

IV. PROPERTY HISTORY

Are there any mortgages, liens or existing code violations on the property? Yes () No ()

If so, briefly explain: _____

Are there any back taxes owed on the property? Yes () No ()

Is so, briefly explain: _____

V. ITEMS REQUIRED BY APPLICANT

(Items must be submitted with application)

- a. Proof of ownership (i.e. Copy of warranty deed or purchase/sell agreement)
- b. Certification of total construction costs
- c. Copy of Fictitious Name Registration (If applicable)
- d. Copy of Occupational License
- e. Copy of Lease Agreement (if applicable)
- f. Property owner approval letter (if applicable)
- g. Copy of most recent property appraisal for the property to be mortgaged to WSEA
- h. Name of accountant
- i. Copy of most recent annual tax return
- j. Copy of most recent financial statements (listing of all assets, liabilities, contingent liabilities, income, expenses, and profit (or surplus))
- k. Copy of certificate of insurance commercial liability and hazard insurance policies for property to be mortgaged to WSEA
- l. Copy of any existing Notes and Mortgages on the property to be mortgaged to the WSEA
- m. Copies of plans & specifications and permits

VI. CERTIFICATION

Please read the following & sign below. All “**major**” owners, officers and/or partners must sign this application. The information on this application is provided for the purpose of applying for financial assistance under WSEA Financing Program. The information is accurate to the best of my knowledge. I understand that personal, business, credit and/or property information may be requested pursuant to this application and I hereby give my consent for such information to be provided to the WSEA. The WSEA retains the sole decision as to whether this application is approved, disapproved or modified.

It is my right to accept or decline the loan as approved under this program, and it is understood to be my obligation to repay any loan used in accordance with the terms of the program. Applicant further understands that they must submit detailed costs documentation, including invoices, copies of building permits and original contractor’s final waivers of lien once the approved improvements have been completed.

Name (print) _____
Signature _____
Date _____

Name (print) _____
Signature _____
Date _____

The WSEA reserves the right to request additional information to process this application.

Project Assignment _____
Property Taxes Verification _____
Amount of loan awarded _____