



Jacksonville Children's Commission

Helping Jacksonville Grow Great Kids

DRAFT - FINANCE COMMITTEE MEETING SUMMARY

**April 8, 2014
12:00 – 1:15 PM**

Attending:

Jill Smith – Finance Chair
Elder Lee Harris – Board Chair
Matt Kane

Staff:

Jon Heymann
Cynthia Nixon
Lori Hershey
Ginger Peacock Preston
Joyce Watson
Rodger Belcher
Colin Murphy
Matt Thompson
Chandra Brown
Sylvester Pinckney

Guests:

Eric Daniel Johnson, Communities in Schools; Leon Baxton, Communities in Schools; Felecia Fredericks, PAL; Maxine Engram, Sulzbacher; Davy Parrish, Heather Carter, Cathie Shimp

CALL TO ORDER

The Finance Committee Meeting was called to order at 12:10 pm by Finance Chair Jill Smith.

FINANCE REPORTS

Finance report was given by Cynthia Nixon. The report went through February 2014. Ms. Nixon reported that JCC is on target regarding revenue. She stated that lapse of \$98,000 would be met.

Revenue for the 21st Century Grant was discussed. It was explained that DCPS had contributed half of the funds in the month in March and that the other half would be dispersed in June. Ms. Nixon noted that funding for the 21st Century grant is about to end and that two programs are currently being funded through this grant. The two agency impacted by this are Communities in Schools and The Bridge of Northeast FL. The programs that are funded take place at Northshore and Northwestern. Even though the grant is ending funding JCC may be able to continue but it will need to be explored and discussed at a future meeting.

The After School Food Programs Grant is an expense reimbursement grant and funds were deposited into the account in February in the amount of \$426,385.

Healthy Families Grant receives reimbursement monthly. The SAMHSA Grant reflects a deficit because the revenue from the city has not drawn down by the city's General Accounting Division. Notice of Award for carryover request was received and disbursement going up to 3.4 million dollars. That is what we award to Manage Access to run the program. The Wallace Foundation Grant it is a four year grant and the budget has been appropriated for all four years of the grant. Ms. Nixon is currently working with grant managers regarding revenue for 2014.

The Jacksonville Journey Programs including Summer Camps, Early Literacy and TEAM UP Programs were transferred into the JCC Operating Budget for FY 14, but are tracked in separate index codes. Budgets for the Out of School Suspension Centers and juvenile Crime Prevention remain under the Journey Oversight Committee.

There were no questions after Ms Nixon's report.

Review of all financial reports. See attached:

All Operation Funds Indexes	21 st Century Comm. Learning Ctr Grant
Afterschool Food Program Grant	Healthy Families Grant
SAMHSA Grant	Wallace Foundation Grant
Jacksonville Journey Funds	

OLD BUSINESS

There was no Old Business.

NEW BUSINESS

Chandra Brown reported that 31 grant applications were submitted for summer camp. 12 applications were deemed non responsive by procurement and that left 18 grant applications. Of those 18 applications 15 applications were allocated money. Therefore we are funding 83% of the applications that were submitted. Two applications (programs) qualified but did not receive funding due to a lack of funding. The Finance Committee was asked to pass Summer Camp Programs in the amount of \$ 398,400. The money will provide 28 programs coming from the competitive bid. However, TEAM UP and Community based summer camps bring the total program outreach to 82 summer programs. (Summer Camp Portfolio attached)

Jill Smith, Chairperson, asked if there were any questions. Elder Harris asked for comparison between the number of programs provided last summer and the number being provided this summer. Ms. Brown responded that there had been a cut in the number of programs due to funding. Last year there were 88 summer programs and this year there would be between 81 – 82 summer programs. She also noted that fewer applications were submitted for this year. Elder Harris clarified that the decrease in the number of programs came from fewer community based applications. Ms. Brown acknowledged he was correct. There was discussion regarding quality of applications. Ms. Brown shared that the quality of applications was improving. That there was a pre bid conference which provided information and assistance for applying for a grant. Jon Heymann asked why the 12 programs were not funded and Ms. Brown reiterated that the programs which did not receive funding were due to the fact that their applications never made it passed procurement. She explained further that she has been in communication with procurement and there would be some changes for next year. One example given was the ability of a program application to have the application reviewed by someone in procurement prior to the application process being closed. This will allow

applications to be complete and correct when submitted. Once grant application has been submitted then changes cannot be made.

Matthew Kane asked about Parks and Rec and their funding. Ms. Brown explained that Parks and Recreation is not getting funding that other providers get because they charge for their program weekly so that helps to subsidize Parks and Rec.

Mr. Heymann suggested that money saved from funding of other programs be used to fund the two programs which met requirements but did not get funding due to lack of money. The two programs Heymann referred to were: **Hurting Families with Children in Crime**, Inc and **Northside Church of Christ**. Heymann expressed that the desire is to make the process smoother but for now it would be good to fund these two programs since money was identified at the program committee meeting which could cover the cost of both programs.

Elder Harris asked if a motion was needed? Cynthia Nixon verified that a motion should be made. Ms. Nixon clarified that it appeared dollars would be left from James Weldon Johnson and that to fund both of the aforementioned programs would total \$30,000 dollars. Ms. Brown confirmed that \$30,000 was the amount needed to fund Hurting Families and Northside Church of Christ. Ms. Nixon expressed that conversation has led to a motion of funding these two programs. Elder Harris agreed.

Matthew Kane motioned that \$30,000.00 dollars be taken from James Weldon Johnson and use those dollars to fund additional summer camp programs. Elder Harris seconded the motion. Jill Smith brought it to a vote and it passed unanimously.

Elder Harris Moved and Matthew Kane seconded a motion to fund Hurting Families with Children in Crime, Inc. and Northside church of with funds that had been released from James Weldon Johnson and any additional funds that become available should be used to fund additional summer camp programs. Jill Smith called for a vote and it passed unanimously.

Matthew Kane moved that, the first Board Action Item Summer Camp Portfolio, \$398,400 be allocated in order to fund the Summer Camp. Elder Harris seconded the motion. Jill Smith call for a vote and it passed unanimously.

