

# District #1 - Urban Core

## Citizens Planning Advisory Committee

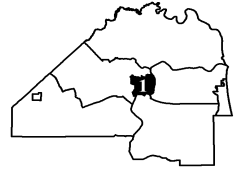
Meeting Location: Ed Ball Building – Training Room 110 – 214 N. Hogan St.

**Chair: Christina Parrish 434-0959 [ceparrish.CPAC@yahoo.com](mailto:ceparrish.CPAC@yahoo.com)**

**Vice Chair: Gerre Walker 355-9757**

**Mayor's Representative: Carolyn Shehee-Williams 630-1636 [cshehe@coj.net](mailto:cshehe@coj.net)**

**Neighborhood Coordinator: Marilyn Fenton-Harmer 255-8236 [mfharmer@coj.net](mailto:mfharmer@coj.net)**



## Meeting Summary Monday, September 10, 2012

### Members

Christina Parrish, Chair	Gerre Walker, Vice Chair
Catherine Morton, 12 <sup>th</sup> Street Loyalty	Dimitri Demopoulos, Churchwell Lofts
Michelle Hughes, FreshMinistries	Greg Radlinski, Parks at the Cathedral
Doug Vanderlaan, SPAR	

**Excused** – Ruth Arnold, Celia Miller, Delores and John Swain, Ashley Strickland, Erica Trent, Dorothy Merrick, Gloria DeVall, Rev. William and Victoria Hamilton, Caroline Shehee Williams, James Green

### Guests

Donna Barrow, ECA Council Member Lumb, At-Large Group 5	
Debra Tinsley	Richard Lewis, Plaza Condominiums
Suzanne Jenkins, Clearly Jacksonville	Shirley Dasher, Clearly Jacksonville
Ennis Davis, Clearly Jacksonville/Metro Jax	E. M. Dunbar, The Hester Group

### Staff/Resource

Nelson Beard, Municipal Code	Jonathan Bishop, DCPS
Samantha Paull, Planning	Marilyn Fenton-Harmer, Neighborhoods, HCDD

### Call to Order

Chair Parrish called the meeting to order at 5:30 p.m. in Training Room 110 of the Ed Ball Building, 214 N. Hogan St., established that a quorum was present and welcomed everyone. She stated that a number of members and staff would not be in attendance due to other obligations on the second Monday of the month.

### Approval of the Minutes

*Member Radlinski made a Motion to accept the minutes from the August 6, 2012 meeting. A second was made by Member Vanderlaan. The Vote: All in favor; none opposed.*

### Staff Reports:

**JSO – Zone 1** – not present.

**For more information call the JSO Zone 1 Sub Station at 924-5361 or [JSOzone1@jaxsheriff.org](mailto:JSOzone1@jaxsheriff.org)**

**Mayor's Representative** – excused

**Ms. Shehee Williams can be reached at 630-1994 or [CSHEHEE@coj.net](mailto:CSHEHEE@coj.net)**

**Project New Ground** – Marvin Dunbar, The Hester Group reported on the following:

- Forest Street Site: There are 786 parcels of which 123 require remediation. No contract yet for the next phase, and many access agreements are still needed.
- OU2 (Springfield area): Contract for remediation was awarded to Entact and work has begun. 400 properties need remediation, with 100 in each phase. Work will continue for about 18 months.
- OU1 (5<sup>th</sup> and Cleveland): Contract awarded to Tetra Tech.
- Brown's Dump: Contract with Entact; completing Lonnie Miller Park and an additional 49 parcels. Access agreements needed for other properties.

**Project New Ground can be contacted at 630-CITY (2489) or the Outreach Center at 357-8077.**

**Municipal Code Compliance** – Supervisor Nelson Beard reported 1612 active cases in Zone 1. New COJ budget led to staff reductions, including eliminating vacant positions and 3 staffed positions.

**Supervisor Beard can be reached at 255-7041. Municipal Code can be reached at 255-7000.**

**Parks & Recreation** – not present

- Members need information on the expansion of the S-line (new bike trails near Evergreen Cemetery) including a map. They also asked if the bike trails will connect to the Baldwin Rails-to-Trails.

