

Request for Zoning Confirmation

****Processing Fee \$50.00****

Please provide the following information to receive a zoning confirmation letter:

1. Real Estate Number, known as the tax parcel ID number.
2. Address of the parcel in question.
3. To whom the letter needs to be addressed.
4. Where the letter needs to be sent, or if you would like to pick it up then provide a contact number.
5. Any other zoning questions you may have related to the specific parcel.
6. Receipt of payment from the Duval County Tax Collector, \$50.00 per parcel to be researched, will be mailed to you with your zoning letter.

Requests are taken only by U.S. Mail, express delivery, or hand delivery to the zoning counter (Ed Ball Building, 214 N. Hogan St., 2nd Floor Zoning, Jacksonville, FL 32202). All letters are written considering the current applicable laws which are subject to change by City Council.

Please allow 7 to 10 business days for a response. We receive a high volume of confirmation requests and work to ensure the accuracy of each letter.

You may address your letter to:

Brenda Charles, Zoning Supervisor
Zoning Section
Ed Ball Building, 2nd Floor
214 N. Hogan Street
Jacksonville, Florida 32202
(904)255-8300