



## **EXECUTIVE DIRECTOR SEARCH COMMITTEE MINUTES**

**November 8, 2012  
12:00 PM – 1:00 PM**

### **Attending:**

Ken Wilson, Chair  
John Balog  
Ju'Coby  
Susan Main  
Laurie Price

### **Staff:**

Jill Dame (partial meeting)  
Leticia Burns

### **CALL TO ORDER**

Chair Ken Wilson called the meeting to order at 12:07 p.m.

### **NEW BUSINESS**

Ken Wilson updated the committee members on the different events that have transpired over the last year: uncertainty over JCC status; low staff morale; Linda Lanier leaving after twelve years; terminated contracts; staff cuts; the Budget hearings and now the search committee has resumed its search for an Executive Director. Ken expressed hesitation about putting the Commission and its staff through another major change at this time.

Ken Wilson would like to consider Jill Dame as a candidate for the Executive Director position. He would still like to open the position for other qualified candidates.

Ju'Coby Pittman clarified the Executive Director Search would be opened statewide if possible.

John Balog stated the Search Committee needs direction from HR and everything needs to be transparent.

Ken Wilson reiterated that JCC needs the best candidate for the position and if a strong candidate is found they will be backed by the committee.

Ken Wilson agreed to schedule a meeting with Jarik Conrad, Director of Employee Services as soon as possible.

Jill Dame joined the meeting at 12:30 pm.

Ken Wilson informed Jill Dame of the plan to post the open Executive Director position.

Jill reminded the Committee about Dolly Dillin transitioning to the Mayor's Grants Department. Jill is currently looking for a person to take on Dolly's position. She will be speaking to Tracey Bolton, HR about filling the Grants position.

The Search Committee asked Jill to review the Committee's decision with Tracey Bolton and Ken Wilson will not follow-up with Jarik Conrad unless required. The Committee requested the position be posted in accordance with the City's processes and that Jill notify the Board when the position is posted. Resumes can be screen by HR and forwarded to the Search Committee. At its next meeting the Committee can review and schedule interviews.

**ADJOURN**

The meeting was adjourned at 1:00 p.m.