Jill Smith called attention to the second Board Action Item which was the Grant Funding Portfolio and Program Review.(Attached) The Board was asked to authorize funding for all grants/contracts FY 2014-15 contingent upon availability and approval of funds.

The Board was also asked to restore funding in the amount of \$10,809.00 to New Heights of NEFL Respite Children's Services. The program received a budget reduction of \$10,809 last year due to an error in the program's reporting. After review it was found that the program met both the unduplicated number of children served and units of service goals.

Jill Smith asked for further explanation. Cynthia Nixon explained that this action item is in regard to preparing for the FY15 budget. Thus, all programs that are to get level funding are covered under the first requested action which is for the Board to authorize funding for all grants/contract FY2014-2015 contingent upon availability of funding.

The second action is to restore funding to New Heights of NE FL Respite Children's Services in the amount of \$10,809.00 is because this will be an increase in funding for FY 2014-2015 versus level funding. These funds are made available by a reduction in

request for funds from one agency as well as a reduction of funding for James Weldon Johnson which was voted upon at the program committee. Also, there is the request to advance funds for summer programs. Jon Heymann added that Program Committee reviewed recommendations based upon program quality and compliance.

Elder Harris clarified that if the Program Committee is making any changes regarding finances then the recommendation has to go to the Finance Committee for approval. Then the Finance Committee will recommend to the full Board. However, if it is a Policy change then the recommendation would go to the full Board.

Ms. Nixon clarified that level funding is being requested for all programs except New Heights and James Weldon Johnson. Jon Heymann pointed out that the bottom line did not change but the distribution did in order to spend every dollar for children.

Cynthia Nixon explained that when the funding portfolio is approved all numbers are put into budget to drive the schedule that has to be submitted for approval for agency funding. In the past any extra dollars goes toward summer camps. Ms. Nixon pointed out that summer camp was cut by \$240,000 last year.

Jill Smith clarified that the Finance Committee was being asked to approve level funding for all agencies except for New Heights and James Weldon Johnson. Ms. Nixon said that when the budget is complete she would be bringing it to the Board. Jill Smith called for a vote on the Grant Funding Portfolio and Program Review. Matthew Kane reiterated that any dollars that are released from other agencies needs to be spent on providing services for children.

Grant Funding Portfolio also asked the Finance Committee to authorize advance funding of an amount not to exceed one fourth of the value of each contract, if requested by said agency. Jill Smith called for a vote on the Grant Funding Portfolio and Program Review. Matthew Kane motioned for a vote and Elder Harris seconded it. It passed unanimously.

Jill Smith called attention to the third Board Action Item which was funding for the Mayor's Summer Jobs Program. (Attached) The Finance Committee was asked to approve entering into an agreement with the Mayor's Office to assist with the Mayor's Summer Jobs Program for youth workers, providing excess salary dollars in the amount of \$100,000.00. This is a one time expenditure funded out of salary. There was some discussion about what funding would cover specifically. Elder Harris motioned that it be approved and Matthew Kane seconded. It passed unanimously.

Public Comments

Leon Baxton thanked the Program Committee and Finance Committee for listening to him today and for not cutting funding for James Weldon Johnson. Mr. Heymann pointed out his pride in working for JCC and that he hopes that this is the last year of decrease in funding for JCC. He reported that one of the City Council members who voted to take funding is writing legislation to restore funding to JCC. Heymann pointed out that a longitudinal study was suggested by Matthew Kane at the Program Committee meeting and he agreed with the idea and thought it was important after twenty two years however he pointed out that the study could cost upward toward \$250,000.00

None

ADJOURN

The meeting was adjourned at 1:15 PM.



**Jacksonville
Children's
Commission**

Helping Jacksonville Grow Great Kids

FINANCE COMMITTEE MEETING

AGENDA

**April 8, 2014
12:00 – 1:00 PM**

CALL TO ORDER

Jill Smith

FINANCE REPORTS

Cynthia Nixon

FY 2013-14 Financial Report – February, 2014

OLD BUSINESS

NEW BUSINESS

Action Item: Summer Camp Programs – Bid# ESC-0431-14

Action Item: FY 14-15 Grant Funding Portfolio

Action Item: Mayor's Summer Jobs Program

PUBLIC COMMENTS

ADJOURN

The next Finance Committee meeting is scheduled for May 13th at 12:00PM

JACKSONVILLE CHILDREN'S COMMISSION

All Operating Fund Indexes

February 28, 2014

	Original Budget	Actual Budget	Actual Year to Date	Encumbered Year to Date	Remaining Budget
REVENUES:					
Intergovernmental Revenue	\$ 294,300	\$ 294,300	\$ -	\$ -	\$ (294,300)
Earnings on Investment	35,628	35,628	4,546	-	(31,082)
Rental of City Facilities	12,000	12,000	9,089	-	(2,911)
Other Miscellaneous Earnings	4,000	4,000	1,600	-	(2,400)
Contributions from Other Funds	22,221,304	22,221,304	11,425,067	-	(10,796,237)
Total Revenues	\$ 22,567,232	\$ 22,567,232	\$ 11,440,302	\$ -	\$ (11,126,930)
EXPENDITURES:					
Salaries	\$ 1,760,495	\$ 1,760,495	\$ 652,083	\$ -	\$ 1,108,412
Employee Benefits	761,828	761,828	256,656	-	505,172
Internal Service Charges	482,042	482,042	177,252	-	304,790
Other Operating Expenses	281,768	325,704	81,940	90,556	153,208
Capital Outlay	6	6	-	-	6
Grants and Aids	18,926,139	18,199,514	7,416,881	6,042,482	4,740,151
Transfers	354,954	1,645,982	1,438,926	-	207,056
Total Expenditures	\$ 22,567,232	\$ 23,175,571	\$ 10,023,738	\$ 6,133,038	\$ 7,018,795
Total Revenues Less Expend.	\$ -	\$ (608,339)	\$ 1,416,564	\$ (6,133,038)	\$ (4,108,135)
Reserve - Prior Year Encumbrances		608,339			
Budget Difference		-			

Additional Information:

First half of revenue from DCPS was received in March.

