

## SOUTHWEST CITIZENS PLANNING ADVISORY COMMITTEE

Florida State College at Jacksonville, Kent Campus

3939 Roosevelt Blvd. Jacksonville, FL

Monday, April 11, 2011

### MEETING SUMMARY

Members and Representatives	Media/Staff/Officials
Chair - Rosanne Vernon	City Council Member - Doyle Carter
Charter Member - Chuck Mann	FDOT - Doreen Joyner-Howard
Cedar Hills Estates - Johnny Carter	Housing & Neighborhoods - Mary Beth Ridderman
FL State College at Jax Cecil North - Paul McNamara	JAA - Lisha Harris
Murray Hill Preservation - Len Burroughs	Municipal Code Compliance - Maria Buchwalter
Timuquana Manor North - Alice Turknett	Planning and Development - Andy Hetzel
Tree Top Estates - Russell Carlson	Recreation and Community - John Kelly
Watermill Master Association - Thomas Martin	
West Jacksonville Civic - Ric Dill	<b>STAFF EXCUSED</b>
Westside Area Residents - Charles Kelley	Mayor's Liaison - Wight Greger
Westside Business Leaders - Jane Miller	
	<b>GUESTS</b>
<b>ALTERNATES ALSO IN ATTENDANCE</b>	Alberta Hipps - Hipps Group
Timuquana Manor North - Polly Walker	Peggy Myers - Hyde Grove Terrace
	Shirley Lowry - Hyde Grove Terrace
<b>MEMBERS EXCUSED</b>	Sandi Newman - Argyle Community Garden
Vice Chair - Bruce Tyson	Jill Dame, Candidate District 14
Charter Member - Don Ingram	Lenore Chesnutt, UNF
Armstrong & Bosh - Opal Burgstiner	Brandon Taylor, UNF
Confederate Point - James Nolting	Lynda Justilren, UNF
Crystal Springs HOA - Marilyn Lehman	Scott Eldridge, UNF
Gleaners Dispatch - Jim Kelly	April for David Taylor
Springtree Village HOA - Dewey Walker	
The Village Salon - Steve Shaffer	<b>ABSENT</b>
	Charter Member - Jerry Spinks
	Family Investment - Robert Smith
	N. E. FL Equestrian Society - Olwen Busch
	RAP - Jean Grimsley
	Westwood - Jim Ross

#### **Call to Order/Verify Quorum**

Chair Rosanne Vernon called the meeting to order at 7:01 p.m.

A quorum was verified by Mary Beth Ridderman, Coordinator, Housing and Neighborhoods Department.

#### **Approval of the Meeting Summary:**

The March summary was approved.

**JSO Report:** No representative. No report.

**Introductions and Acknowledgments:** Chair Vernon welcomed guests Alberta Hipps, Peggy Myers, Shirley Lowry, Sandi Newman, Jill Dame, Lenore Chesnutt, Lynda Justilren, Scott Eldridge, Brandon Taylor and April representing David Taylor. She gave a special welcome to Lisha Harris, who represented JAA for the first time at the SW CPAC meeting.

**Presentation:** Chair Vernon introduced City Council Member Doyle Carter. Council Member Carter had just attended a meeting at Ed White High School regarding the budget. He said it was a good turn-out, with approximately 750 residents in attendance. He said he is happy to be back on the City Council and he is trying to get caught up on things. Big issues are up-coming. He will be meeting with Congressman Sterns. Council Member Carter was a Charter Member of the SW CPAC, along with Don Ingram, Jerry Spinks, and Chuck Mann. He has been in the community for 55 years and finds council work exciting. It is good to represent the citizens in this community and he is trying to do his best. He thanked members and guests for their prayers and their votes. The CPAC applauded and several members congratulated him. Chair Vernon thanked Council Member Carter for attending the CPAC meeting and welcomed him back any time.

