

**DRAFT**  
**Until approved at the next CPAC MEETING**

**MEETING SUMMARY**  
**NORTHWEST CITIZENS PLANNING ADVISORY COMMITTEE**  
**City Rescue Mission – 426 S McDuff Avenue**  
**May 13, 2004**

**Committee Members Present**

Diane Kerr, Chairperson  
Randy Mallory, Vice Chair  
Bertha Richardson, Better Living  
Larry Solomon, Carver Manor  
Bryan Study, Cisco Gardens  
Patrick Hayle, City Rescue  
Margo Bliss, City Rescue  
Orzola & Gadson Burgess, Magnolia Gardens  
Thomas Hudson, Magnolia Gardens  
Jeff Evans, Pattillo Companies  
Joseph Anderson, Pickettville  
Deborah Merritt, Pickettville  
Elaine Burnett, RAP  
Oliver Muldrow, Ribault Hills  
B.J. Scott, Ribault Manor HOA  
Thomas May, Thomas Jefferson  
Barney Roberts  
Roberta Wilson, Robinson's Addition  
Todd Johnson, Willowbranch Park  
Janice Kelley, Willowbranch Park  
\*Linda Carson, Lincoln Villas

**City/Staff/Public/Media**

Rosalyn Phillips, Mayor's Liaison/Director of Neighborhoods  
Milton Locklear, FDOT  
Jack Shad, Planning & Development  
Elaine Lancaster, Property Safety  
Calvin Lee, Property Safety  
Marilyn Fenton-Harmer, Neighborhood Services  
Regina Littlejohn, Family Nutrition Center  
*UNF Nursing Students*  
Kyrda Hancock  
Stacia Diaz  
Kristin Lewis  
Christine Spires  
Rebecca Dickey

Excused: Faye Richardson, Doretha Tompkins, Bishop Johnson, Stanley Clay, Leila Mousa

**Call to Order**

Diane Kerr, Chairperson called the meeting to order at 6:15p.m.at the City Rescue Mission – 426 S McDuff Avenue and welcomed everyone.

Invocation: Joseph Anderson

**Approval of the Meeting Summary**

When a quorum was established the meeting summary from the April 8, 2004 meeting was reviewed. *A correction to add Randy Mallory in attendance was made. A Motion to approve as corrected was made by Gadson Burgess and a second from Deborah Merritt. The Vote: All were in favor, none opposed.*

Chairperson Kerr asked the UNF Nurses to stand up and be introduced. They stated that they are in day 4 of the Nursing Program and have come to see what CPAC is all about. Chairperson Kerr explained what CPAC is and they received CPAC brochures. Chairperson Kerr also apologized for starting the meeting late due to the NW CPAC Sub Committee for the New Ways Grant applicants presenting their grant proposal. Our Guest Speakers for the evening had a last minute cancellation.

**Staff Reports**

**Mayor's Liaison** – Roslyn Phillips (630-4963)-Director of Neighborhoods announced that the new Chief of Animal Care & Control would start on June 2<sup>nd</sup>. The new Animal Control Center that will be built in North Riverside and is waiting on site clearance from the EPA. Ms. Phillips went over what the Neighborhoods Department does and now includes Consumer Affairs and the Ritz Theatre. Chairperson Kerr thanked Ms. Phillips for her support and was proud to have her as our Director.

**FDOT** – Milton Locklear (360-5686) will present the plans by the First Coast Metropolitan Planning Organization if Jeff Sheffield is not available to do so. There will be a presentation on the future plans for Post and College Street returning to two-way. This is still a work in progress since the City of Jacksonville will have to sign off on getting these streets reinstated as city and not FDOT streets. Questions on landscaping and contractors were discussed. If areas are not complete and plants are dying please contact the City or FDOT depending on the location of the project.

**Planning & Development** – Jack Shad (630-2486) reported on the following: Hearing dates are in parentheses.

- Land Use change 2004C-011 Across from Normandy Mall - withdrawn since meeting.
  - Land Use change 2004C-012 45th St.& Paris Ave-Commercial to Residential-HabiJax wants to build a single-family home. (6/7/04)
  - Land Use change 2004C-014Oakwood St. in Panama Park-Commercial to Residential-existing home behind North side Tire. (6/7/04)
  - Rezoning R-2004-558 Lem Turner near Soutel - Commercial (CCG-2) to Public Facilities (PBF-1) - New fire station site. (6/24/04)
  - Exception E-04-88 Beaver St. and Ellis Rd - Owners wants to re-open convenience store in Industrial zoning district.(Not scheduled)
- Administrative Deviations:
- AD-04-80 5th Avenue near Soutel (Riverview area) - reduce front yard from 20' to 5' for front carport. (6/4/04)
  - AD-04-90 Nelms Street near 71st Street - reduce front yard from 20' to 6' for existing front porch; build 2-story garage. (6/4/04)
  - AD-04-81 Gilmore Street b/w Goodwin and Copeland - 6' fence in front yard (5/21/04)
  - AD-04-107 2946 Edison Avenue - reduce various setback and parking requirements for day care center. (7/9/04)
  - Waiver of Road Frontage WRF-04-17 - Garden Street near Imeson - reduce required road frontage for 2 houses from 180' to 158' Also reduce minimum lot size from 2.5 acres apiece to 1.25 acres apiece. (6/22/04)

- Jack talked about the Town Center Initiatives saying that North Riverside, Murray Hill and RADO all received Phase I which was the vision. Phase II applications have not been decided and this will be Design and Engineering and Phase III will be the implementation.
- Update on Neighborhood Action Plans – Sherwood Forest will be bid out in July or August, Lem Turner/Ribault will be introduced to City Council, 29<sup>th</sup> & Chase and 33<sup>rd</sup> Street and Moncrief is almost complete.
- Questions on zoning and fence restrictions were asked especially in a Historic District.