Jacksonville Children's Commission
All Operating Fund Indexes
February 28, 2014

	Original Budget	Current Budget	Expenditures Year-to-Date	Encumbered Year-to-Date	Remaining Budget
EXPENDITURES					
REGULAR SALARIES AND WAGES:					
Permanent and Probationary Salaries	\$ 1,853,293	\$ 1,853,293	\$ 647,408	\$ -	\$ 1,205,885
Salaries Part Time	\$ 5,203	\$ 5,203	\$ 4,675	\$ -	\$ 528
Salaries/Benefits Lapse	\$ (98,001)	\$ (98,001)	\$ -	\$ -	\$ (98,001)
Overtime	\$ -	\$ -	\$ -	\$ -	\$ -
Leave Rollback/Sellback	\$ -	\$ -	\$ -	\$ -	\$ -
BENEFITS:					
FICA & Medicare	\$ 38,806	\$ 38,806	\$ 10,886	\$ -	\$ 27,920
Pension & Disability	\$ 463,711	\$ 463,711	\$ 143,950	\$ -	\$ 319,761
GEPP Define Contribution Pension	\$ -	\$ -	\$ 6,422	\$ -	\$ (6,422)
Health & Life Insurance	\$ 252,699	\$ 252,699	\$ 92,638	\$ -	\$ 160,061
Worker's Compensation	\$ 6,612	\$ 6,612	\$ 2,765	\$ -	\$ 3,847
Unemployment Insurance	\$ -	\$ -	\$ (5)	\$ -	\$ 5
PROFESSIONAL SERVICES:					
Professional Services (Incl. 3rd party evaluator)	\$ 51,346	\$ 76,740	\$ 27,734	\$ 3,386	\$ 45,620
OTHER CONTRACTUAL SERVICES:					
Contractual Services (Incl. FDLE fingerprinting)	\$ 64,950	\$ 64,950	\$ 8,505	\$ 48,702	\$ 7,743
Training Workshops	\$ 5,299	\$ 5,299	\$ -	\$ -	\$ 5,299
TRAVEL AND PER DIEM:					
Travel Expenses (Out of County)	\$ 2,788	\$ 2,788	\$ 724	\$ -	\$ 2,064
Local Mileage	\$ 19,743	\$ 19,743	\$ 8,642	\$ -	\$ 11,101
Parking and Tolls	\$ -	\$ -	\$ 16	\$ -	\$ (16)
INTERNAL SERVICE CHARGES					
Mallroom - IS Allocation	\$ 187	\$ 187	\$ 80	\$ -	\$ 107
ITD Allocations	\$ 105,988	\$ 105,988	\$ 35,705	\$ -	\$ 70,283
OGC Legal - IS Allocation	\$ 19,687	\$ 19,687	\$ 6,244	\$ -	\$ 13,443
Copier Consolidation & Copy Center - IS Allocation	\$ 54,669	\$ 54,669	\$ 10,664	\$ -	\$ 44,005
Telecommunication & Wireless - IS Allocation	\$ 37,411	\$ 37,411	\$ 15,131	\$ -	\$ 22,280
Van Maintenance	\$ 1,379	\$ 1,379	\$ 43	\$ -	\$ 1,336
Offsite Storage - IS Allocation	\$ 2,970	\$ 2,970	\$ 1,238	\$ -	\$ 1,732
Utilities Allocation - Public Works - IS Allocation	\$ 158,196	\$ 158,196	\$ 65,915	\$ -	\$ 92,281
Building Maintenance - City Wide - IS Allocation	\$ 23,760	\$ 23,760	\$ 9,817	\$ -	\$ 13,943
Guard Service & ADT - IS Allocation	\$ 77,795	\$ 77,795	\$ 32,415	\$ -	\$ 45,380
RENTAL AND LEASES:					
Rentals (Land & Building)	\$ -	\$ -	\$ (3,404)	\$ -	\$ 3,404
Equipment Rentals	\$ 1	\$ 1	\$ -	\$ -	\$ 1
Other Rent (Drewes Cir=\$128,618/Main Bldg=\$430,592)	\$ -	\$ -	\$ -	\$ -	\$ -
INSURANCE:					
General Liability & Property Insurance	\$ 30,957	\$ 30,957	\$ 22,196	\$ -	\$ 8,761
REPAIRS AND MAINTENANCE SERVICE:					
Repairs and Maintenance	\$ 4,003	\$ 4,003	\$ -	\$ -	\$ 4,003
PRINTING AND BINDING/PROMOTIONAL ACTIVITIES:					
Printing and Binding	\$ -	\$ -	\$ -	\$ -	\$ -
Advertising and Promotion	\$ 6,790	\$ 7,503	\$ 272	\$ 440	\$ 6,791
Awards	\$ 1	\$ 1	\$ -	\$ -	\$ 1
OTHER CURRENT CHARGES AND OBLIGATIONS:					
Civil Defense-Guard Service	\$ -	\$ -	\$ -	\$ -	\$ -
Miscellaneous Services	\$ 5,402	\$ 10,321	\$ 4,747	\$ 332	\$ 5,242
OFFICE AND OPERATING SUPPLIES:					
Postage	\$ 600	\$ 600	\$ 252	\$ -	\$ 348
Office Supplies	\$ 17,250	\$ 18,012	\$ 1,984	\$ 1,103	\$ 14,925
Equipment under \$1,000	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operating Supplies (Incl. Literacy supplies/books)	\$ 36,830	\$ 48,978	\$ 10,272	\$ 6,688	\$ 32,018
Software Licenses (SAMIS)	\$ 31,905	\$ 31,905	\$ -	\$ 29,905	\$ 2,000
Employee Training	\$ 3	\$ 3	\$ -	\$ -	\$ 3
Dues, Subscriptions	\$ 3,900	\$ 3,900	\$ -	\$ -	\$ 3,900
IMPROVEMENTS:					
Repairs and Renovations	\$ 1	\$ 1	\$ -	\$ -	\$ 1
MACHINERY AND EQUIPMENT: (Capital over \$1,000)					
Office Equipment	\$ 2	\$ 2	\$ -	\$ -	\$ 2
Office Furniture	\$ 1	\$ 1	\$ -	\$ -	\$ 1
Computer Equipment	\$ 2	\$ 2	\$ -	\$ -	\$ 2
AIDS TO PRIVATE ORGANIZATIONS:					
Subsidies/Contributions (Agencies & Match \$\$)	\$ 18,926,139	\$ 18,199,514	\$ 7,416,881	\$ 6,042,482	\$ 4,740,151
INTRA-FUND TRANSFERS					
Interfund Transfer - Debt Service Interest	\$ 275,954	\$ 275,954	\$ 114,981	\$ -	\$ 160,973
Interfund Transfer - Debt Service Principle	\$ 79,000	\$ 79,000	\$ 32,917	\$ -	\$ 46,083
Interfund Transfers Out	\$ -	\$ 1,291,028	\$ 1,291,028	\$ -	\$ -
TOTAL OPERATING FUND INDEXES	\$ 22,567,232	\$ 23,175,571	\$ 10,823,738	\$ 6,133,038	\$ 7,018,795

