

HOUSING AND NEIGHBORHOODS DEPARTMENT
OFFICE OF THE DIRECTOR



JACKSONVILLE HOUSING COMMUNITY AND DEVELOPMENT COMMISSION BOARD MEETING MINUTES

May 20, 2009

4:00p.m.

Proceedings before the Jacksonville Housing Community and Development Commission taken on Wednesday,
May 20, 2009, Ed. Ball Building, 214 N. Hogan Street - 8th Floor
Jacksonville Duval County, Florida commencing at approximately 4:00pm.

COMMISSION MEMBERS

CHARLES COMMANDER, Chair

BURSEY J. ARMSTRONG, SR., Vice Chair

LENNY CURRY, Member

AJANI DUNN, Member

BARBARA HARRELL, Member

MEREDITH HINES, Member

BRAD KING, Member

PHILIP MOBLEY, Member

SCOTT WITT, Member

WIGHT GREGER, Director

JACKSONVILLE HOUSING COMMUNITY AND DEVELOPMENT COMMISSION BOARD MEETING MINUTES
May 20, 2009

Board Members Present:

CHARLES COMMANDER, CHAIR
 BURSEY J. ARMSTRONG SR, Member
 AJANI DUNN, Member
 BARBARA HARRELL, Member
 MEREDITH HINES, Member
 BRAD KING, Member
 PHILIP MOBLEY, Member - (arrvd:4:16)

Board Members Absent:

LENNY CURRY, Member
 SCOTT WITT, Member

Professional Staff:

KAREN CHASTAIN, Esquire, Office of the General Counsel

Staff:

WIGHT GREGER, Director

LACREE CARSWELL	DAYATRA COLES
DARRELL GRIFFIN	LAURA STAGNER
AMY ROBINSON	YON WHEELER

Others Present:

Joni Foster, LISC
 Sanford Horvitz, LISC
 Jonas Melton, JFCAHCA
 Michele McDonald, Habijax
 Gene Montgomery, LISC
 Shannon Nazworth, Ability Housing
 Richard Paige, HPNEF
 Bill Wilson, Builders Care
 Rev. Wyche, Second Chance Help Center

**JACKSONVILLE HOUSING COMMUNITY AND DEVELOPMENT COMMISSION BOARD MEETING MINUTES
May 20, 2009**

The Last Board Meeting was Held on February 18, 2009.

Agenda Item	Content	Exhibit/s of which are attached hereto and by this reference made a part hereof.	Action and/or Follow-Up
Call Meeting to Order, Welcome and Introductions	<p>Chairperson Commander called the meeting to order at 4:12p.m. with a quorum present.</p> <p>Ms. Greger introduced and welcomed Ms. Meredith Hines who was appointed to serve as a member on the JHCDC Board.</p>		NA
Consider Approval of Minutes	<p>Motion to approve the minutes of the February 18, 2009 meeting was made by Ms. Harrell and duly seconded by Mr. Armstrong.</p> <p>Motion Passed 6-0.</p>	JHCDC Minutes for February 18, 2009	N/A
1. Staff Reports	<p><u>Financial Report</u> Ms. Stagner stated that the financial information for the month ending April 30, 2009 is available for review. She also stated that there were no significant changes to report except that there have been some budgetary adjustments due to some deficiencies which will be discussed later in today's meeting.</p> <p><u>Legislative Update</u> Ms. Stagner reported that the appointment of Ms. Meredith Hines was approved at the City Council meeting in April and the NSP Program Budget Amendment #1 - \$1.5M transfer to demolition is scheduled to be introduced to City Council on May 26th.</p>	<p>Financial Report ending April 30, 2008</p> <p>Legislative Update Memorandum</p>	<p>N/A</p> <p>N/A</p>

Agenda Item	Content	Exhibit/s of which are attached hereto and by this reference made a part hereof.	Action and/or Follow-Up
	<p><u>Contract Status Update</u> Ms. Stagner stated that eleven NSP contracts have been routed to City Hall for execution. There are five contracts in the hands of the vendors for signature and two are in the process of having outstanding issues resolved.</p>		
	<p><u>Director's Report</u></p> <ul style="list-style-type: none"> • Ms. Greger gave an update regarding the programmatic changes within the department due to budget deficiencies. She stated that it became necessary to institute a 40% reduction in force due to budget shortfalls caused by the elimination of funding for SHIP and repayment of HOME funds. HUD has agreed to accept the penalty payment over a three year period. In reference to contracts, Ms. Greger stated that staff is in the process of identifying contracts that still have funds left in them. Those funds will be de-obligated using the contract language that states "pending funds availability". Ms. Greger also gave a report of the schedule of funding strategy amounts for CDBG, HOME, HOPWA, ESG, HPRP, CDBG-R, SHIP PI and NSP. A spreadsheet was provided for strategic planning purposes so that the Board can have a better understanding of the upcoming allocation process. Ms. Greger will update the Board when more information is available. • Ms. Greger stated that the City launched its community/city-wide information portal (website) and information referral service as a result of the recent foreclosure summits conducted by Councilman Hyde. The 	<p>May 2009 Director's Report</p> <p>Schedule of Funding Strategies for the Fiscal Year 2009/2010 (Draft)</p>	<p>N/A</p>

