

METROPOLITAN JACKSONVILLE AREA HIV HEALTH SERVICES PLANNING COUNCIL

Ryan White Part A and Part B Programs
Behavioral and Human Services Division
1809 Art Museum Drive, Suite 100

Minutes

May 27, 2010

4:00 p.m.

Members

Present:

Jacquelyn Nash, Chair
Antoinette Turner, Vice-Chair
Annie Youngblood, Secretary
David Andress, Treasurer
Leon V. Green, PLWH/A Representative
Eugene B. Williams, Parliamentarian
Carolyn Patterson
Ellen Schmitt
Derya Williams
Alfreda Telfair

Mark Cleveland
Ken Fields
Kimberly Geib
Heather Kilpatrick
Jessica Long
Eric McBride
Patricia Sampson
Velda Stokes
Gloria Coon

Members

Excused:

Frank Emanuel

Errol B. Schell

Members

Absent:

Michael Cochran
Robert Nicholson
Tara Wildes

Kerry Dunlavey
Leon B. Seymore

Proxy Member

Present:

Marian Merritt
Paul Labonte

Linda R. Williams

Proxy Member

Absent:

Justin Bell

Staff

Present:

Deidre Kelley
Mary Martinez

Richard Dorman

I. Meeting Called to Order Jacquelyn Nash

Chair Nash called the meeting to order at 4:02 p.m.

II. Public Hearing..... Public/Members

Three members of the public and one Planning Council member spoke. Comments are attached.

III. Roll Call Annie Youngblood

Following the roll call, a quorum was declared. Proxy member Marian Merritt and Paul Labonte was called to the table.

IV. Approval of April 22, 2010 Minutes..... Jacquelyn Nash

Chair Nash asked for a motion to approve the minutes as presented. Jessica Long restated her announcement as it was left out of the minutes that congratulations were in order for Gloria Coon from graduating from the Part D/HRSA/AIDS Alliance Consumer Leadership Corps. Her graduation ceremony was May 14th in Washington, DC. She spent a year in the program, training all over the country, focusing on advocacy, health education and public speaking. We congratulate her for all her hard work and effort on behalf of the women, children and families served in our area and UF CARES. There was a motion, second, discussion and the minutes were approved.

- V. Moment of Silence..... Public/Members**
A moment of silence was observed for individuals who have died of HIV/AIDS and for those living with and affected by the disease.

- VII. Administrative Agency Dee Kelley**
The State of Florida Department of Health has notified our agency that the AIDS Drug Assistance Program (ADAP) will be closing enrollment to new patients June 1, 2010. This closing is due to increased demand and insufficient funding to meet the demand. The Department of Health will start a waiting list June 1st, reduce the number of covered drugs in the program August 1st, and study other program cuts. The only exception will be that pregnant women, children and youth will continue to have access to ADAP. David Andress, Sandra Ellis, other health department staff and Part A administrative agency will meet to discuss the impact on our Area and what Part A can do to assist. Currently, there is \$160,000 in pharmacy funds that can be dedicated to existing ADAP patients to continue to receive medications that will be eliminated from the ADAP formulary. However, there are insufficient Part A funds to purchase antiretrovirals for new patients. Antiretroviral medications can cost up to \$850/month per patient or \$10,200 per patient per year. One hundred new patients could cost an additional 1 million dollars. U.S. Senators Burr and Coburn have introduced legislation for additional ADAP funding. Appeals have been made to the White House. In the meantime, David, Sandra and Dee will be monitoring the situation at the health department pharmacy.

The month of June is the time of the year the Planning Council begins planning for service priorities and allocations of 2011 funding. A meeting of the Priority and Allocations Committee is scheduled for Thursday, June 10 at 1:30 p.m., following the PLWHA Committee meeting. Additionally, there is another meeting of the Eligibility Subcommittee to finalize revisions to the Ryan White eligibility criteria Thursday, June 10 immediately following the Priority and Allocations meeting. If you are not on the Priority and Allocations Committee, plan to be here at 2:30 p.m. Mark your calendars. Mary will also call to remind you of the meetings.

Mary has asked that if you have not contributed to the Memorial fund, please do so today before leaving. The amount is \$1 per month or \$11 per year.

For other meetings in June, please check the calendar in your Planning Council packet. For transportation to June meetings, please call Mary.

- VIII. Committee Reports**
Executive Committee Eugene Williams
The report is on page 4. The Bylaws Committee voted unanimously to recommend David Andress and Ellen Schmitt to Co-Chair the Bylaws Committee. The nomination for appointment was accepted by the Chair and Co-Chair.

The Committee also discussed who would attend the Ryan White National Conference scheduled for August 23 to 26 in Washington, D.C.