JACKSONVILLE CHILDREN'S COMMISSION
21st Century Community Learning Centers Grant

Grant Period: August 1, 2013 to July 31, 2014

February 28, 2014

	Actual Budget	Actual Year to Date	Encumbered Year to Date	Remaining Budget
<u>REVENUES:</u>				
Intergovernmental Revenue	\$ 462,552	\$ -	\$ -	\$ (462,552)
Contributions from Other Funds	185,102	185,102	-	-
Total Revenues	\$ 647,654	\$ 185,102	\$ -	\$ (462,552)
<u>EXPENDITURES:</u>				
Salaries	\$ 18,364	\$ 11,108	\$ -	\$ 7,256
Employee Benefits	8,910	5,096	-	3,814
Internal Service Charges	954	327	-	627
Other Operating Expenses	7,338	3,208	-	4,130
Grants and Aids	609,843	272,566	337,277	-
Indirect Costs	2,245	1,171	-	1,074
Total Expenditures	\$ 647,654	\$ 293,476	\$ 337,277	\$ 16,901
Total Revenues Less Expenditures	\$ -	\$ (108,374)	\$ (337,277)	\$ (445,651)

Additional information:

First half of revenue from DCPS was received in March.

JACKSONVILLE CHILDREN'S COMMISSION

After-School Food Program Grant

Grant Period: October 1, 2013 to September 30, 2014

February 28, 2014

	Actual Budget	Actual Year to Date	Encumbered Year to Date	Remaining Budget
<u>REVENUES:</u>				
Intergovernmental Revenue	\$ 3,415,831	\$ 759,628	\$ -	\$ (2,656,203)
Contributions from Other Funds	20,000	20,000	-	-
Total Revenues	\$ 3,435,831	\$ 779,628	\$ -	\$ (2,656,203)
<u>EXPENDITURES:</u>				
Salaries	\$ 112,823	\$ 55,151	\$ -	\$ 57,672
Employee Benefits	27,377	12,838	-	14,539
Internal Service Charges	12,322	3,947	-	8,375
Other Operating Expenses	3,272,476	526,281	1,970,089	776,106
Indirect Costs	10,833	4,352	-	6,481
Total Expenditures	\$ 3,435,831	\$ 602,569	\$ 1,970,089	\$ 863,173
Total Revenues Less Expenditures	\$ -	\$ 177,059	\$ (1,970,089)	\$ (1,793,030)

JACKSONVILLE CHILDREN'S COMMISSION

Healthy Families Grant

Grant Period: July 1, 2013 to June 30, 2014

February 28, 2014

	Actual Budget	Actual Year to Date	Encumbered Year to Date	Remaining Budget
<u>REVENUES:</u>				
Intergovernmental Revenue	\$ 751,400	\$ 308,920	\$ -	\$ (442,480)
Contributions from Other Funds	1,125,028	1,125,028	-	-
Total Revenues	\$ 1,876,428	\$ 1,433,948	\$ -	\$ (442,480)
<u>EXPENDITURES:</u>				
Salaries	\$ 110,470	\$ 61,576	\$ -	\$ 48,894
Employee Benefits	44,398	21,021	-	23,377
Internal Service Charges	6,274	3,929	-	2,345
Other Operating Expenses	12,375	4,781	-	7,594
Grants and Aids	1,690,166	1,203,240	486,926	-
Indirect Costs	12,745	6,786	-	5,959
Total Expenditures	\$ 1,876,428	\$ 1,301,333	\$ 486,926	\$ 88,169
Total Revenues Less Expenditures	\$ -	\$ 132,615	\$ (486,926)	\$ (354,311)

Additional Information:

Budget was reduced in February because funding for the High-Risk Family Specialist position was discontinued.

JACKSONVILLE CHILDREN'S COMMISSION

SAMHSA Grant

Grant Period: September 30, 2013 to September 29, 2014

February 28, 2014

	Actual Budget	Actual Year to Date	Encumbered Year to Date	Remaining Budget
REVENUES:				
Intergovernmental Revenue	\$ 2,000,000	\$ -	\$ -	\$ (2,000,000)
Contributions from Private Sources	-	-	-	-
Contributions from Other Funds	146,000	146,000	-	-
Total Revenues	\$ 2,146,000	\$ 146,000	\$ -	\$ (2,000,000)
EXPENDITURES:				
Salaries	\$ 37,500	\$ 9,941	\$ -	\$ 27,559
Employee Benefits	1,244	454	-	790
Internal Service Charges	-	1,011	-	(1,011)
Other Operating Expenses	7,256	97	30	7,129
Grants and Aids	2,100,000	508,958	1,591,042	-
Total Expenditures	\$ 2,146,000	\$ 520,461	\$ 1,591,072	\$ 34,467
Total Revenues Less Expenditures	\$ -	\$ (374,461)	\$ (1,591,072)	\$ (1,965,533)

Additional information:

Revenue pending, federal cash is drawn down by the City's General Accounting Division.
Notice of Award for carryover request was received.

