



SOLID WASTE FEE - PRIVATE HAULER EXEMPTION "E-APPLICATION"

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- This form is interactive and may be completed by using the tab key to access each field.
- If submitting by e-mail, please provide any supporting documentation in the e-mail with the application.
Application must be completed in its entirety. See page 2 (back) for instructions.
Exemptions will only be granted for collection service contracted with an independent hauler that completely replaces city service.

SECTION 1: APPLICANT INFORMATION

[Office Use Only] Application Number: _____

APPLICANT NAME [PLEASE PRINT]: _____

APPLICANT MAILING ADDRESS: _____ PHONE: _____

_____ FAX: _____

_____ E-MAIL: _____

SECTION 2: PROPERTY DETAILS

Complete this section if you are applying for a SINGLE property

REAL ESTATE NUMBER (xxxxxx-xxxx): _____

STREET ADDRESS: _____

No city, state or ZIP required

Complete this section if you are applying for MORE THAN ONE property (i.e., subdivision)

Neighborhood or Subdivision Name (if applicable): _____

TOTAL NUMBER of REs covered by the contract named in Section 3: _____

ADDITIONAL RES (attach more sheets if necessary): _____

SECTION 3: CONTRACT DETAILS

Copy of contract or invoice required. Solid Waste Division may contact company to verify terms.

Submit as attachment(s) if applying by e-mail

COMPANY NAME: _____

COMPANY ADDRESS: _____

CONTACT NAME: _____

PHONE: _____ FAX: _____ E-MAIL: _____

CONTRACT or ACCOUNT NUMBER: _____

LENGTH (TERM): _____ EXPIRATION DATE: _____

*SECTION 4: ATTEST AND SUBMIT

By checking the box below, I certify that the information I am providing is true and complete to the best of my knowledge and belief, and that I have fully read and understand the guidelines, terms and conditions listed on both pages of this application. I acknowledge that if any of the above information is found to be untrue, I may be subject to charges.

***Required before submitting** Check to Attest _____

OFFICE USE ONLY	DATE RECEIVED	RETURN COMPLETED APPLICATION AND ALL SUPPORTING DOCUMENTATION TO: City of Jacksonville Solid Waste Exemptions 214 N. Hogan Street, 10 th Floor Jacksonville, FL 32202
APPROVED? <input type="checkbox"/> YES <input type="checkbox"/> NO		

COMMENTS: _____

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Exemptions from the residential solid waste fee may be granted to property owners whose household garbage, yard waste and recycling is collected entirely by a private hauler under contract with the property owner or a legal representative of the owner (i.e., Homeowners Association or Property Manager).

Contracts for services that are supplemental to the city's regular service – such as additional collections beyond the one per week provided by the city – do not qualify for exemption from the solid waste fee.

The Chief of Solid Waste or his designee(s) will review applications and respond within 8-12 weeks of receipt. The Solid Waste Division may contact the contract hauler directly to verify the method(s) of collection and terms of the contract.

Successful applicants may receive either a new bill that reflects the adjusted rate, or a refund for the difference between the paid and adjusted amounts.

Property owners whose accounts are unpaid and whose applications are denied will receive a bill that reflects the original rate. The new bill must be paid by the due date to avoid late payment penalties. Property owners may appeal denied applications - visit www.coj.net/cityfees or call 630-CITY for more information about the process or to obtain an appeals form.

Applications for exemptions may be submitted by mail to:

City of Jacksonville Solid Waste Exemptions
214 N. Hogan Street, 10th Floor
Jacksonville, FL 32202

Terms and Conditions:

- The applicant must be listed as an owner of the property for which an exemption is sought, or otherwise be an appointed representative who is legally authorized to act on behalf of the owner. The applicant must be the signatory of the application.
- Applications submitted that do not have the contract details (Section 3) fully completed will be denied immediately upon receipt.
- The property owner/applicant is responsible for ensuring that the appropriate supporting documentation is submitted with the application. The Solid Waste Division may make a cursory attempt to verify contract details if an application is submitted without any supporting documentation. However, it is not the Solid Waste Division's responsibility to verify contract details in order to approve an application.
- Exemptions WILL NOT be granted to property owners who, by law, are eligible to be charged the solid waste fee, but dispose of their residential solid waste by transport to a landfill, dumpster or other offsite location.
- Late payment penalties will not be assessed on unpaid accounts if an application is received on or before July 31. **However, it is ultimately the property owner's responsibility to ensure payment is made on time.** The city will not waive late penalties charged to unpaid accounts because of missing applications.