

Public Service Grant Council Meeting Minutes

Date: August 18, 2009

Time: 10:05 AM

Present: Alberta Hipps, Gwen Yates, Ronald Mallett, John Donahoo, Edgar Mathis and Arnold Tritt

Absent: Juan Diaz

Staff Present: Roslyn Mixon Phillips, Nancy Kirts, Sandy Arts, Sue Andrews, John Snyder, Linda Platte' and Lawsikia Hodges, Office of General Counsel

Welcome: Alberta Hipps welcomed everyone and thanked Gwen Yates for chairing the Public Service Grant Council meeting on July 21, 2009 in her absence. She facilitated introductions of all Public Service Grant Council members and staff.

Meeting Minutes: Alberta Hipps asked Gwen Yates to proceed with discussion of the July 21, 2009 minutes. Ms. Yates asked if there were any corrections or changes needed with the minutes. **Ronald Mallett motioned to accept the minutes and this was seconded by Edgar Mathis. The motion was passed.**

FY 2010 Public Service Funding Recommendations

Alberta Hipps stated that the Public Service Grant Council had come to an anniversary meeting. It was in August 2008 that the Public Service Grant Council had officially been formed with all members confirmed. She discussed some of the highlights from the past year beginning with FY 2009 funding recommendations being completed on August 25, 2008 and then was heard by the Finance Committee on September 4, 2008. On September 24, 2008, the Public Service Grant Council had to develop a resolution to handle the error of Presbyterian Social Ministries not being funded. Also, at that meeting a subcommittee was appointed to discuss revising Chapter 118. There were recommendations and a lot of discussion about proposed changes, even though Ms. Hipps felt as if it was too early in the process to be making changes. In December, 2008, Ben Werner, JCCI spoke to the Public Service Grant Council about the "Quality of Life Report". The Jacksonville Journey allocations were also discussed. In January, 2009 the Jacksonville Journey funding recommendations were finalized. In February, 2009, Ms. Hipps wanted a report on the current situation of the non-profit community in Jacksonville and so she put together a panel discussion regarding the "State of Sector for Non-Profits". Panelists included Sherry Magill, President of the Jessie Ball duPont Fund, Rena Coughlin, Non-Profit Center, Cheryl Reddick, Community Foundation, Melanie Patz, United Way and Sally Douglass, Jesse Ball duPont Fund. In March and April, 2009, the Public Service Grant Council heard Oral-Presentations from all FY 2010 Public Service Grant applicant organizations. No point values were assigned to the oral presentations. In May, 2009, the Public Service Grant Council completed their FY 2010 Public Service Grant funding recommendations. In June, 2009, Emily Lisska, Jacksonville Historical Society presented information regarding her organization being on the Council Auditor's Non-Compliance List and explained how it would be resolved. Also in June, 2009, Rena Coughlin, Non-Profit Center was asked to help with best practices regarding the Public Service Grant Council's funding methodology and business functions, etc. In July, 2009, the Public Service Grant Council was honored to have Richard Clark, City Council President attend the monthly meeting. He expressed his support of Public Service Grants and the non-profit community.

Finance Committee 8/13/09 Meeting

Ms. Hipps talked about the process that she went through regarding her presentation. She stated that the Council Auditor's Office had prepared a worksheet that indicated that the FY 2010 Public Service Grant funding recommendations were 1.89% over the FY 2009 Public Service Grant allocations. She asked Roslyn Phillips for her comments about that. Ms. Phillips stated that the FY 2009 Public Service Grant funding included Art in Public Places. For FY 2010, the Public Service Grant Council made the decision to eliminate the funding of Art in Public Places. When the Council Auditors did their review of the Public Service Grants, they broke out the Cultural Council's funding from the remaining Public Service Grant allocations, which included Art in Public Places. In doing this, it reduced the budget allocation number by \$46,347 or 1.89%. The Finance Committee used this number as the basis for their funding recommendation. Ms. Hipps stated the Council Auditor will need a revised FY 2010 Public Service Grants worksheet to reflect the across the board reduction of 1.89%. Nancy Kirts stated that she would prepare the revised funding recommendations based on the 1.89% reduction.

Chapter 118 Changes

Lawsikia Hodges provided a brief update on the proposed changes to Chapter 118. She said that Council Member Kevin Hyde wanted to review the proposed changes to Chapter 118 prior to it being presented to the Public Service Grant Council. Alberta Hipps asked that the changes be in place by December 2009. Ms. Hipps asked Ronald Mallett to follow up with Kevin Hyde regarding the draft. Nancy Kirts stated that another reason to get it completed by December 2009 was so that the FY 2011 Public Service Grant application process would not be hindered. Ronald Mallett asked if the recommendations of the members of the Non-Profit Center were considered with these changes. Lawsikia Hodges stated that they were consistent with the Public Service Grant Council and were being incorporated into the draft document. Alberta Hipps asked Rena Coughlin to speak about the recommendation regarding the Public Service Grant Council being larger. She stated that the members of the Non-Profit Center thought it would be better share responsibilities with a larger body for the site visits and the reviewing process.

Best Practices Focus Group

Alberta Hipps stated that she would like to have a subcommittee meeting to discuss the process of Public Service Grants. She had previously asked Rena Coughlin to look up information that she already had. She asked Nancy Kirts to schedule a public meeting in which the Public Service Grant Council members can attend. Roslyn Phillips stated that about 4 or 5 years ago, Florida State University did a State-Wide study regarding best practices in this area and she would retrieve that information to be used for this meeting.

FY 2011 Priority Populations Discussion

Nancy Kirts stated that in their packets was a list of approved FY 2010 Priority Populations. She suggested that the list be the basis for developing FY 2011 Priority Populations recommendations. One of the reasons she wanted to start discussing Priority Populations early was because she wanted to get the FY 2011 Public Service Grant application process finalized by December 2009. Edgar Mathis talked about Priority Population #4 – "Residents of neighborhoods at high risk of crime". He would like to see the Jacksonville Sheriff's Office statistics regarding where the high crime areas are. Alberta Hipps asked staff to get that information to present at the next Public Service Grant Council meeting. Nancy Kirts stated that if the Priority Populations recommendations were introduced to City Council in September, then the ordinance would be on track to be approved by the December, 2009 City Council meeting.

FY 2011 Public Service Grant On-Line Application Focus Group

Nancy Kirts stated that there was a Focus Group set up for August 26, 2009 and Sandy Arts along with Cherrise Wilks will discuss the FY 2011 Public Service Grant on-line application. She asked Sandy Arts how many people were confirmed to attend the focus group. Ms. Arts stated that there were approximately 30 people confirmed. Ms. Arts also made an announcement to the audience regarding the focus group to determine any additional interested parties. The focus group meeting will be held at the City Hall, Lynwood Roberts Room from 1:00 – 3:00 PM on August 26, 2009.

Council Auditor's Non-Compliance List

Nancy Kirts stated that there have been no changes since the last meeting regarding Prisoners of Christ. Nancy Kirts stated that Mr. Palmer was planning to resolve this, but she did not know what his plans were.

Alberta Hipps opened the floor for public comments. There were no comments heard.

Meeting adjourned:

Time: 11:00 AM

Minutes Prepared by: Linda Platte'