JACKSONVILLE CHILDREN'S COMMISSION

Wallace Foundation Grant

Grant Period: March 15, 2012 to March 14, 2016

February 28, 2014

	Actual Budget	Actual Year to Date	Encumbered Year to Date	Remaining Budget
REVENUES:				
Contributions from Private Sources	\$ 765,000	\$ 479,987	\$ -	\$ (285,013)
Contributions from Other Funds	419,465	419,465	-	-
Total Revenues	\$ 1,184,465	\$ 899,452	\$ -	\$ (285,013)
EXPENDITURES:				
Salaries	\$ 423,797	\$ 131,547	\$ -	\$ 292,250
Employee Benefits	107,447	47,638	-	59,809
Internal Service Charges	-	153	-	(153)
Other Operating Expenses	598,205	166,019	12,896	419,290
Capital Outlay	2,400	1,569	-	831
Grants and Aids	1	-	-	1
Indirect Costs	52,615	23,320	-	29,295
Total Expenditures	\$ 1,184,465	\$ 370,246	\$ 12,896	\$ 801,323
Total Revenues Less Expenditures	\$ -	\$ 529,206	\$ (12,896)	\$ 516,310

Additional information:

Budget appropriated for all four years of the grant.
Wallace Foundation year 3 revenue is still pending.

JACKSONVILLE CHILDREN'S COMMISSION**Jacksonville Journey Programs****February 28, 2014**

	Original Budget	Actual Budget	Actual Year to Date	Encumbered Year to Date	Remaining Budget
<u>Summer Camps:</u>					
Grants and Aids	\$ 878,404	\$ 878,404	\$ -	\$ -	\$ 878,404
<u>Out of School Suspension Centers:</u>					
Grants and Aids	\$ 826,824	\$ 826,824	\$ (51,018)	\$ 826,824	\$ 51,018
<u>Early Literacy:</u>					
Grants and Aids	\$ 1,462,000	\$ 1,462,000	\$ 605,053	\$ 856,947	\$ -
<u>Juvenile Crime Prevention:</u>					
Grants and Aids	\$ 276,576	\$ 276,576	\$ 68,454	\$ 139,415	\$ 68,707
<u>Team Up Programs:</u>					
Grants and Aids	\$ 1,786,361	\$ 1,786,361	\$ 816,383	\$ 689,745	\$ 280,233
Total Journey Programs	\$ 5,230,165	\$ 5,230,165	\$ 1,438,872	\$ 2,512,931	\$ 1,278,362

Additional information:

Budgets for Summer Camps, Early Literacy, and Team Up Programs were transferred into the JCC Operating Budget for FY14, but are tracked in separate index codes. Budgets for the Out of School Suspension Centers and Juvenile Crime Prevention remain under the Journey Oversight Committee.

BOARD ACTION ITEM**FY 13 -14: SUMMER CAMP PROGRAMS – BID# ESC-0431-14****FINANCE MEETING 04/08/2014****BOARD MEETING DATE: 04/16/2014**

TO: JACKSONVILLE CHILDREN'S COMMISSION BOARD OF DIRECTORS
FROM: JON HEYMAN, EXECUTIVE DIRECTOR
CHANDRA BROWN, PROGRAM MANAGER INTERVENTION AND
SUMMER CAMP

REQUESTED ACTION:

The Board is asked to approve funding for Summer Camp Programs in the amount of \$398,567 as listed below.

NARRATIVE:

An amount of \$398,567 was budgeted to fund Summer Camp Programs. This includes \$320,042 for the competitive bid and \$78,525 that is being transferred to the Department of Parks and Recreation to provide summer camp services.

The City of Jacksonville, Department of Parks and Recreation has proposed to operate a summer camp in 11 different geographical locations throughout the City of Jacksonville; giving the Children's Commission the geographical coverage that it needs to meet the needs of the children. Just as the other approved agencies, the Department of Parks and Recreation will be required to adhere to the guidelines set forth by the Children's Commission, and will be monitored for program quality.

A total of \$398,400 was allocated to 16 approved organizations to provide a high quality 5 to 6 week summer camp in 28 different locations. It is expected that approximately 1,201 children will be served. Please see details below.

A total of 31 grant applications were received in the competitive bid; however, 12 applicants were deemed as non-responsive due to failing to follow specific requirements of procurement and 1 was deemed as non-responsive by the Review Committee for not proposing to serve the appropriate number of camp seats. Therefore, 18 applications were officially submitted reviewed and scored. Of the 18 grant applications reviewed and scored, 15 (83%) are being recommended for funding. The quality of applications remained pivotal in this process. Applicants had to score a 75 or above to be considered for funding.

However, please note that again this year, Summer Camp dollars were completely expended before reaching the score of 75. The ultimate result is that only agencies scoring 82.3 or above will be allocated funds.

The following chart list all Summer Camp Programs recommended for funding. The last 2 charts list those agencies that will not be funded.

DISAPPROVED 2014 SUMMER CAMP APPLICATIONS Summer Camp Programs – BID NO: ESC-0431-14	SEATS REQUESTED	AMOUNT REQUESTED	AVERAGE SCORE
HURTING FAMILIES WITH CHILDREN IN CRIME, INC.	40	\$15,000	77.0
NORTHSIDE CHURCH OF CHRIST	40	\$15,000	75.7
HARVEST TIME CHRISTIAN FELLOWSHIP, INC.	60	\$22,500	33

NON RESPONSIVE - 2014 SUMMER CAMP APPLICATIONS BID NO: ESC-0431-14
ABYSSINIA MISSIONARY BAPTIST CHURCH
COUPLES FOR CHRIST INC. / ANCORP
D.E.E.N. DEVELOPMENT CORPORATION
DAYSRING BAPTIST CHURCH
GINGERBREAD HOUSE LEARNING CENTER, INC.
GIRLS INC. OF JACKSONVILLE
HOLLYBROOK HOMES, INC.
OAK HILL EARLY CHURCH OF THE NAZRENE
OFFICE OF THE PUBLIC DEFENDER, 4 TH JUDICIAL CIRCUIT FLA.
SANCTUARY ON 8 TH STREET
STAGE AURORA THEATRICAL
THE POTTER'S HOUSE CHRISTIAN FELLOWSHIP, INC
ZAREPHATH ACADEMY

FISCAL IMPACT: An allocated amount of \$398,400 will be allocated to 16 agencies to provide services to over 1,200 at risk, low-income children 4 to 15 years of age, living in Jacksonville, Florida.