**Public Comments:**

- Alice Turknett commented: This was one of the best bus tours in a very long time. Kudos to Mary Beth Ridderman, Alberta Hipps, Lara Hipps, Lisha Harris, JAA staff, Paul McNamara, Sharon Hobbs and FSCJ staff. A special thank you to Bruce Tyson. Breakfast was superb. This tour was at no cost, thanks to the sponsors. The Hipps Group did a survey and residents offered to pay for the next tour.
- Chuck Mann said he seconded Ms. Turknett's comments. The tour was very well-organized and it was obvious a lot of work went into it. Mary Beth Ridderman always does a good job as the coordinator.
- Chuck Mann thanked Rosanne Vernon for speaking at City Council regarding the sign issue. She was fabulous. She was quoted and her photo was in the Times Union.

**Staff Reports and Announcements:**

- Mayor's Liaison: Wight Greger's absence was excused. Please call 255-8200 with questions for Ms. Greger.
- Council Members' Reports: No representative. No report.
- Duval County School Board – No representative. No Report.
- Planning and Development – Andy Hetzel provided a written report. Mr. Hetzel may be contacted at 904-255-8721 or [AHetzel@coj.net](mailto:AHetzel@coj.net)
- Municipal Code Compliance –Maria Buchwalter reported:
  - Completed two fairly large systematic inspections. Cedar Hills had 185 new cases. Hillcrest had 148 new cases. A question was raised by Len Burroughs regarding the types of offenses. The offenses were nuisance/overgrowth, junk vehicles, debris, nuisance board-up, residential offenses with obvious exterior problems, such as a tarp on the roof, one zoning commercial and seven zoning residential.
  - Call 630-2489 if junk vehicles are on private property. If junk vehicles are in the street, please call JSO at 630-0500.
  - A complaint was received about repeated yard sales at one location. Officers visited the address. The site will not be having as many yard sales.
  - A request was received for a systematic inspection in Oak Hill.
  - The summer is real busy for code enforcement officers.
  - A question and answer period followed.
  - To report concerns or possible code violations, please call 630-CITY (630-2489) or contact Officer Buchwalter at 255-7011 or [maria@coj.net](mailto:maria@coj.net).
- Recreation and Community Services – John Kelly reported:
  - Quick Start Tennis, a program for children age ten and under, began this month at Boone Park but will move to John Stanton Elementary School..

- The new Summer Guide Books are available. Information is available at JAXPARKS.com or call 630-CITY (2489).
  - Flyers for Junior Tennis Camp are available.
  - John Kelly may be contacted at 904- 255-7918 or [jkelly@coj.net](mailto:jkelly@coj.net).
- Florida State College at Jacksonville, Cecil North – Paul McNamara reported:
  - The inaugural Aviation Coating Techniques class of 9 students will graduate on or about May 7. FSCJ is recruiting students for a second class.
  - The Commercial Drivers License (CDL) driving facility project is on scheduled despite set backs due to rainy weather and survey issues.
  - A question was asked about the Air Traffic Control school. A number of students have graduated, 2 have gone to Hilliard, others are willia to c
- Jacksonville Aviation Authority – Lisha Harris reported JAA has a new branding. Cecil Airport was formerly known as Cecil Field. The web page. Flyjacksonville.com is under construction and the community page will link to the SW CPAC.
- Florida Dep't. of Transportation – Doreen Joyner Howard reported:
  - FDOT will begin working on a new list of projects on May 15.
  - A concern was raised about the current condition of Normandy near Herlong, creating a safety hazard. Paving is loose; chunks fly up and break windshields. Ms. Joyner-Howard said she will check on the repaving status.
  - Jim Green may be reached at 360-5684.
- Housing and Neighborhoods Department – Mary Beth Ridderman reported:
  - On March 26, the Housing and Neighborhoods Neighborhood Initiatives Team participated in HOA training with Becker and Poliakoff. Becker and Poliakoff furnished refreshments.
  - On April 7, the team partnered with Becker and Poliakoff to provide free training on Condominium Board Certification. 55 residents participated. Becker and Poliakoff furnished refreshments.
  - On May 26 the Neighborhood Initiatives Team will partner will Jacksonville Legal Aid to present *Running Effective Meetings: Roberts Rules of Order. Seats are available. To register, contact Mary Beth Ridderman, 255-8260.*
  - Ms. Ridderman may be reached at 255-8260 or [marybeth@coj.net](mailto:marybeth@coj.net).

