neighborhood Coordinator, Neighborhood Services Office, (904) 255-8236 or [MichelleGW@coj.net](mailto:MichelleGW@coj.net)

A copy of the audio recording of this North CPAC meeting is available through a Public Information Request by calling 630-CITY. Details about Public Records can be found on the City's Website: [COJ Public Records Request](#)