Nominating Committee Derya Williams
The report is on page 5. There was no action required. The committee discussed ‘implementation of the PLWH/A recruitment strategy and Planning Council member’s involvement with manner of government as measured by attendance at Planning Council committee meetings’. The committee will not meet again until July 2, 2010.

PLWH/A Velda Stokes
The report is on page 7. Linda Williams resigned as Secretary and Paul Labonte accepted the position of Secretary. Annie Youngblood accepted the position as the new Parliamentarian.

Leon Green along with volunteers from the committee are putting together packets for PLWH/A and Planning Council membership recruitment. Part B staff will lend their assistance in making copies for distribution at the May 28th NFAN Luncheon.

Priority & Allocations..... Ellen Schmitt

The report is on page 8. David Andress stated that State ADAP would be closing enrollment June 1st due to increased demand and no additional funding. He also stated that in order to meet the anticipated need for funding antiretrovirals for new clients, the Planning Council would have to consider taking away funds from services such as child care, legal services, transportation, etc. Furthermore, David stated that the State Department of Health was considering changes to the ADAP eligibility criteria and other measures to resolve the problem.

Dee Kelley informed members that the pharmaceutical assistance allocation for FY 2009-2010 was underspent by \$160,000 and the allocation for FY 2010-2011 was the same as FY 2009-2010. She is recommending that the \$64,046 increase in Part A/MAI FY 2010 funding be allocated to health insurance premiums and \$79,414 in oral health funds be reallocated to outpatient medical care. The committee is recommending approval of the Part A/MAI FY 2010-2011 funding reallocations as presented. There was a motion, second, discussion, and the motion was approved.

Eligibility Committee..... Ellen Schmitt

The report is on page 10 and there was no action at this time. The committee reviewed the current Eligibility Criteria for discussion and necessary additions and/or deletions. Dee Kelley stated that the criteria were specific to some of the service categories funded by Part A and B. David Andress, Sandra Ellis, and Dee Kelley will draft a procedure for access to medications for new enrollees with a description of how a wait list would be established for review at the next meeting of June 10.

Bylaws Committee Ellen Schmitt

This is the second reading of the following recommendations: **(1) Approval to change Article VI, Section 2, by adding “H. Neither the Chair nor Vice Chair shall serve as Co-chair of a Planning Council Committee during their term of office;” (2) Approval to change Article VII, Section 2. G., to read “Notifying Planning Council Chair and Vice Chair should a member miss five [5] meetings in a twelve [12] month period;” (3) Approval to change Article X, Section 1, to add “Committee Co-Chairs will be limited to two terms of one year each per committee;” (4) Approval to change Article XI, to read “Planning Council Meetings;” (5) Approval to change Article XI, Section 4 to add “Attendance is defined as being physically present or present via telephone...Three [3] absences will be allowed without question for a twelve [12] month period. Two [2] additional absences will be allowed for Planning Council members who miss meetings because they are out of town on business related to their employment, out of town on HIV related business, unable to attend due to illness, or unable to attend because they are in the hospital...Members may be removed from the Planning Council for failure to attend one-half [1/2] of the scheduled meetings during the preceding twelve [12] month period...After accumulation of five [5] absences or absence from more than fifty percent [50%] of Planning Council meetings during the preceding twelve [12] month period...” (6) Approval to delete from Article XI, Section 4 “Excused absences due to illness, absence out of the area or personal hardship, if approved by the secretary, shall not constitute lack of attendance.”** There were discussions.

Each of recommendations were read, voted individually and were approved. Derya Williams asked when the changes would become effective. It was agreed by consensus that the changes would become effective January 1, 2011.


IX. Unfinished Business..... Members/Public


Mark Cleveland reiterated the same concerns about BCCC. He stated that there have been absolutely no changes made with regards to complaints he made at last month’s meeting and that there is still a lot of confusion. David Andress stated that a flow chart is in the works to try and direct people to where they need to go and alleviate the problems in the lobby. Sandra Ellis informed everyone that BCCC’s Consumer Advisory Board (CAB) will hold

an open meeting on Thursday, June 17, 10:00 p.m., 3rd floor conference room at 515 West 6th Street. This will be an opportunity for all clients of the clinic to bring forth issues, problems they would like addressed, and suggestions for solutions. It will also be an opportunity for people to express concerns about the new location and services they are using.

- X. New Business Jackie Nash**
Jackie stated that nominations for PCPG representative will be discussed at the next Executive Committee meeting. Derya Williams stated that attendance hasn't been doing well and that she is personally calling members whose attendance is in jeopardy to speak to them and find out the problem as to why they haven't been attending the meetings.
- XI. Public Comments Public**
There were none.
- XII. Adjournment Jackie Nash**
The meeting was adjourned at 5:00 p.m.

Respectfully Submitted,


Jacquelyn Nash, Chair


Antoinette Turner, Vice Chair

DA:AT:mjm