**Ms. Roman can be reached at 255-7902 or [pwilson@coj.net](mailto:pwilson@coj.net)**

**Duval County Public Schools** – Jonathon Bishop reported that:

- The first day of school went very well, in particular the National Million Father/Male March. Duval County had approximately 9,000 men bring children to school that day.
- Volunteers are always needed. The application is on line and it is free. It is good for two years at 183 schools.

<http://www.duvalschools.org/static/offcampus/volunteer/index.asp>

**Mr. Bishop can be reached at 390-2511 or [bishopj1@duvalschools.org](mailto:bishopj1@duvalschools.org)**

**Florida Department of Transportation (FDOT)** – Jim Green was excused due to conflict with another CPAC meeting.

**Mr. Green can be reached at 360-5684 or [Green.James@dot.state.fl.us](mailto:Green.James@dot.state.fl.us)**

**Planning and Development** – Samantha Paull reported items on the attached report.

**Ms. Paull can be reached at 255-7852 or [spaul@coj.net](mailto:spaul@coj.net)**

**Neighborhoods - Housing and Community Development Division**

Neighborhood Coordinator Marilyn Fenton-Harmer reported items on the attached report.

**Ms. Fenton-Harmer can be reached at 255-8236 or [Mfharmer@coj.net](mailto:Mfharmer@coj.net)**

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**Guest Speaker**

Chair Parrish introduced Shirley Dasher and Suzanne Jenkins from Creative Community Solutions. Ms. Dasher presented information on Clear Channel and digital signs. She spoke on how the digital signs are used for amber alerts, safety and emergency situations. Clearly Jacksonville will take applications from non-profit (501 (c)(3) organizations to have a public service announcement placed on the digital sign. The signs register for 8 seconds and could get 64 hits per day. If your organization is interested in filling out an application please contact Shirley Dasher, Creative Community Solutions at 524-8481 or [ccssd@comcast.net](mailto:ccssd@comcast.net) or [www.creativecommunitysolutions.com](http://www.creativecommunitysolutions.com)

Members expressed concern that the presentation appeared to be primarily an advertisement for Clear Channel and digital billboards, which was not what was expected, and reminded Ms. Dasher that the Urban Core CPAC had voted against digital billboards. Chair Parrish requested that Creative Solutions contact the other CPACs where she is scheduled to speak to explain the actual subject matter of the presentation, and advised that the CPACs are not an appropriate forum for this type of presentation.

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**Chair's Report**

- Chair Parrish announced that there will be meeting hosted by LISC to introduce their EPIC program and involve affected communities on Saturday, September 29, 2012. A meeting for Eastside and Springfield neighborhoods will be held at Matthew Gilbert School from 9 a.m. to noon. There will be another meeting in the afternoon for the Northwest portion of Jacksonville.
- Chair Parrish has invited the Downtown Investment Authority to the November meeting. In October Parking Officer Jack Shad will be coming to speak on new plans for parking in downtown.
- Members were asked if anyone has spoken to the IBM Smarter Cities Challenge Grant team. Chair Parrish and Member Merrick were scheduled for interviews but at the last minute the IBM team cancelled both meetings, stating they had run out of time. Chair Parrish will obtain a copy of the full IBM report and distribute to the CPAC.

**Elected Officials Reports** – ECA Donna Barrow from At-large Council Member Lumb's Office had no official report but was available for questions or concerns. Council Member Lumb or Ms. Barrow can be reached at 630-1387 or [RLumb@coj.net](mailto:RLumb@coj.net)

**Subcommittee Reports**

- **LUZ** (Land Use and Zoning) – Chair Parrish reported that the McDonalds proposed at the Warren Motors location on State Street will not be subject to the Downtown Enhancement and Design Standards because the boundary for the enhancement area is the northern right of way of State Street, so that properties on the North and South sides of that street have different design guidelines. She met with COJ Planning and they will work with the Downtown Investment Authority to tag properties on the north side of the street and encourage conformance with downtown standards. Members asked if Chair Parrish had seen the plans. Chair Parrish stated that the landscaping plan looked o.k. There will be a retaining wall on the Confederate Park side. It is a very tight plan with one main driveway. Both buildings will be set back from State Street with parking in the front.

