NORTH DISTRICT
CITIZENS PLANNING ADVISORY COMMITTEE
FCCJ
October 10, 2001
Meeting Summary

AGENDA ITEM I - Call to order and Verification of Quorum – LaTrecia Baker called the CPAC to order at approximately 4:05 p.m. The meeting was called to order with a quorum present.

AGENDA ITEM II – There was a motion to approve the minutes from the previous meeting. The decision was unanimous.

AGENDA III – Old Business - None

AGENDA IV - Subcommittee Reports

- **The Nominating Committee**
  Harry Wagner, Chair will present the slate of officers at the next meeting.
- **Governmental Affairs Subcommittee**
  Harry Wagner presented the following Bills to CPAC:
  #1. 2001D-008 and 2001-944 CPAC recommended approval.
  #2. 2001-931 and 2001-932 CPAC recommended deferral.
  #3. 2001-933 and 2001-934 CPAC recommended approval.
  #4. E-01-104 CPAC recommended approval.
  #5. R2001-948 CPAC recommended approval.
  New Item R-2001-950 CPAC recommended approval with PUD.
  The next Governmental Affairs Subcommittee meeting will be held 4:00 p.m. at Highlands Branch Library on November 1, 2001.
  Vicki Drake expressed her concerns regarding growth in the area. She reported that it takes 20 acres to build an Elementary School, 40 acres for a Middle School and 60 acres for a High School.
- **Crime Subcommittee**
  Assistant Chief Steve Weintraub reported that crime was down by 1 percent last month. Types of crime included car thefts at River Oaks Apt. located on Harts Rd. and at the airport. He also reported that the Cops Plus Project would start next week.
  Transportation Subcommittee
  Richard Berry reported that he attended MPO Meeting last week. Mr. Berry reported that MPO is trying to get a handle on commercial freight to arrange roads for truck routes. The Chairman announced that the First Coast MPO is sponsoring a public workshop at FCCJ/North Campus Room C-136 Tuesday, October 23rd at 4:00 p.m. to discuss the transportation needs of the North Planning District. Door prizes will be given out.
- **Education Subcommittee**
  No report
- **Children Commission Subcommittee**
  No report

Beautification Subcommittee

Jack Stuart reported that next month trees and flower planting would start on 9A at the dump. Other projects include putting money out for design on Capper Rd. project, enhancing Main St. with crape myrtles, and placing case iron post around crape myrtles on Dunn Ave.

- **Citizen Health Advisory Committee**
  No report

A. Mayor's Representative Report

John Crofts introduced himself and expressed an interest in being at CPAC Meetings. He also responded to members concerns regarding land for schools.

B. Council Member's Report

No report

C. Staff Reports

- **Duval County Extension, Agriculture Dept.**
  No report
- **Property Safety Division**
  No report
- **Duval County School Board**
  No report
- **Planning & Development Department**
  Doug McDowell, Planner of the Planning & Development Dept., reported that the Coastal Management Study would be executed shortly. Zoning Codes Enforcement is now under Planning & Development Department rather than the Neighborhoods Dept. However, they are housed in City Hall Annex on the 1st floor.
- **Florida Department of Transportation (FDOT)**
  Milton Locklear reported that the widening road project would start next week from 295 to Nassau County. He also reported that transportation representatives would make a presentation at the next SHADCO Meeting. Madeline Reed then announced that the SHADCO meeting 10/18 would be held from 7 to 9 p.m. at the Holiday Inn Airport. The Transportation Reps are scheduled to discuss lane changes on Dunn Ave. and safety improvements.
- **Duval County Health Department**
  No report
- **Building Inspection Division**
  George Baker was available for questions. He reported that his responsibilities include enforcing the sign ordinances and building permits. He answered questions and concerns regarding signs in the right of way.
- **Neighborhood Services Division**
  Karen Blutcher made several announcements, to include the New Executive Order and the CPAC Bylaws (copies were distributed). She also announced that the Mayor Neighborhood Summit is scheduled for November 16th and CPAC training would be offered on the E.O., Bylaws, Government in the Sunshine, Public Records Law and Roberts Rule of Order. She then encouraged members to attend the Summit.
  Richard Berry made a motion requesting John Curtin or Lorrie DeFrank to attend

CPAC Meeting in November to discuss the CPAC Bylaws. The motion was second and approved.

AGENDA V – Presentations

- **Helena Atalla, Joel McEachin, Lisa Sheppard and Jack Shad** of the Planning & Development Dept., Comprehensive Planning Division made a presentation and distributed a handout on the "Historic Preservation Program".
- **Brenda Frinks**, Outreach Manager of the Youth Crisis Center (YCC) made a presentation and distributed handouts on the " YCC Services".

AGENDA VI - New Business

Public Comments

AGENDA ITEM VII – Adjournment

The next CPAC Meeting will be held on Wednesday, November 14, 2001 @ 4 p.m., FCCJ, North Campus, 4501 Capper Road, Room C-136.