### **Subcommittee Reports and Announcements**

- Education, Youth and Recreation – Chuck Mann reported:
  - The Duval County School Board (DCSB) budget meetings have been well attended. The Governor is cutting more of the schools' budget. He suggested residents read and study the issue and contact their legislators.
  - The City Council will address the sign ordinance this week.
  - He will find the name of the DCSB representative for the SW CPAC and will report to the CPAC.
- Taxation, Revenue and Utilization of Expenditures (TRUE) Commission – Tom Martin reported the following major items were discussed at the April 7 meeting of the TRUE Commission:
  - Presentation by Michael "Mikey" Miller, Chief Financial Officer, COJ on the Debt Management and Banking Fund. The following areas were included: City Rating, Capital Improvement Program, Debt Affordability, and Restructure Amortization.
  - Legislative Tracking Committee provided a committee report concerning bill pending before the City Council: 2011-188 for construction of new soccer fields at Patton Park on Hodges Boulevard.

- o Performance Committee: The committee members are investigating internal service funds in detail. The committee reported that the City is facing huge budget deficits over the next five years and will need to make substantial changes to its current practices to keep the budget viable.
  - o Banking Fund Committee: The draft written report will be revised based on the presentation by Mikey Miller. The final draft report will be made at the next Commission meeting.
  - o Council Auditor's Office: Notice of the recent availability of Audit Report 697-City Accounts Receivable.
  - o The next meeting will be Thursday, April 7, 2011 at 4 p.m.
  - o Mr. Martin may be reached at 778-2265.
- Economic Development – Jim Kelly's absence was excused. Chair Vernon asked for assistance with the subcommittee. Mr. Kelly may be reached at 742-4903.
- N. Florida Transportation Planning Organization – Tom Martin reported:
  - o The last meeting was April 6.
  - o Approved FDOT request to amend the Transportation Improvement Program (TIP) for FY 2010/11 through 2014/15.
  - o Approved JTA request to amend the FY 2010/2011 through 2014/2015 Transportation Improvement Program (TIP).
  - o Received and discussed a presentation by HNTB on the findings of the Argyle Forest Traffic Study funded by the NFTPO. Short term improvements include:
    - Removal of landscaping at various intersections to enhance sight distance.
    - Traffic signal phasing to restrict permitted left-turn movement and right-turn on red movements.
    - Deploy Interconnected signal network
    - Enhanced enforcement
    - Aggressive driving public information and education campaign
  - o Received and discussed a presentation by Fred Jones with RS&H on the Trends Affecting Transportation in Florida.
  - o Received and discussed a presentation by Joseph Rubino on Engaging Private Transportation Operators in the Transportation Process.
  - o The next meeting will be Wednesday, May 4, 2011 at 6 p.m.
- Beautification, Community Facilities and Services – Johnny Carter announced he attended an artists' event at the Arboretum Gardens. He would like to bring a similar event to Cecil, but has been unable to gain easy access to the Charles Kelley Pavilion area. It is too far to walk and carry supplies and it is not handicapped accessible because of the distance. Mr. Carter may be reached at 786-2535.
- ShAdCo - Alice Turknett reported:
  - o ShAdCo Sector J has had a number of break-ins, a home invasion and armed robbery in Old Ortega. Neighbors feel the problems are due to the Carter Pharmacy, which has recently moved into the area. A community meeting was held to discuss the issues. JSO and Council Member Corrigan attended and announced the pharmacy is within the law as far as zoning. Greg Carter attended the meeting and announced his plans to move the pharmacy but he will keep a laboratory at the existing location. Mrs. Turknett expressed her appreciation to JSO and Council Member Corrigan for their assistance in resolving the issues.
  - o See Mrs. Turknett or Chair Vernon if you are unsure in which ShAdCo your home is located.
  - o ShAdCo Sector J meets the fourth Thursday of each month at 7 p.m. at the Ortega United Methodist Church. Visitors and new members are welcome.