- **Parks** – Chair Radlinski reported the following:  
Members of the parks committee independently visited James P. Small, Liberty, Wigmore, Longbranch, J.S. Johnson and Emmett Reed Parks and discussed observations, including those submitted in writing by Member Dorothy Merrick. J.S. Small and Emmett Reed Parks stood out as first class operations in all respects. Most of the other parks were well maintained with minor discrepancies. Johnson Park needs additional mulch in the playground area. Liberty Park swing seats are missing and a pole on a basketball court has no hoop/net. Wigmore Park is the exception. It is minimally a park, and if it is to serve the community as an active park, considerable attention is necessary.

Having reviewed more than 50% of the parks within the jurisdiction of the UC CPAC, the subcommittee concludes its parks review for 2012. Overall, the UC CPAC parks are properly maintained and serve the community well. Shortcomings seem limited to maintenance and equipment repair. Depending on FY 2013 funding constraints, maintenance and equipment repair may become problematic.

- **Environmental** – Chair Vanderlaan – no report
- **Preservation** – Chair DeVall was excused but asked Chair Parrish to discuss the following:  
“Please share with the group that the Bostwick Building goes before the Jacksonville Historic Preservation Commission (HBC) this month with the owners requesting demolition. Let the members know that the Bostwick Building does not have landmark status and therefore is not offered the protections other historic properties have. Please ask the group if they would be willing to write a letter to the Historic Preservation Commission requesting protection for this historic property. The owner has rolling fines and wants to demolish the building to stop the fines. There are no plans for the property. It is too small for a surface parking lot.”  
  
*Member Vanderlaan made a Motion to write a letter to the Historic Preservation Commission requesting protection for this historic property. A second was made by Member Demopoulos. Discussion: Members wanted more information on the building. Chair Parrish shared information about the building provided by the Jacksonville Historical Society and architectural historian Wayne Wood and Members acknowledged that this building was worth saving. The Vote: All in favor; none opposed.*
- **TRUE Commission** – CPAC Representative Radlinski had no report.

**Unfinished Business** – Member Vanderlaan asked about the Hayden Burns Library project. Property owner Bill Cesery attended a previous CPAC meeting and discussed potential tenants and financing for renovation of the building. Chair Parrish advised that to her knowledge the expected leases were never signed and the building is for sale.

**New Business** – none

**Public Comments/Announcements** - none

### **Adjournment**

*Member Vanderlaan made a Motion to adjourn and was seconded. The Vote: All were in favor; none opposed. The meeting was adjourned at 6:31 p.m.*

The next Urban Core CPAC meeting is on Monday, **October 1, 2012** at 5:30 p.m. in  
Training Room 110 of the Ed Ball Building, 214 N. Hogan Street

Submitted by:  
Marilyn Fenton-Harmer  
Neighborhood Coordinator  
255-8236  
[Mfharmer@coj.net](mailto:Mfharmer@coj.net)

## Urban Core CPAC Zoning Applications

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<b>Application #</b>	<b>E-12-52</b>	<b>Address: 818 Riverside Ave</b>
Hearing Date	9-13-12	
Request	Off-street parking lot in CRO	
Summary	Applicant is requesting an exception for a parking lot in the CRO zoning district within the Urban Transition Character area of the Riverside Avondale Zoning Overlay	

<b>Application #</b>	<b>AD-12-50</b>	<b>Address: 818 Riverside Ave</b>
Hearing Date	9-13-12 (Companion heard with E-12-52)	
Request	Reduce landscaping	
Summary	Reduce landscaping and setbacks for the parking lot	

<b>Application #</b>	<b>AD-12-51</b>	<b>Address: 2114 Dr Roy Baker St</b>
Hearing Date	9-21-12	
Request	Reduce required yards, parking, landscaping	
Summary	Applicant is requesting reductions for rehabilitation of existing apartment complex	

