



APPLICATION FOR FEE CREDIT: LANDLOCKED SYSTEM ("BONUS" +25%)

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Please complete this application in its entirety. Incomplete applications will be returned.

(1) APPLICANT NAME: _____

TITLE: _____

ORG/COMPANY: _____

Submit application by mail to:
Jacksonville Stormwater Utility
Attn: Fee Credits
214 N. Hogan Street, Room 2100
Jacksonville, FL 32202

APPLICANT ADDRESS: _____

PHONE: _____

FAX: _____

E-MAIL: _____

APPLICATION PREPARED BY: _____
(if other than applicant)

COMPANY: _____

(2) DESCRIBE POND LOCATION (physical address or nearest street intersection preferred)

(3) REAL ESTATE NUMBERS (xxxxxx-xxxx) (list all that are within the permitted drainage area)

(4) SJRWMD PERMIT NUMBER: _____

(5) PROVIDE CERTIFICATION THAT FACILITIES ARE IN A LANDLOCKED SYSTEM AND WILL RETAIN THE 96-HOUR DESIGN STORM PER THE SJRWMD HANDBOOK FOR THE MANAGEMENT AND STORAGE OF SURFACE WATERS. (attach documentation)

(6) PROVIDE CERTIFICATION THAT THE FACILITIES ARE MAINTAINED IN ACCORDANCE WITH THE APPLICATION. (attach documentation)

AFFIX PROFESSIONAL ENGINEERS SEAL:

APPROVED BY (PRINT NAME) _____

P.E. NUMBER: _____

APPLICANT SIGNATURE: _____

OFFICE USE ONLY	APPROVED?	Date Received
COMMENTS:	<input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> MORE INFO NEEDED	

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When a development provides the maximum water quality treatment and volume control available through the detailed drainage study, and does not allow discharge due to geologic, storage, reuse, etc., the development will be eligible for an additional 25% credit. The city will review the application for all criteria necessary and will award this 25% “bonus” when no discharge occurs to the City or St. Johns River. Only exceptional conditions will allow a development to exceed the total maximum 50% credit.

The design storm characteristics that will apply to this evaluation are defined by the St. Johns River Water Management District (SJRWMD) Handbook for the Management and Storage of Surface Waters which addresses landlocked systems. According to the handbook, in determining the volume of direct runoff for retention, a 96-hour duration storm is to be used.

Copies of the SJRWMD Handbook for the Regulation of Stormwater Systems may be found online at:

<http://www.sjrwmd.com/handbooks/stormwaterhandbook.html>

Copies of the SJRWMD Handbook for the Management and Storage of Surface Waters may be found online at:

<http://www.sjrwmd.com/handbooks/msswhandbook.html>

To avoid late payment penalties, all applications for fee credits must be received (not postmarked) before July 1. Applications for credits may be submitted to:

Jacksonville Stormwater Utility
Attention: Fee Credits
214 N. Hogan Street, Room 2100
Jacksonville, FL 32202

If you submit your application before July 1, the bill(s) associated with the property(ies) identified on that application will not be due until you receive notice whether the application is approved or denied. Credits awarded based on applications received on or after July 1 will be applied toward the next bill.

The City Engineer or his designee will review all applications and respond in writing to all requests within 8-12 weeks of receipt. The response shall include a letter explaining the application approval or denial, and will include a new bill with a new 30-day due date. The new bill must be paid by the due date to avoid late payment penalties.

Bills for approved applicants will reflect the adjusted rate. Property owners whose applications are denied will receive a bill that reflects the original rate. Denied applicants may seek an opinion on the judgment from the Director of the Jacksonville Stormwater Utility (currently the Director of Public Works). Or, the property owner may appeal directly to the City Council Transportation, Energy and Utilities Committee (or its current equivalent). Visit www.coj.net/cityfees or call 630-CITY for details.

- (1) The applicant must be listed as an owner of the property(ies) for which a credit is sought, or otherwise be an appointed representative of the owner or owners (e.g. Homeowners Association president) legally authorized to act on behalf of the owner. The applicant must be the signatory of the application.
- (2) Provide a description of the pond location on the development. An address for the property should be provided, if possible. If the parcel with the stormwater pond does not have an address, provide a neighborhood name with the street intersection nearest the pond location, or an address most immediately adjacent to the pond site.
- (3) The Real Estate Number (also known as RE # or parcel ID) is a 10-digit number with six digits in one group and four digits in another, typically separated by a space or hyphen. Fill in the RE #s for the parcel(s) that should receive the fee credit - include all of the parcels that are within the pond drainage area (e.g., properties part of a Homeowners Association) as identified by the originally permitted plans.

RE #s may be found on your stormwater utility bill or tax bill. They may also be found online through the Duval County Property Appraiser's "property search" function, available on www.coj.net or call (904) 630-CITY (2489) for assistance.
- (4) Provide the SJRWMD Permit number for the Permitted Stormwater Pond(s)
- (5) Provide certification that facility is a landlocked system designed to retain the design storm volume per the SJRWMD Handbook for the Regulation of Stormwater Systems, has been built in accordance with the permitted design and has been maintained to maintain function for water quality and volume control.
- (6) Provide confirmation that the stormwater facility has been maintained to preserve the conditions detailed in the permitted design drawings. Refer to Appendix A in the *Adjustments & Credits Manual* for more details about criteria used in considering applications.