- o ShAdCo Sector K meets the first Monday of each month at 7 p.m. at the Lane Wiley Center. Visitors and new members are welcome.
- o ShAdCo Sector L meets the first Tuesday of the month at 7 p.m. at the Maxville Community Center. Visitors and new members are welcome.
- Land Use, Zoning and Transportation – Russell Carlson reported:
  - o He attended the North CPAC Governmental Affairs Subcommittee and plans to attend the North CPAC meeting on April 13 to get a better idea about how the LUZ Subcommittee should operate. The subcommittee is considering meeting at an earlier time and date to have time to review zoning applications and form recommendations for the CPAC meeting. Please contact Mr. Carlson or Chair Vernon to serve on the subcommittee.
  - o The SW CPAC LUZ Subcommittee met at 6:20 this evening. They are just getting started and would welcome new subcommittee members.
- Membership - Rosanne Vernon said good news! The Arlington Community Garden's nomination is being processed and Hyde Grove Terrace will be nominating Shirley Lowry and Peggy Myers. People don't know about CPAC – members need to get the word out. Ms. Vernon may be reached at 477-5187.
- Safety – Bruce Tyson's absence was excused.
- Bus Tour – Bruce Tyson's absence was excused. Alberta Hipps reported the bus tour survey was sent out and reminded everyone to reply to the survey – it is important. She said Lisha Harris and Mary Beth Ridderman and everyone worked really hard on the bus tour and it was a huge success. A debriefing meeting is scheduled and future plans will be discussed.
- Chair's Report – Chair Vernon reported:
  - o She was quoted by the Times Union regarding the sign ordinance. Representatives from all six CPACs were there. City Council Member Crescimbeni commented that it is the first time that CPACs have ever all agreed on a single issue. The City Council will vote on the sign issue this week.
  - o Neighborhood Watch signs are for sale by her neighborhood watch group for placement at individual homes. The cost is \$10. In two months she will place the final order.
  - o Bruce Tyson will attend the Mayor's Meeting with the Chairs on June 2, 2011. She has previous obligation. She thanked Bruce for representing the CPAC at the meeting.

**Old Business/ New Business:**

- Jane Miller announced a golf tournament is planned as a fundraiser for the Westside Business Leaders. The tournament is Friday, May 20, 8:30 a.m. at Bent Creek Golf Club. The event is open to everyone. A flyer is available with more information or call Jane Miller at 777-5700.
- Tom Martin announced the City Council has a special budget committee chaired by Council Member Joost. Meetings are scheduled for 2:30 p.m. on April 5 and 19 at 3 p.m. in City Hall in the Don Davis Room. Meetings are scheduled on May 3, 10 and 24 in City Hall, Room 125 on the 4<sup>th</sup> Floor. At the last meeting, the Motor Pool was discussed.
- Chuck Mann announced the last budget meeting is 9 a.m. on Saturday, April 16 at the Cecil Recreation Center. Register on line at [www.coj.net](http://www.coj.net) or call 630-2489.
- Alberta Hipps announced the Symphony Guild Show House on Coxwell Lane has had good traffic. This is the first time a home in the Southwest District has been showcased. The home will be available for viewing through Easter Sunday afternoon.
- Len Burroughs said he attended the Show House and it was great. The house is decorated by individual decorators and the ticket proceeds benefit the symphony.

- John Kelly reminded everyone that the budget meeting is at the Cecil Community Center (the Aquatics center).
- Jill Dame announced the Riverside Area Tour of Homes is Saturday, April 16. Trolleys provide transportation from house to house. Residents may park at the Arts Market.

**Adjournment** - A motion to adjourn was made and seconded. The vote: all in favor. Chair Vernon adjourned the meeting at 7:56 p.m.

**The next SW CPAC meeting** will be held at 6 p.m. on Monday, May 11 at Florida State College at Jacksonville, Kent Campus, 3939 Roosevelt Blvd., and Building E-128. For more information, please contact Rosanne Vernon at 477-5187 or Mary Beth Ridderman at 255-8260. CPAC meetings and subcommittee meetings are open to the public.

**The following provision is required by Section 286.0105, Florida Statutes:** If a person decides to appeal any decision made by the Southwest Citizens Planning Advisory Committee with respect to any matter considered at such meeting, he or she will need a record of the proceedings, and that, for such purpose, may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

*Summary prepared by Mary Beth Ridderman, Coordinator, Housing and Neighborhoods Department.*