NEIGHBORHOODS DEPARTMENT  
HOUSING AND COMMUNITY DEVELOPMENT DIVISION



## Urban Core CPAC Reminders – September 2012

### Upcoming Meetings/Programs/Events/Downtown/Notices

- **Mayor Brown's Hispanic Community Fair** – Saturday, **September 22**, 2012, 9 a.m. – 1:30 p.m. at the University Center at UNF, 1 UNF Drive, Jacksonville, FL 32224. Fun for the entire family. Medical exams, legal advice, school, career and business information and more. [www.coj.net/EsMiVida](http://www.coj.net/EsMiVida)
- **Mayor Brown's Open House** – during Hispanic Art Walk, Wednesday, **October 3**, 2012 from 5 p.m. to 7:30 p.m. at City Hall, 117 West Duval St., Jacksonville, FL 32202. [www.coj.net/EsMiVida](http://www.coj.net/EsMiVida)
- Mayor Alvin Brown and the City of Jacksonville, in partnership with the Jacksonville Military Veterans Coalition (JMVC) **Jobs for Vets initiative**, will offer career counseling, resume help, interview preparation to military veterans and service members planning their transition back to civilian life. This free service will be offered at City Hall, 117 West Duval St., Mezzanine Floor, 32202 on the **third Thursday of each month**, starting Sept. 20 from 3 p.m. to 6 p.m. The following JMVC employment staffing companies are also offering career counseling services via telephone, at no charge to veterans, Monday through Friday:
  - Mondays: Stafftime, 904-215-1313
  - Tuesdays: Incepture, 877-347-7151
  - Wednesdays: I-Tech Personnel, 904-381-1911
  - Thursdays: Apex Systems, 866-594-2739
  - Fridays: Genuent, 904-551-1906

### Save the Date - Mayor Brown's Special Events for Seniors

- Jacksonville Senior Games – Oct. 1 – 7, 2012
  - Brain Brawl – Friday, Oct. 12, 2012
  - Mayor Brown's Holiday Festival – Saturday, Dec. 1, 2012
  - The 2012 Senior Directory can be picked up at the Mary Singleton Center, 150 East 1<sup>st</sup> Street
- For more information call 630-7392.
- "Brown Bag" Information Exchange – Wednesday, **September 12**, 2012 from noon to 1:30 p.m. at the University Center, 12000 Alumni Drive, 32244. The Jacksonville Human Rights Commission (JHRC) and First Coast Diversity Council Jacksonville will co-host this free event. Discussion will be about issues surrounding equal employment.
  - **Project New Ground** is eager to answer your questions. Contact the City of Jacksonville: 630-CITY or the Outreach Center at 357-8077.

**Parks and Recreation:** Learn more about area parks: <http://www.youtube.com/user/friendsofjaxparks>

Sign up for updates on parks: <http://www.coj.net/departments/parks-and-recreation/recreation-and-community-programming/jaxparksupdates.aspx>

**County Extension Office:** Free newsletter: <http://www.solutionsforyourlife.com/>

- Eating and Growing Seasonably, Sept. 15, 9:30 am - 12:30 pm. Food Demo/Sample Seasonal Produce. Learn to Grow Cool-Season Vegetables, \$10 fee. Registration required - call Jeannie at 255-7450
- *Free Financial Webinar*, Sept. 20, 12:30 - 1:30 pm. Save Money through Home Energy Efficiency. Register at <http://bit.ly/SaveEn>
- Expanded Food & Nutrition Education Program. Improve your diet through nutrition education, food buying & food safety. Free 8-week Course. Call Johnnita at 255-7450. Learn more at <http://duval.ifas.ufl.edu> or 255-7450.

**Jacksonville Landing Market** – Fridays at The Landing from 10 a.m. – 2 p.m. Info: 353-1188

**The Riverside Arts Market (RAM) is open** Saturday 10 a.m. – 4 p.m. **and** located under the Fuller Warren Bridge, Downtown Jacksonville. <http://www.riversideartsmarket.com/>

**JSO** - Once again, the Jacksonville Sheriff's Office will participate in National Night Out, continuing the support of the National initiative. The event was moved from August to the first Tuesday in October (10/2/12), so residents at these neighborhood gatherings can enjoy more comfortable weather conditions. For more information please contact JSO's Community Affairs Unit at 630-2160.

