

RECREATION AND COMMUNITY SERVICES DEPARTMENT



February 9, 2009

Re: DUVAL COUNTY DRIVER EDUCATION SAFETY TRUST FUND FY 2009/2010

As authorized by **ORDINANCE 2002-1165-E**, The City of Jacksonville Department of Recreation and Community Services is currently accepting applications from all Qualified Duval County Public and Private High Schools that wish to participate in the application process for the **DUVAL COUNTY DRIVER EDUCATION SAFETY TRUST FUND** for fiscal year 2009/2010. All public and non-public schools with students in grades 9-12 that offer driver education instruction programs are eligible to apply for a grant under this Ordinance. Please refer to the attached document titled "Eligibility Requirements".

The Trust shall be used to enhance driver education safety programs in public and non-public schools in Duval County. The funds shall be used for direct educational expenses and **shall not be used for administrative costs**. For purposes hereof, the term "direct educational expenses" shall include, but is not limited to, the following types of expenses: motor vehicle, gas, motor vehicle maintenance, instructor salaries and license fees, driving simulators, required driving equipment, videos, compact discs and audio tapes, books and written materials, classroom supplies, motor vehicle insurance, motor vehicle licenses and tags, additional equipment required by the State, and any additional equipment required to accommodate the special needs population.

If your school is eligible and you wish to apply, please contact Sue Andrews, no later than Tuesday, February 17 at 630-1212, 6335, [candrews@coj.net](mailto:candrews@coj.net) or me at [nkirts@coj.net](mailto:nkirts@coj.net).

Sincerely,

Nancy Kirts  
Assistant Management Improvement Officer