

Public Service Grant Council Meeting Minutes

Date: April 21, 2009

Time: 8:05 am

Present: Alberta Hipps, Gwen Yates, Juan Diaz, John Donahoo, Ronald Mallett Edgar Mathis and Arnold Tritt

Staff Present: Roslyn Mixon-Phillips, Nancy Kirts, Sue Andrews, Sandy Arts, John Snyder, and Lawsikia Hodges, Office of General Counsel

Welcome: Alberta Hipps welcomed everyone and facilitated introductions.

Meeting Minutes: Ms. Hipps asked if there were any changes or comments regarding the March 17, 2009, April 9, 2009 and April 17, 2009 minutes. **Ronald Mallett motioned to accept the minutes as read and was seconded by Edgar Mathis. The motion was passed.**

FY 2010 Public Service Grant Applications – Oral Presentations

Alberta Hipps asked Ronald Mallett to conduct the Oral Presentations format and provide an update on the Sub-Committee results. He explained that the Public Service Grant Council – Funding Subcommittee was trying to define levels of funding. Level I would be for the Priority Populations and specific populations defined within each Priority Population by the Chapter 118 of the Municipal Code. Level II would be for those organizations that provide direct assistance to that Level I funding category and Level III would be for everything else. A percentage of the total funding would be allocated to Level I, Level II and Level III. Edgar Mathis pointed out that there was a spreadsheet in their meeting packet detailing the how the FY 2010 PSG applications fell within the five priority populations and sub-categories. Ronald Mallett asked if all FY 2010 PSG applications complied with all of the mandatory grant requirements. Roslyn Phillips stated that there were a couple. Those organizations that did not meet the mandatory requirements for failing to include the 3-page Proposal Narrative included Community Rehabilitation Center, First Coast African American Chamber and Presbyterian Social Ministries. Alberta Hipps stated that she made an executive decision to have these three grant applications remain in tact until the City Council finalized the PSG Council's recommendations to change Chapter 118 through a new ordinance. Edgar Mathis asked that if that met the standard for legal matters, he had no problem with that. Lawsikia Hodges, Office of General explained that Chapter 118.203 was clear and stated that a 3-page Proposal Narrative was required. Ronald Mallett asked if the organizations could provide the missing information now and Ms. Hodges stated there was a grant deadline that had already expired. Ms. Phillips suggested that she take this matter off-line so that staff could meet with the affected agencies. Ronald Mallett read the criteria for the Oral Presentations and that organizations would present in alphabetical order. Edgar Mathis asked who would be monitoring the 3-minute

timeframe and Nancy Kirts stated that it would be Sandy Arts. Mr. Mallett also stated that the oral presentations would not be graded and that was only for PSG Council informational purposes only.

The Oral Presentations began with:

Angelwood, Inc. – Diane Tuttle - \$9,500.00

APEL Health Services – Ken Stokes - \$30,534.00

Beaches Emergency Assistance Ministry – Vivian Southwell - \$75,000.00

Bridge the Gap – Yvonne Lane - \$12,800.00

Catholic Charities – Emergency Assistance – Laura Hickey - \$40,000.00

Catholic Charities - Employment – Bill Beitz - \$45,000.00

Clara White Mission – Ju’Coby Pittman-Peele - \$71,264.00

Community Connections of Jacksonville – Janice Ingram - \$96,945.00

Community Rehabilitation Center – Jill Kestner - \$71,500.00 – **disqualified - 3-Page Proposal Narrative incomplete** – A full review with the Office of General Counsel and Ms. Phillips determined that this organization did provide a form entitled Program Narrative, but it did not include the requirements of Chapter 118.203. Ms. Hodges read this section and described the information to be detailed in the required Program Narrative. This organization did not provide that information. Alberta Hipps asked Ms. Kestner to let management know that the PSG Council has to abide by Chapter 118. Ms. Kestner stated that John Snyder explained everything to her and she understood that the application was not complete.

Compassionate Families, Inc – Glen & Margaret Mitchell - \$25,906.00

Cultural Council of Greater Jacksonville – Robert White - \$55,095.00

Daniel, Inc. – Jim Clark - \$40,000.00

Duval County Public Schools – Donna Cobb - \$390,014.74 – questions regarding children’s program

Edward Waters College – Marie Heath - \$109,795.00

Emergency Services & Homeless Coalition – Diane Gilbert-Keesling - \$55,294.00

Families of Slain Children – Beverly McClain - \$80,102.75

Family Promise of Jacksonville – Mark Landschoot - \$15,000.00

Family Support Services of Northeast Florida – Jennifer Behnam - \$145,586.00

First Coast African American Chamber – Carlton Robinson - \$90,000.00 – **disqualified – No 3-Page Proposal Narrative**

Florida Community College – Becky Simpson - \$42,794.00

Fresh Ministries, Inc. – Jackie Perry - \$335,726.00

Gateway Community Services – Susan Schulman - \$54,582.00

Greater Jacksonville USO – John Shockley - \$77,348.00

Hands on Jacksonville – Sue Nelson - \$37,000.00

Hope Haven Children’s Clinic – Kelli Bloom - \$35,000.00

Hubbard House, Inc – Ellen Siler - \$110,000.00
I.M. Sulzbacher Center – Audrey Moran - \$168,080.00
Jacksonville Community Council, Inc. – Skip Cramer - \$56,491.00
ODI Independent Living- Deaf Consumer – Mike Stanley - \$56,259.00
ODI Independent Living –Disability Advocate – Mike Stanley - \$56,259.00
ODI Independent Living – Temporary Loan Closet – Mike Stanley - \$56,259.00
Presbyterian Social Ministries – Diane Tuttle - \$10,000.00 – **disqualified – no 3-Page Proposal Narrative**
Ronald McDonald House – Joy Hardaker - \$25,512.00
Women’s Center of Jacksonville – Deborah Phillians - \$25,000.00
United Way of Northeast Florida 2-1-1 – Bob Arnold - \$18,223.00

Ms. Phillips asked to speak on the Truancy Centers for the Duval County Public Schools. She explained that moving the Truancy Center from operating under the City of Jacksonville to the Duval County Public Schools was made when there was a Human Services Council. At that time, the Human Services Council worked with the City Administration and determined that the Jacksonville Children’s Commission had been put in place for children’s programs and the Public Service Grants would focus on Adult Programs to the extent that funding was made available. Chapter 118 states that funding for Public Service Grant may be distributed to crime prevention, disabled services, education, employment, health, housing and social services. Ms. Hodges stated that she conferred with Neill McArthur while on break and he stated that there Chapter 51.102 addresses the Jacksonville Children’s Commission funding which states that all City funds including grants for children are to be distributed through the Jacksonville Children’s Commission.

Council Auditor’s Non-Compliance List Update

Alberta Hipps asked on speak about the Council Auditor’s Non-Compliance List. She stated that some organizations had called City Council members to ask them to help get them removed from this list. Ms. Hodges stated that an organization had to be in compliance before any funding could be allocated referring to Chapter 118.503

Oral Presentations will be continued on May 7, 2009 for those that did not get a chance to present.

Meeting adjourned 12:20 pm
Minutes Prepared by: Linda Platte’