**Property Safety** – Elaine Lancaster (630-1212 ext 4873) introduced Calvin Lee who is the new Property Safety Officer for Marietta, Normandy, Commonwealth and Bulls Bay. She mentioned that Zone 5 has some new officers that were reassigned and will be bringing them to future meetings so you can know the officer for your area. She also answered questions from members.

**Neighborhood Services** – Marilyn Fenton-Harmer (630-7024) reported on the following:

- The Florida State Neighborhoods Conference will be on September 16-18, 2004 at the Adam’s Mark Hotel. There will be a fee for this 3-day event.
- Mayor’s Neighborhood Matching Grants are due June 30<sup>th</sup> but this year there is a mandatory pre-application workshop that you have to attend. There are 2 dates left, Thursday, May 20<sup>th</sup> at City Hall at 6:30p.m. and May 27<sup>th</sup> also at City Hall at 10:30a.m.
- The Neighborhood Leadership Training Institute will be begin on July 6<sup>th</sup> for 7 weeks on Tuesday and Thursday evening at Shands Towers. It is a first come-first served registration process but we hope you will consider having 2 or 3 people from your organization attend to have leaders in waiting.
- The Adult Services Division wants you to know that if you have a low income or participate in a public assistance program you may qualify for a \$13.50 per month savings on you telephone bill. The Mary Singleton Center – 150 E 1<sup>st</sup> Street has applications available - 630-0995
- Tickets to the Suns Baseball Game Friday, May 14<sup>th</sup> and Sunday, May 16<sup>th</sup> are available after the meeting
- SPAR – Springfield Home Tour this weekend

### **NW CPAC Sub Committee’s**

**NW Grants** – There were 14 Grant Projects submitted for a Total of \$78,123. No Stipends will be funded from the NW CPAC.

The following list was presented to members for approval from the Grants Sub Committee:

Grace & Truth Church – FCAT Tutoring	\$5000
Duval County Council of PTA’s Eyeglass Fund	\$5000
Wisdom & Knowledge – NW Middle School Tutoring	\$5000
Project Reach – Inter Generational Success - No Stipends	\$5000
Riverview Assn. – Neighborhood Pride with youth -No Stipends	\$2000
Bridegroom Church – Summer Program – No Stipends	\$3500
Pride In Action – Training Wheels Program –Supplies Only	\$1500
Church of Christ – Boy/Girl Scout - Uniforms/Equipment Only	\$2500
Community Uplift – Supplies Only	\$ 500

9 Projects for a Grand Total to be funded \$ 30,000

\$25,000 = 2004 \$5000 = 2003 left over \$ 30,000

*A Motion to approve the list as read was made by Barney Roberts and a second by Gadson Burgess. The Vote: All in favor, none opposed.*

**Beautification Sub Committee** - Chairperson needed – Janice Kelley from Willowbranch Park volunteered for this position.

Roberta Wilson – Robinson’s Addition, will help with this committee.

**TRUE Commission** – Member Elaine Burnett, the NW CPAC Representative for the True Commission gave an overview of what the TRUE Commission is and does. Taxation, Revenue and Utilization of Expenditures (TRUE) Commission acts as an advisory board to the city concerning fiscal policy. They have been instrumental in bringing up issues that have made a difference.

They meet on the 3rd Tuesday of the month at 4:00 p.m., Committee Room A, City Hall, 117 W. Duval Street

**CPAC Attendance** – If you do NOT attend 3 meetings in a row and do NOT call to be excused you will be taken off the membership roster.

### **Announcements**

**North Riverside** – Diane Kerr asked for members to be a part of a “Visual Difference Day” in North Riverside. This was a partnership by CSX/City Year/North Riverside/City of Jacksonville. This will be the first time City Year has come to Florida. We need to tell them how we need this “Action Tank” for national service. It is similar to AmeriCorps giving volunteer service to America. You can check them out on the web at [www.cityvyear.org](http://www.cityvyear.org)

**Murray Hill** – On May 5<sup>th</sup> had the groundbreaking on Edgewood and on May 22<sup>nd</sup> will have an Inventory on Visual Pollution done by Jax Pride. They are so proud of all the hard work that is being done in Murray Hill by their Board and Members.

**Better Living** – Ms. Richardson reported that Hospice came to their meeting and did a very informative presentation on death and dying and the need for a living will.

**Ribault Hills** – Oliver Muldrow wanted to report to Consumer Affairs another scam from prisoners. They call your home and you accept the collect call and they make long distance calls using your phone line and number and you are charged for these calls you didn’t make.

### **A Motion to Adjourn**

*A Motion to adjourn was made by Oliver Muldrow and a second by Joseph Anderson. The Vote: All were in favor, none opposed. The meeting was adjourned at 7:45p.m.*

The next meeting will be on June 10, 2004 at 6pm at the City Rescue Mission – 426 S McDuff Avenue