

District #1 - Urban Core

Citizens Planning Advisory Committee

Meeting Location: Main Library – room G4 - 303 N. Laura St.

Chairman: Dr. Janetta Norman 285-0329

Vice Chairman: Bishop E. M. Johnson 343-7206

Mayor's Representative: Carolyn Shehee-Williams 630-1636

Neighborhood Coordinator: Adrianne Ligon 630-7131 aligon@coj.net



Meeting Summary Monday, January 8, 2007

Members

Janetta Norman, Chair	E. M. Johnson, Vice-Chair	Ruth Arnold
Floree McPherson	Jean Tolbert	Doug Vanderlaan
Luellen B. Logan	Louvenia B. Tippins	Willie Mae Shiggs
	Henrietta Hill-Murray	

Guests

Rex Williams	Eugenia Johnson	Rita Reagan	Susan Toffolon
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Staff/Resource

Lorrie DeFrank	Carolyn Shehee-Williams	Milton Locklear
Elaine Lancaster	Dylan Reingold	Robert Crawford
Adrianne Ligon	Marvin Echols	Ken Avery

Call to Order

Chair Dr. Norman called the meeting to order at 5:10 p.m.

Remarks – Chair / Vice Chair

Dr. Norman greeted and welcomed those in attendance. She also extended gratitude to Floree McPherson and Luellen B. Logan of the Hospitality Committee for doing such a wonderful job supplying refreshments for the committee.

Approval of Minutes

Minutes from the December meeting were approved.

Sub-Committee Reports

Environmental – None

Membership – Douglas Vanderlaan reported that he has already met with Adrianne Ligon, neighborhood coordinator, to develop a strategy to increase membership. They have identified areas that lack representation and will contact those community organizations.

Guest Speakers/Presentations

Neighborhood Services Division Chief Lorrie DeFrank opened the Annual CPAC Leaders Training by greeting the members, staff and visitors, providing a training overview and introducing the speaker.

Dylan Reingold, Office of General Counsel, presented the Open Meeting Law (a/k/a the Sunshine Law) and the Public Records Law. Points that were emphasized:

- CPAC meetings and subcommittee meetings are always open to the public and the meetings must be noticed and recorded
- A public notice must be given and minutes recorded even if only as few as two CPAC members discuss a matter foreseen to be acted upon by the committee
- Everyone has equal access to public records

Neighborhood Coordinator Adrienne Ligon presented training on the following:

- Executive Order & By-laws status
- Staff Procedures for CPAC Support
- Responsibilities of Neighborhood Services
- Agendas, Minutes, Motions, and Timelines

A survey was conducted to obtain feedback about the training.

Staff Reports

Code Enforcement – Elaine Lancaster, Code Enforcement Officer, informed the committee that there has been a significant decrease in the backlog of cases. The division is expecting several staffing changes soon. The strip club that was operating at the corner of 39th and Main Streets has been shut down for multiple violations. There were at least 22 arrests made in conjunction with the closing.

Florida Department of Transportation (FDOT) – Milton Locklear announced that preliminary reconstruction to resurface the Mathews Bridge will begin in February. Beginning in April the detour will consist of closing off traffic to the eastbound lanes and re-routing it to the Hart Bridge. The eastbound closure is anticipated to last approximately 90 days.

Duval County Public Schools – No report

Jacksonville Sheriff's Office – No report

Mayor's Representative – No report

Neighborhood Services Division – Chief of Neighborhood Services Lorrie DeFrank announced the 2007 Mayor's Housing and Neighborhoods Summit.

Planning and Development – Ken Avery introduced his successor, Marvin Echols, who will take over the responsibility of providing staff support to the UC CPAC. Ken offered to continue making himself available to the CPAC. Marvin presented applications for rezoning of one property located in the Robinson's Addition Neighborhood and another in the Good Neighbor M.A.N.I.A. neighborhood. It was suggested that the CPAC member representing the neighborhood affected by a LUZ change request inform the committee of whether or not their organization supports or opposes the change. Marvin agreed to provide the committee with a list of zoning codes.

Additional Comments, Concerns, Discussion

Rita Reagan, Director of the Springfield Heritage Education Center, presented a proposal to obtain support to recreate a regional community cultural center at the historic armory. She also provided the committee with a handout detailing her proposal.

A concern about the lack of representation from Duval County Public Schools and JSO was discussed. NSD will follow up with both organizations.

Adrienne will ensure that the requested name tents are provided for the next meeting. Doug Vanderlaan requested CPAC members read the article he provided, "Time to ban junk food in public schools to fight obesity", for further discussion at the next CPAC meeting.

Adjournment The chair adjourned the meeting at 6:25 p.m.

**The next Urban Core CPAC meeting is scheduled for 5 p.m.
February 5, 2007, at the Main Library, room G-4, 303 N. Laura Street**