

**THE JACKSONVILLE CHILDREN'S COMMISSION**  
**1095 A. Philip Randolph Blvd.**  
**Jacksonville, FL 32206**

**BOARD MEETING MINUTES**

**Meeting Information**  
**Date: May 18, 2011**  
**2<sup>nd</sup> Floor Board Room**

**Board Members Attendance**

<b>X</b>	<b>Dr. Anne T. Egan, Chair</b>	<b>X</b>	<b>Paul Saffell</b>
<b>X</b>	<b>Dr. John Balog, Vice Chair</b>	<b>X</b>	<b>Tom Majdanics</b>
<b>X</b>	<b>Bill Mason, Treasurer</b>	<b>X</b>	<b>Jill Smith</b>
<b>X</b>	<b>Ken Wilson, Secretary</b>	<b>X</b>	<b>Cathie Shimp</b>
<b>X</b>	<b>Gloriden Norris</b>	<b>X</b>	<b>Lee Harris</b>
<b>X</b>	<b>Catrina Graham</b>		

**Also Present:** Ex-Officios: CM John Crescimbeni; Connie Hodges, UWNEFL; Roslyn Mixon-Phillips, COJ; Jackie Green, DCF JCC Staff: Linda Lanier, Kathryn Tucker, John Kabat, Cynthia Nixon, Dolly Dillin, Laura Lane, Jack Rinehart, Cheryl Townsend.

Guest Presenters: Maxine Engram, Sulzbacher Center, Cindy Funkhouser, Sulzbacher Center; Jim Clark, daniel; Harry Reagan, Tobacco Free Jacksonville Coalition

Special Guests: Arika Bridges, Biltmore Elementary TeamUp Lead Teacher; Ron Hargett, Wayman TeamUp Project Manager; Claire Kermitz, FSU Grad.

Guests: Steve Gilbert, BBBSNEFL; Susan Golden, YMCA; Dr. Shannon Perry, BGCNEFL; Pat Hannan, Community Connections; Chad Burns, ELC of Duval; Dinitra Williams, Wayman; Leon Baxton, CIS; Mike Lisle, CIS; Amy Buggle, DLC Nurse & Learn; Malinda Everson, DLC Nurse & Learn; Karen Ivy, CGC; Donna Arias, The Bridge; Davy Parrish, The Bridge; Dishaun Davis, NW Behavioral.

**Agenda Item**

**Outcome/Action**

**Welcome and Call to Order**

Dr. John Balog, Vice Chair called the meeting to order at 12:10pm. He thanked everyone for their attendance and informed the members that Dr. Egan was running late so he would start the meeting.

**The Chair Person's Report**

Dr. Balog requested approval of the minutes of the April 20, 2011 board meeting. Gloriden Norris made the motion, Bill Mason seconded, the motion passed. He then requested approval of the consent agenda which consisted of the YTD finance report, child care enrollment report and the mid-year budget report.

Dr. Egan asked Arika Bridges, 4<sup>th</sup> grade teacher TeamUp Lead Teacher at Biltmore Elementary and Ron Hargett, Wayman TeamUp Project Manager along with Ron Cage, JCC Program Coordinator to stand and be recognized by the Board. The 4<sup>th</sup> grade class at Biltmore Elementary all scored a 4 or above on the writing portion of the FCAT. Ms. Bridges shared her enthusiasm for teaching and being able to reinforce her class work with the afterschool TeamUp program and thanked the Commission for continuing to fund the programs.

