

Information Required for
Single-Family Dwelling Permit Review
by the Zoning Administrator

- Recent actual photographs depicting all sides of the dwelling, or the identical model to be used. If actual photographs are not available, elevation drawings which depict the “as-built” nature of the home may be provided instead
- Exterior dimensions
- Type of roof materials to be used
- Pitch of roof and dimensions of roof overhang
- Description of exterior finish
- Foundation plan
- Site plan clearly showing the placement of the dwelling on the lot (*Drawn to Scale*) (*Site plan size 8.5 X 11 or 8.5 X 14*)
- Details of projections, including material and dimensions
- Placement of steps, if any
- Placement of electric meter box
- Survey
- Real Estate Number
- Building Permit Application
- Lot of Record
- Clear pictures of the 5 closest dwelling from the Subject site with addresses and in sufficient detail to illustrate projections or other features of the dwellings

Assistant: _____

Date: _____