GOVERNANCE/PROGRAM IMPACT:

This action requires board approval since this is an open competitive bid to provide Summer Camp academic and enrichment services to at risk children living in the county.

OPTIONS:

1. Vote to approve that the Summer Camp Funds be allocated as outlined.
2. Decline to approve this recommendation

STAFF RECOMMENDATION:

Staff recommends funding all camps as outlined.

APPROVED 2014 SUMMER CAMP APPLICATIONS Summer Camp Programs – BID NO: ESC-0431-14	CAMP SEATS AWARDED	FUNDING AMOUNT	AVERAGE SCORE
DCPS – LOUIS SHEFFIELD ELEMENTARY	50	\$18,750	100.0
YMCA OF FLORIDA'S FIRST COAST, INC	200	\$75,000	100.0
<ul style="list-style-type: none"> TIGER ACADEMY – 40 FORT CAROLINE YMCA – 60 duPONT FAMILY YMCA – 100 			
JOUSHA CHRISTIAN ACADEMY	63	\$23,625	98
COMMUNITY CONNECTIONS OF JACKSONVILLE, INC.	40	\$15,000	95.7
DON'T MISS A BEAT, INC.	60	\$22,500	93.7
LIVINGWAY CHRISTIAN FELLOWSHIP	60	\$22,500	92.3
LOVE FELLOWSHIP CHRISTIAN CENTER	40	\$15,000	91.0
NORTH FLORIDA EDUCATION INSTITUTE	40	\$15,000	89.3
CORNERSTONE NEIGHBORHOOD SCHOOL, INC.	60	\$22,500	88.7
KIDS ARE SPECIAL, INC.	40	\$15,000	87.0
FATHER'S H.A.R.B.O.R. ACADEMY	40	\$15,000	84.7
TIPHNE DARSHAY HOLLIS FOUNDATION	40	\$15,000	92.7
RIVER REGION HUMAN SERVICES, INC.	40	\$15,000	84.0
THE WAVERLY ACADEMY, INC.	40	\$15,000	82.7
HOUSEHOLD OF FAITH CHURCH, INC.	40	\$15,000	82.3
SUB-TOTAL	853	\$319,875	
CITY OF JACKSONVILLE PARKS & RECREATION	348	\$78,525	
TOTAL	1,201	\$398,400	

BOARD ACTION ITEM

FY 13-14: MAYOR'S SUMMER JOBS PROGRAM

FINANCE MEETING: 4/8/2014

BOARD MEETING DATE: 4/16/2014

TO: JACKSONVILLE CHILDREN'S COMMISSION BOARD OF DIRECTORS
FROM: JON HEYMANN, EXECUTIVE DIRECTOR
CYNTHIA NIXON, DIRECTOR OF FINANCE & MANAGEMENT SERVICES

REQUESTED ACTION:

The Board is asked to approve entering into an agreement with the Mayor's Office to assist with the Mayor's Summer Jobs Program for youth workers, providing excess salary dollars in the amount of \$100,000, if available, as funding for this program. This is a one-time expenditure funded out of salary.

NARRATIVE:

In keeping with our mission to serve as many children as possible, utilizing all available resources for this purpose, the Commission staff met with the city's Budget Director and Chief Financial Officer regarding opportunities to partner with the Mayor's Office on the summer jobs initiative. This initiative will fund the summer employment of hundreds of students on a part time basis during the summer. We may also be involved in the training aspect of this initiative. If, after estimating salary expenditures through year-end, there are salary savings resulting from vacant positions available, these dollars will be used to assist in funding this program. This provides an opportunity for the Commission to request that future funds for this program be put in the Commission's budget.

FISCAL IMPACT:

Funds already appropriated for salaries will be used to the extent there are savings available. Therefore, there is no fiscal impact on the budget.

GOVERNANCE/PROGRAM IMPACT:

This is a one-time initiative that requires Board approval.

OPTIONS:

1. Vote to approve.
2. Decline to approve.

STAFF RECOMMENDATION:

Staff recommends approval.

BOARD ACTION ITEM**FY 13-13: JAMES WELDON JOHNSON****BOARD MEETING DATE: 04/16/2014**

To: JACKSONVILLE CHILDREN'S COMMISSION BOARD OF DIRECTORS**FROM: Jon Heymann, Executive Director****Sylvester Pinckney, Assistant Director of Youth Development**

REQUESTED ACTIONS:

- The Board is asked to reduce the funding for CIS - James Weldon Johnson Academy and authorize that these funds be used to fund two additional summer camp programs that scored high enough to receive funds but were not able due to lack of funding.
- This action was recommended by the Programs Committee on 04/08/14, forwarded and approved by the Finance Committee on 04/08/14.

NARRATIVE:

James Weldon Johnson Academy, a new program funded last year, was designed to serve students that are two years over age. The program planned to have an average daily attendance (ADA) of 90 students. During the same time JWJ Academy was starting up, Duval County Public Schools launched a new city-wide initiative called Bridge to Success, which targeted the same over age student population to be served at their home schools. As a result, Weldon's students elected to return to their home schools to participate in the Bridge to Success Program leaving fewer students for Weldon to serve. Currently, Weldon's ADA is 27 students.

The agency has agreed to reduce the ADA and contractual amount, freeing up dollars to be used this fiscal year for other programs. The two summer camp programs that will be funded are Hurting Families with Children in Crime, Inc. and Northside Church of Christ.

FISCAL IMPACT:

Reduced funding from James Weldon Johnson Academy will make funds available to fund two additional summer programs which met the scoring requirement.

GOVERNANCE/PROGRAM IMPACT:

This action requires board approval.