<b>Finance Committee Report</b>	<p>Dr. Bill Mason introduced Claire Kermitz, a recent FSU graduate who will be starting an internship at Overtown in Miami in June.</p> <p>He then presented the finance report with one (1) action item:</p> <p><b>ACTION ITEM: FY10-11: Child Guidance FSS Clinic Contract.</b></p> <p>Members were asked to approve the contract award to Child Guidance Center to provide mental health services at the Sandalwood Full Service School (attached). Ken Wilson made the motion, Cathie Shimp seconded, the motion passed.</p> <p>He turned the floor over to Linda Lanier to present the outcomes of the recent FL Legislative session.</p>
<b>Special Reports:</b>	<p><b>Sulzbacher Center – Cindy Funkhouser &amp; Maxine Engram:</b></p> <p>Cindy thanked the Commission Board and staff for their continued support of programs for homeless children and introduced Maxine who came to the Sulzbacher from the DCPS. Maxine provided the members with an overview of the types of work the center does with homeless children and their parents specifically in the area of literacy.</p> <p><b>Daniel Project Prepare – Jim Clark:</b></p> <p>Jim provided the board with a video and presentation on the work done at daniel's Project Prepare Independent Living Program with homeless young people age 16-21. The primary goal is to assist homeless youth residing in Duval County in transitioning from a state of homelessness to one of social and economic independence. Youth are assisted with securing stable housing, employment, and an education plan in an effort to ready them to manage life on their own.</p> <p><b>Tobacco Free Jacksonville – Harry Reagan:</b></p> <p>Harry asked the members to consider approving a resolution supporting TFJC's effort to protect children with a proposed law banning smoking in cars when children are present. The board thanked him for his efforts and said they would review and consider the resolution and a future board meeting.</p>
<b>CEO Report</b>	<p>Ljnda gave the members an update on the preparation for the Wallace foundation grant.</p> <p>Summer camp preparations are in full swing and the summer nutrition program is also preparing to gear up. Linda asked members and attendees if they knew of a non-profit willing to host a summer lunch site to have them contact the commission.</p>
<b>New Business</b>	<p>Dr. Egan indicated the board would be committed to working with whoever became the next mayor as well as with the city council members, current and incoming. She noted it was very important for the board to be engaged with elected officials and asked they provide information on who they currently had an existing relationship with so meetings could be set up as needed.</p>
<b>Adjourn</b>	<p>There being no further business, Dr. Egan adjourned the meeting at 1:35pm.</p>

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**BOARD ACTION ITEM****FY 10-11: CHILD GUIDANCE CENTER FSS CONTRACT****BOARD MEETING DATE: 5/18/2011**

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**TO: JACKSONVILLE CHILDREN'S COMMISSION BOARD OF DIRECTORS****FROM: LINDA LANIER, EXECUTIVE DIRECTOR**

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**REQUESTED ACTION:**

The Board is asked to approve a contract with the Child Guidance Center for \$230,000 to provide mental health services at the Sandalwood Full Service School.

**NARRATIVE:**

The Jacksonville Children's Commission contracts with several mental health agencies to serve children in five of the United Way's Full Service Schools. For the last three years the Weaver Foundation has been supporting a new Sandalwood Full Service School, including the mental health services. That support was limited to three years by the intention of the donor, and United Way is putting together a consortium of funders to continue the services

Because of the link between mental illness and school failure, family instability and crime, the Jacksonville Children's Commission board of directors has identified mental health services for children as one of its core funding areas.

At the direction of the board, Commission staff released a Request for Proposals for a new mental health provider in March, 2011. Two agencies applied, and their proposals were scored and ranked by a review team on April 27, 2010. (See attached matrix.)

Child Guidance Center was selected as the winning proposal. The Commission currently contracts with Child Guidance Center for services at other Full Service School sites and for outpatient treatment at their corporate offices. Grants Administration staff report that the Child Guidance Center is timely with all reports, audits and requests for reimbursement, that they provide high quality care for children and are successful in meeting their child outcomes.

**FISCAL IMPACT:**

The amount of \$230,000 is currently budgeted as part of the Commission's match for a nutrition program. However, in October 2010 the federal guidelines changed, making funds available.

**GOVERNANCE/PROGRAM IMPACT:**

A contract with a new provider requires a board action. This action would continue the Commission partnership and commitment to the Full Service Schools. The selection of Child Guidance Clinic as the provider would maintain continuity of care for the students, since that agency is already providing the mental health services at that site.

**OPTIONS:**

1. Vote to approve a contract with Child Guidance Center to provide mental health care to children at the Sandalwood Full Service School at an annual cost of \$230,000.
2. Vote to decline the award

**STAFF RECOMMENDATION:**

Given the availability of funds, staff recommends approval.