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	<p>Housing and Neighborhoods Department will be involved in implementing unified strategies for foreclosure prevention. The next scheduled activities planned are a 90-minute town meeting call in and a 30-minute documentary on foreclosure in June. WJCT has joined the City in partnership for this initiative.</p> <ul style="list-style-type: none"> • Regarding the Tenant Based Rental Assistance (TBRA) Program, Ms. Greger stated that there was a one day event held last month by the Jacksonville Housing Authority to accept applications. There were 1400 applications accepted. However, only 70 applications are going through the process to be approved due to the amount of funds available. • Regarding the Neighborhood Stabilization Program (NSP), Ms. Greger stated that the program is moving forward and contracts are in place. A pilot program has been designed to implement the process and work through any unanticipated issues that may arise. 		
	<p><u>Program Report - Housing Services Division</u> Ms. Coles gave a brief update regarding the Production Report. Everyone is continuing to produce as per their contractual obligations with more than 50% goal in production. Regarding the H2H program, there is \$1.7M in the pipeline assisting 123 buyers and the numbers are increasing. The department was monitored by the State in March and achieved high overall scoring.</p>	<p>Production Report Program Report</p>	<p>NA</p>
	<p><u>Program Report - Community Development Division</u> Ms. Carswell gave an overview of the recent</p>	<p>Program Report</p>	

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	<p>events that have taken place in the CD division. The National Community Development (NCDA) Week was celebrated in April to help raise awareness of the benefits provided to the community through the CDBG program. She was proud to announce that NCDA has selected the City of Jacksonville as a recipient of the 2009 John A. Sasso National Community Development Week Award. This award recognizes the communities that exemplify the spirit of the CDBG program by showcasing good works through the activities and events held during NCDA Week. The awards will be presented at a luncheon from 11:30am - 1:30pm on Friday, June 19, 2009 in San Antonio, Texas. Ms. Carswell also gave a brief overview regarding the new Homeless Prevention and Rapid Re-Housing (HPRP) Program.</p>	<p>Homeless Prevention and Rapid Re-Housing Program (HPRP) Estimated Budget Summary</p>	

3. Action Items

3a. Housing Counseling Certification Review

Referring to the Housing Counseling Curriculum Review to Participate Submissions, copies of which are attached hereto and by this reference made a part hereof. Ms. Coles stated that two agencies have requested consideration to be included in the City of Jacksonville’s programs. Housing counseling agencies are to provide the eight hour required counseling education course to individuals prior to purchasing any home using City funds. The agencies requesting approval are Wealth Watchers and the Jacksonville Chapter Association of Housing Counselors (JCAHCA).

Discussion ensued and Mr. King made a motion to allow the following agencies to become representatives for the Housing and Neighborhoods Department to provide housing education for potential homebuyers:

- Wealth Watchers
- Jacksonville Chapter Association of Housing Counselors (JCAHCA)

Ms. Hines seconded the motion.

Motion passed 7-0.

3b. Election of Vice Chair

Mr. Commander inquired if there were any recommendations to present for nomination for the JHCDC Vice Chair. Ms. Harrell nominated Bursey Armstrong to serve as the Vice Chair. Discussion ensued and Mr. Mobley made a motion to approve Mr. Bursey Armstrong as the JHCDC Vice Chair. Mr. Dunn seconded the motion.

Motion passed 7-0.

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4. New Business	None.		N/A
5. Old Business	None.		N/A

Public Comments

Mr. Jonas Melton from JCAHCA thanked the Board and Ms. Coles for all of their help in establishing their organization to become a partner in housing counseling. He also gave a brief overview of the company and information regarding upcoming events.

Adjournment - The meeting was adjourned at 5:00p.m.

**NEXT BOARD MEETING IS SCHEDULED TO COMMENCE ON JUNE 17, 2009 AT 4:00P.M.
(UNLESS OTHERWISE NOTICED)**

CERTIFICATION

Recorded and Transcribed by:

Yonner Wheeler

Submitted by:

Secretary (N/A)

Approved by:

Charles Commander, Chair