



Neighborhood Stabilization Program Property Application Form

Date Submitted: _____

DEVELOPER INFORMATION	

Company Name (write in above)	

Contact Person (write in above)	

Phone Number (write in above)	

Cell Number (write in above)	

Street Address (write in above)	

City/State/Zip Code (write in above)	

PROPERTY INFORMATION	
Property Address: _____	
RE Number: _____	
Property Zip Code (Circle One):	32206 32208 32209 32244 32254
Property REO Holder (Bank Name):	_____
Number of Bedrooms/Baths:	_____ / _____
Square Footage of Home:	_____ square feet
Type of Dwelling Unit (Circle One):	Single Family Multi-Family
Type of Foundation (Circle One):	On Grade Off Grade
Year Built / Color:	_____ / _____



DEVELOPER COST ESTIMATING WORKSHEET

HOUSE ADDRESS: _____

DEVELOPER: _____

ITEM	ESTIMATED QUANTITY	ESTIMATED UNIT COST	ESTIMATED TOTAL
1	PLANS		
2	LANDSCAPE DESIGN (IF NEEDED)		
3	ENGINEERING DESIGN (IF NEEDED)		
4	BUILDERS RISK		
5	PERMITTING		
6	TEMPORARY POWER FEE		
7	PERMANENT POWER FEE		
8	ELECTRICAL MONTHLY		
9	WATER METER/SEWER FEE		
10	WATER MONTHLY		
11	TEMP. TOILET		
12	DUMPSTER		
13	DEMOLITION		
14	PLUMBING		
15	ELECTRICAL		
16	LIGHT FIXTURES		
17	HVAC		
18	FRAMING CONTRACTOR		
19	DRIVE/SIDEWALK CONCRETE		
20	WINDOWS		
21	EXT. DOORS		
22	INT. DOORS		

23	ENT. DOOR			
24	FINISH HARDWARE			
25	GARAGE DOORS			
26	ROOFING			
27	INSULATION			
28	DRYWALL			
29	COUNTERTOPS			
30	CABINETS			
31	APPLIANCES			
32	MIRRORS/ MED. CAB			
33	SHOWER ENCLOSURE			
34	SHELVING			
35	BATH ACCS.			
36	FLOORING			
37	CARPET			
38	PAINTING INT.			
39	PAINTING EXT.			
40	TRIM			
41	SECURITY			
42	CLEANING			
43	MAIL BOX			
44	FINISH GRADE DIRT			
45	SOD			
46	PLANT MATERIALS / MULCH			
47	HOMEOWNER WARRANTY			
48	CULVERTS			
49	TREE LIMB AND VINE REMOVAL			
CONSTRUCTION COSTS				

PROPERTY QUALIFICATION QUESTIONNAIRE

Yes	No

- Has the property been foreclosed and/or vacant for at least 90 days?
- Does the property have active electrical service?
- Does the property have active water service?
- Is the property serviced by Natural Gas?
- Does the property have a septic tank system?
- Does the property require greater than \$99,000 in rehabilitation work?
- Is the property easily accessible by our inspector team?
- Is this property located in a Historical District?
- Is the property located in a Ash Remediation Area?
- Have you completed an estimate of repairs for this property?

LIST THE TOP 3 MAJOR REPAIRS TO THIS HOUSE

* Asterisks the 3 Major Repairs on the attached Estimating Worksheet.

- 1)
- 2)
- 3)

BRIEFLY DESCRIBE YOUR REHAB STRATEGY FOR THIS HOUSE

* Demonstrate the cost of your strategy on the attached Estimating Worksheet.

- 1) Current List Price of House =
- 2) Estimated Resale Value Post Rehab =
- 3) Description of proposed improvements:

SPECIAL DIRECTIVES PER THE NSP PROCESS

- 1) The NSP requires that you conduct sufficient **Due Diligence** for this house so that you have justified reasoning for making application.
- 2) The NSP requires access to the house in order to complete its auditing process - please establish contact with an authorized agent who can work with you to grant timely access to the property. List this contact below:

Contact & Phone Number for Access to the Property:

- | |
|--|
| <p>3) The NSP Construction Manager will evaluate the house to determine if the house qualifies for the program. Any proposed extra-ordinary enhancements must be detailed in writing accompanied with quantifiable drawings. This information must be approved by the NSP Project Manager.</p> |
| <p>4) The NSP requires the Developer to fill out the attached Rehabilitation Estimating Worksheet to demonstrate the cost of the Proposed Rehabilitation Strategy.</p> |

SUBMIT THIS APPLICATION TO:

Ms. Laura Lee
 NSP Staff Administration Assistant
 Housing and Neighborhood Dept
 214 N Hogan Street
 Jacksonville, FL 32202
 (904) 255-8256
LauraL@coj.net

OFFICIAL USE ONLY - DUE DILIGENCE AUTHORIZATION		
APPROVED	By:	date:
DISAPPROVED	By:	date:

By approving this application you authorize consultants to move forward with the necessary inspections in order to determine the viability of this property for the Neighborhood Stabilization Program - City of Jacksonville.