OPTIONS:

1. Vote to approve
2. Decline recommendation.

STAFF RECOMMENDATIONS:

Staff recommends approval.

BOARD ACTION ITEM

FY 14-15: GRANT FUNDING PORTFOLIO AND PROGRAM REVIEW

PROGRAM AND FINANCE COMMITTEE MEETING: 04/8/2014

BOARD MEETING DATE: 04/16/2014

To: JACKSONVILLE CHILDREN'S COMMISSION BOARD OF DIRECTORS

FROM: Jon Heymann, Executive Director

Kenneth Darity, Assistant Director of Youth Development

REQUESTED ACTIONS:

- The Board is asked to authorize funding in the amount of \$16,213,039 (see attached list) for all grants/contracts FY 2014-15 contingent upon availability and approval of funds.
- The Board is asked to restore funding in the amount of \$10,809 to New Heights of NE FL-Respite Children's Services. The program received a budget reduction of \$10,809 last year due to an error in the program's reporting. After providing technical assistance and training regarding allowable units of service, it was found that the program met both the unduplicated number of children served, and units of service goals.
- The Program Committee recommends that the Board approval funding in the amount of \$40,800 for CIS-James Weldon Johnson Academy, to maintain a part time program for over age students. It is also recommended that CIS create a new model for this program to engage the students.
- The Board is asked to authorize advance funding of an amount not to exceed one-fourth of the value of each contract, if requested by said agency.

FISCAL IMPACT:

Programs will receive level funding based on the availability and approval of funds by City Council for FY 2014-15.

GOVERNANCE/PROGRAM IMPACT:

This action requires board approval.

OPTIONS:

1. Vote to approve
2. Decline recommendation.

STAFF RECOMMENDATIONS:

Unless otherwise stated, staff recommends level funding.

Table of Contents

School-Based Afterschool: TEAM UP, Including Exceptional Student Centers

Grand Total: \$16,213,039

Agency	Program	Recommended Funding	Page
Boys & Girls Clubs of Northeast Florida, Inc.	Annie R. Morgan Elementary (Jax Journey)	\$ 129,960	2
Boys & Girls Clubs of Northeast Florida, Inc.	John Love Elementary	\$ 136,800	3
Boys & Girls Clubs of Northeast Florida, Inc.	Southside Middle (Jax Journey)	\$ 165,528	4
Boys & Girls Clubs of Northeast Florida, Inc.	West Jacksonville Elementary	\$ 143,640	5
Boys & Girls Clubs of Northeast Florida, Inc.	Eugene Butler Middle (B.O.L.D. NTSZ)	\$ 255,858	6
(New Town Success Zone)	S. P. Livingston Elementary (B.O.L.D. NTSZ)	\$ 209,142	7
The Bridge of Northeast Florida, Inc.	Alfred DuPont Middle (Jax Journey)	\$ 162,792	8
The Bridge of Northeast Florida, Inc.	Andrew Robinson Elementary (Jax Journey)	\$ 180,576	9
The Bridge of Northeast Florida, Inc.	Arlington Middle	\$ 164,160	10
The Bridge of Northeast Florida, Inc.	Justina Road Elementary	\$ 171,000	11
The Bridge of Northeast Florida, Inc.	North Shore Elementary 21 st CCLC	\$ 287,280	12
The Bridge of Northeast Florida, Inc.	Rutledge Pearson Elementary	\$ 184,680	13
The Bridge of Northeast Florida, Inc.	Saint Clair Evans Academy	\$ 164,160	14
Communities In Schools of Jacksonville, Inc.	Carter G. Woodson Elementary	\$ 184,680	15
Communities In Schools of Jacksonville, Inc.	Fort Caroline Middle (Jax Journey)	\$ 169,632	16
Communities In Schools of Jacksonville, Inc.	Highlands Middle	\$ 225,720	17
Communities In Schools of Jacksonville, Inc.	J.E.B. Stuart Middle	\$ 198,360	18
Communities In Schools of Jacksonville, Inc.	Jefferson Davis Middle	\$ 164,160	19
Communities In Schools of Jacksonville, Inc.	Joseph Stilwell Middle	\$ 184,680	20
Communities In Schools of Jacksonville, Inc.	Lake Forest Elementary (Jax Journey)	\$ 136,800	21
Communities In Schools of Jacksonville, Inc.	Lakeshore Middle	\$ 177,840	22
Communities In Schools of Jacksonville, Inc.	Long Branch Elementary	\$ 164,160	23
Communities In Schools of Jacksonville, Inc.	Matthew Gilbert Middle	\$ 225,720	24
Communities In Schools of Jacksonville, Inc.	Mayport Middle (Jax Journey)	\$ 169,632	25
Communities In Schools of Jacksonville, Inc.	Northwestern Middle 21 st CCLC	\$ 150,480	26
Communities In Schools of Jacksonville, Inc.	Pickett Elementary	\$ 136,800	27

School-Based Afterschool: TEAM UP, including Exceptional Student Centers (continued)

Agency	Program	Recommended Funding	Page
Communities In Schools of Jacksonville, Inc.	Pinedale Elementary	\$ 239,400	28
Communities In Schools of Jacksonville, Inc.	Reynolds Lane Elementary	\$ 184,680	29
Communities In Schools of Jacksonville, Inc.	Ribault Middle	\$ 184,680	30
Communities In Schools of Jacksonville, Inc.	S.A. Hull Elementary	\$ 191,520	31
Communities In Schools of Jacksonville, Inc.	Sadie Tillis Elementary	\$ 164,160	32
Communities In Schools of Jacksonville, Inc.	Sallye B. Mathis Elementary	\$ 184,680	33
Communities In Schools of Jacksonville, Inc.	Woodland Acres Elementary	\$ 246,240	34
Community Connections of Jacksonville, Inc.	Hyde Grove Elementary	\$ 171,000	35
Community Connections of Jacksonville, Inc.	Martin Luther King Jr. Elementary (Jax Journey)	\$ 169,632	36
Community Connections of Jacksonville, Inc.	Oak Hill Elementary	\$ 164,160	37
Hope Haven Children's Clinic and Family Center	Alden Road Exceptional Student Center	\$ 174,554	38
Police Athletic League of Jacksonville, Inc.	Richard L. Brown Elementary (Jax Journey)	\$ 108,072	39
Police Athletic League of Jacksonville, Inc.	Palm Avenue Exceptional Student Center	\$ 48,971	40
Wayman Community Development Corporation	Biltmore Elementary (Jax Journey)	\$ 132,696	41
Wayman Community Development Corporation	Pine Forest Elementary	\$ 184,680	42
Wayman Community Development Corporation	Wayman Academy of the Arts	\$ 136,800	43
YMCA of Florida's First Coast	George W. Carver Elementary (Jax Journey)	\$ 119,016	44
YMCA of Florida's First Coast	Rufus Payne Elementary (Jax Journey)	\$ 142,272	45
Total:		\$ 7,591,453	