**JEA**: By replacing the five most frequently used light fixtures in your home with ENERGY STAR qualified models residents can save \$70 each year in energy costs. If every American home replaced their five most frequently used lights, or the bulbs in them, with ones that have earned the ENERGY STAR®, greenhouse gases equivalent to the emissions from more than 8 million cars would be prevented. Learn more about rebates for lighting fixtures, insulation, windows, heating/cooling and appliances as well as instant savings on the purchase of compact fluorescent (CFL) light bulbs at [https://jea.com/Manage\\_My\\_Account/Ways\\_to\\_Save/Rebate\\_Programs/ShopSmart/Lighting\\_and\\_CFLs.aspx](https://jea.com/Manage_My_Account/Ways_to_Save/Rebate_Programs/ShopSmart/Lighting_and_CFLs.aspx). Please properly dispose of CFL bulbs. Like paint, batteries, thermostats, and other hazardous household items, CFLs should be disposed of properly. Do not throw CFLs away in your household garbage. Dispose of CFL bulbs at **City of Jacksonville Household Hazardous Waste Facility**, 2675 Commonwealth Ave. , (904) 387-8847 or at JEA Green Partner retailers (see website for a list of merchants).

**JTA:**

- The Skyway serves points of interest on both sides of the river, provides riders with easy access to workplaces, hotels, restaurants and entertainment. Trains depart the stations approximately every three minutes during peak periods and about every six minutes all other times. Ridership is **free** through Sept. 30, 2013.
- JTA's trolley lines offer increased transportation flexibility in and around Downtown and at the Beaches. The fare for all trolleys is \$1.50. <http://www.jtafla.com/Schedules/showPage.aspx?Sel=116>.
- Ride Request is a public transportation service available on demand (per your reservation) within a defined area and timeframe. With one phone call, the shuttle can meet and take you anywhere within the service area.  
\$2 each way/\$1 for persons with a disability or over 60 years old.
- Baldwin Commuter Shuttle transports commuters from Baldwin and MacClenny to destinations in downtown Jacksonville, along US 90 (Beaver St.). Monday - Friday. \$2 each way/\$1 for persons with a disability. Weekly and monthly passes available. For more information, call 630-3100 or visit:  
<http://www.jtafla.com/pdf/Jan%202010%20Service%20Changes/Baldwin%20Commuter%20Shuttle%20Brochure%20Jan042010.pdf>.
- To plan your bus trip or for information about bus routes/ bus detours, please visit:  
<http://www.jtafla.com/News/showPage.aspx?news=232>
- Save money and use a JTA pass!

**Public Library:**

- Please visit kids' magazines on the web: <http://jpl.coj.net/kids/mags.html>.
- Project Gutenberg is a volunteer effort to digitize, archive, and distribute cultural works. It is the largest collection of free electronic books (eBooks) in the world. Gutenberg offers over 40,000 free eBooks: choose among free e-pub books, free kindle books, download them or read them online.  
<http://www.gutenberg.org/>.
- Let's Move - America's Move to Raise a Healthier Generation of Kids. <http://www.letsmove.gov/>.

**Phone Numbers - City Link 630-CITY** (630-2489) Please provide the exact address and obtain a tracking number to follow up.

- City Council meetings are on the 2nd and 4th Tuesday of each month at 5 p.m. City Council Chambers, 117 W. Duval St. 32202. For information contact 630-1377.
- Duval County School Board meetings are on the 1st Tuesday of each month at 6 p.m., Board Room, 1701 Prudential Dr., 32207. For information call 390-2000 or Duval County Public Schools [www.duvalschools.org](http://www.duvalschools.org)
- **Jacksonville Public Library** - 303 N. Laura St, Jacksonville, FL 32202 – 630-2665 or [www.jaxpubliclibrary.org](http://www.jaxpubliclibrary.org)
- JSO - Police Non-Emergency 630-0500-First Coast Crime Stoppers – 1-866-845-TIPS (8477) to report a crime anonymously
- JEA – 665-6000 – If a street light is out please get the number on the pole to report it
- Duval Extension Office – 387-8850 or 1010 N. McDuff Ave. [www.coj.net](http://www.coj.net) (Search Extension Office) June Newsletter - <http://duval.ifas.ufl.edu/documents/CAJune12.pdf>
- JOBS - WorkSource Career Center at Gateway, 5000 Norwood Ave., Suite 2 open M-F, 8 a.m. – 5 p.m. or 924-1710 or [www.employflorida.com](http://www.employflorida.com)