Community-Based Afterschool

Agency	Program	Recommended Funding	Page
Boys & Girls Clubs of Northeast Florida, Inc.	Beaches Club	\$ 149,600	47
Boys & Girls Clubs of Northeast Florida, Inc.	Laurence F. Lee Club	\$ 122,400	48
Boys & Girls Clubs of Northeast Florida, Inc.	NFL YET Club	\$ 149,600	49
Boys & Girls Clubs of Northeast Florida, Inc.	Victory Pointe Club	\$ 115,600	50
Boys & Girls Clubs of Northeast Florida, Inc.	Woodland Acres Club	\$ 102,000	51
The Bridge of Northeast Florida, Inc.	Bridge Urban Springfield (BUS)	\$ 326,400	52
The Bridge of Northeast Florida, Inc.	Southwind Villas	\$ 102,000	53
Communities In Schools of Jacksonville, Inc.	James Weldon Johnson Academy	\$ 40,800	54
Community Connections of Jacksonville, Inc.	Davis Center	\$ 54,400	55
Community Connections of Jacksonville, Inc.	Normandy Center	\$ 85,680	56
Girls Incorporated of Jacksonville	GirlSMART – Arlington Heights Elementary	\$ 54,400	57
Girls Incorporated of Jacksonville	GirlSMART – Fort Caroline Elementary	\$ 54,400	58
Girls Incorporated of Jacksonville	GirlSTART	\$ 54,400	59
MaliVai Washington Youth Foundation	Tennis n Tutoring (TnT)	\$ 136,000	60
Police Athletic League of Jacksonville, Inc.	Afterschool Education Program – Eastside	\$ 74,800	61
Police Athletic League of Jacksonville, Inc.	Afterschool Education Program – Westside	\$ 57,120	62
Police Athletic League of Jacksonville, Inc.	Afterschool Education Program – Northside	\$ 102,000	63
Police Athletic League of Jacksonville, Inc.	Afterschool Education Program – Monument Rd.	\$ 108,800	64
The Boselli Foundation, Inc.	Russell Bill Cook Park	\$ 54,400	65
The Boselli Foundation, Inc.	Simonds Johnson Park	\$ 54,400	66
The Carpenter's Shop Center, Inc.	Afterschool Academic and Enrichment Program	\$ 95,200	67
Total:		\$ 2,094,400	

Healthy Families Jacksonville

Agency	Program	Recommended Funding	Page
The Bridge of Northeast Florida, Inc.	Healthy Families Jacksonville	\$ 643,386	69
Community Connections of Jacksonville, Inc.	Healthy Families Jacksonville	\$ 1,028,279	70
Total:		\$ 1,671,665	

Children with Special Needs

Agency	Program	Recommended Funding	Page
DLC Nurse and Learn, Inc.	DLC Extended Care	\$ 304,588	72
Hope Haven Children's Clinic and Family Center	BASICS	\$ 120,000	73
Sulzbacher Center	Early Childhood Development Services	\$ 44,360	74
New Heights of Northeast Florida, Inc.	Respite Care/Children's Services	\$ 120,099	75
Total:		\$ 589,047	

Mental Health Counseling

Agency	Program	Recommended Funding	Page
Child Guidance Center, Inc.	Full Service Schools of Jacksonville	\$ 870,000	77
Child Guidance Center, Inc.	Outpatient Counseling	\$ 179,606	78
Daniel Memorial, Inc.	Full Service Schools of Jacksonville	\$ 564,985	79
Mental Health Resource Center, Inc.	Full Service Schools of Jacksonville	\$ 222,708	80
Northwest Behavioral Health Services, Inc.	Children's Mental Health Intervention and Treatment	\$ 97,493	81
Northwest Behavioral Health Services, Inc.	Full Service Schools of Jacksonville	\$ 45,000	82
Total:		\$ 1,979,792	

New Town Success Zone

Agency	Program	Recommended Funding	Page
Edward Waters College	New Town Success Zone	\$ 90,000	84
Total:		\$ 90,000	

Mentoring

Agency	Program	Recommended Funding	Page
Big Brothers Big Sisters of Northeast Florida, Inc.	BICS (Bigs in Communities & Sites)	\$ 284,598	86
The Bridge of Northeast Florida, Inc.	Tipping the Scale	\$ 60,000	87
Florida State College at Jacksonville	Take Stock In Children	\$ 138,184	88
Wayman Community Development Corporation	Yes You! Mentoring	\$ 60,000	89
Total:		\$ 542,782	

Alternative to Out of School Suspension (ATOSS)

Agency	Program	Recommended Funding	Page
Duval County Public Schools	ATOSS (Alternative to Out of School Suspension)	\$ 826,824	91
Total:		\$ 826,824	

Case Management, Foster Care and Pregnancy Prevention

Agency	Program	Recommended Funding	Page
The Bridge of Northeast Florida, Inc.	Bridge Connection I	\$ 250,000	93
Daniel Memorial, Inc.	Project Prepare	\$ 60,000	94
Daniel Memorial, Inc.	Journey To Success	\$ 276,576	95
PACE Center for Girls, Inc.	Drop Out Prevention and Support Services	\$ 150,000	96
Youth Crisis Center, Inc.	Family Connection	\$ 90,500	97
Total:		\$ 827,076	