## Urban Core District 1

### Citizens Planning Advisory Committee

Christina Parrish, Chair  
Gerre Walker, Vice Chair



2012  
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Gerre Walker, Vice Chair

2011  
Doug Vanderlaan, Chair  
Louvenia Tippins, Vice Chair

2010  
Doug Vanderlaan, Chair  
Rex Williams, Vice Chair

2009  
Rex Williams, Chair  
Louvenia Tippins, Vice Chair

2008  
Rex Williams, Chair  
Louvenia Tippins, Vice Chair

2007  
Janetta Norman, Chair  
Eugene M. Johnson, Vice Chair

2006  
Janetta Norman, Chair  
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2005  
Janetta Norman, Chair  
Eugene M. Johnson, Vice Chair

2004  
Janetta Norman, Chair  
Michael Bryant, Vice Chair

2003  
Janetta Norman, Chair  
Michael Bryant, Vice Chair

2002  
Janetta Norman, Chair  
Michael Bryant, Vice Chair

2001  
Janetta Norman, Chair  
Donna Rash-Sawyer, Vice Chair

2000  
Janetta Norman, Chair  
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1999  
Janetta Norman, Chair  
Bill Stewart, Vice Chair

1998  
Phil Neary, Chair  
Janetta Norman, Vice Chair

1997  
Michael Bryant, Chair  
Raymond Parnell, Vice Chair

1996  
Michael Bryant, Chair  
Raymond Parnell, Vice Chair

1995  
Duane Dumbleton, Chair  
Janetta Norman, Vice Chair

1994  
Jim Citrano, Chair  
Duane Dumbleton, Vice Chair

1993  
Charter Member  
Jean Russell, Chairperson

### URBAN CORE CITIZENS PLANNING ADVISORY COMMITTEE (UC CPAC)

City of Jacksonville ~ Neighborhoods Department  
214 N. Hogan St., 8<sup>th</sup> floor ~ Jacksonville, FL 32202  
(904)434-0959 ~ [ceparrish.CPAC@yahoo.com](mailto:ceparrish.CPAC@yahoo.com)

September 19, 2012

Angela Schifanella  
Chair, City of Jacksonville Historic Preservation Commission  
City of Jacksonville  
214 N. Hogan Street  
Jacksonville, FL 32202

Dear Chair Schifanella:

The City of Jacksonville's Urban Core Citizens Planning Advisory Committee voted unanimously in support of the following resolution at our meeting earlier this month:

***"The Urban Core Citizens Planning Advisory Committee is aware that the owners of the historic Bostwick building at 101 East Bay Street have submitted a request for approval of its demolition. This historically significant building should be preserved. The Urban Core CPAC therefore requests that the City of Jacksonville's Historic Preservation Commission take action to preserve this building, including but not limited to consideration of historic landmark status."***

The Bostwick building, also known as the Guaranty Trust and Savings Bank, is one of Jacksonville's most recognizable and historically significant structures. It is part of the first block to be permitted for construction after the great fire of 1901. It housed the office of Henry Klutho, Jacksonville's most renowned architect, and has been recognized by the Jacksonville Historical Society as one of the ten historic buildings most deserving of preservation. We sincerely hope that you will take every action at your disposal to protect this important, landmark structure. Downtown Jacksonville has lost far too many of its historic buildings.

Thank you for your efforts on behalf of Jacksonville's Urban Core.

Sincerely yours,

*Christina E. Parrish*

Christina E. Parrish, Chair  
Urban Core CPAC

E-copy:

Mayor Alvin Brown  
Chief Administrative Officer Karen Bowling  
Deputy Chief Administrative Officer Cleveland Ferguson III  
Representative/Board Liaison Mia Jones  
City Council Members  
City Council Legislative Services:  
Director/Council Secretary Cheryl Brown  
Chief Dana Farris and Merriane Lahmeur  
Planning Department Director Calvin Burney  
Planning Department Historic Preservation Staff  
Neighborhoods:  
Director of Neighborhoods Terrance Ashanta-Barker  
Chief of Housing and Community Development Elaine Spencer