



HOUSING AND NEIGHBORHOODS DEPARTMENT

MINUTES

OF

REGULAR MEETING

January 23, 2008

4:00 p.m.

January 23, 2008

4:00 p.m.

PROCEEDINGS before the Jacksonville Housing Commission taken on Wednesday, January 23, 2008, Ed Ball Building, 214 N. Hogan Street - 8th Floor, Jacksonville, Duval County, Florida commencing at approximately 4:00 p.m.

COMMISSION MEMBERS

CHARLES COMMANDER, Chair
BURSEY J. ARMSTRONG, SR., Member
CATHERINE L. CHILDERS, Member
KEN FILIP, Member
BARBARA HARRELL, Member
TERRY MOORE, Member
JIM PELLOT, Member
ANTOINE D. ROBERTS, Member
BERNARD E. SMITH, Member
RONALD C. JACKSON, Member

WIGHT GREGER, Director

APPEARANCES

BOARD MEMBERS:

CHARLES COMMANDER, Chair
BURSEY J. ARMSTRONG, SR., Member
CATHERINE L. CHILDERS, Member
BARBARA HARRELL, Member
RONALD C. JACKSON, Member
TERRY MOORE, Member
JIM PELLOTT, Member.....absent
KEN FILIP, Member
ANTOINE D. ROBERTS, Member
BERNARD E. SMITH, Member.....absent
KERRI STEWART, Ex-Officio Member....absent

PROFESSIONAL STAFF:

KAREN CHASTAIN, Esquire, Office of the General Counsel
ANGELA RYAN, City Council
CLAY YARBOROUGH, City Council

STAFF:

FLORETTA GREEN
WIGHT GREGER
DAYATRA ORDUNA
LAURA STAGNER-CRITES
TEMEKA STROUD
YONNER WHEELER

OTHERS PRESENT:

Gina Birmingham, Housing Partnership
Jenna Emmons, Ability Housing
Carolyn Ettlenger, Housing Partnership
Joni Foster, LISC
Kevin Gay, Operation New Hope
Sandy Horvitz, LISC
Bishop E.M. Johnson, Grace and Truth CDC
Gene Montgomery, LISC
Shannon Nazworth, Ability Housing
Gregory Owens, JEA
Richard Page, Housing Partnership
Ronald Pauline, Metro North CDC
Paul Tutweiler, NJCDC

TABLE OF CONTENTS

Call to Order and Comments 4
1. Consider Approval of Minutes of December 5, 2007. 5
2. Staff Reports. 5
2a. Financial Reports. 5
2b. Legislative Update. 5
2c. Executive Director’s Report (verbal). 6
2d. Program Reports 6
3. Committee Reports. 7
3a. Jacksonville Housing Finance Authority 7
3b. Finance Committee 7
4. Action Items 7
5. Discussion Items 7
5a. Board Retreat/Strategic Planning 7
5b. LISC Report 8
6. New Business 8
7. Old Business 8
Public Comments 8
Adjournment 9
Certification 10
Exhibits 11

PROCEEDINGS

January 23, 2008

Regular meeting 4:00 p.m.

Call to Order and Comments. Chairperson Commander called the regular meeting to order at approximately 4:00 p.m. with a

quorum present.

1. Consider Approval of Minutes of December 5, 2007 Regular

Meeting. The first item on the agenda was the approval of the minutes of the December 5, 2007 Regular Meeting, a copy of which is attached hereto and by this reference made a part hereof. A motion was made by Mr. Jackson to approve the minutes and duly seconded by Ms. Childers.

Motion passed 8-0.

2. Staff Reports

2a. Financial Report

Referring to the Financial Reports, copies of which are attached hereto and by this reference made a part hereof, Ms. Stagner stated that the Financial Statements ending November 30, 2007 are available for review. There have been no material changes since the last Board meeting.

2b. Legislative Update.

Referring to the Legislative Update memo, a copy of which is attached hereto and by this reference made a part hereof. Ms. Stagner stated that legislation has been initiated for a \$78,750 grant from JEA to install energy efficient products and deliver educational materials to low income residents. Legislation has been initiated to fund the SHIP foreclosure prevention strategy in the amount of \$250K plus allowable administrative costs. The LISC legislation has been deferred due to a compliance issue. The SHIP appropriation to fund the New Life Village project has

been enacted and is awaiting signature by the Mayor. The Mayport Local Government Support contribution has been removed at the developer's request.

2c. Executive Director's Report.

Ms. Greger stated that the Mayor is having a series of Anti-Crime Initiatives meetings called the "Jacksonville Journey". These meetings are open to the public and Ms. Greger encourages everyone to attend. There is a sub-committee on Neighborhood Safety and Stability that staff has been attending. Mr. Commander also serves as a committee member on Neighborhoods portion of the Journey meetings. The meetings will be ongoing for approximately 90 more days with the intent of putting some action items in place. The 2008 Commission meeting calendar, a copy of which is attached hereto and by this reference made a part hereof is available for review and if anyone has any questions please see Ms. Wheeler.

2d. Program Reports

Referring to the Production Report, copies of which are attached hereto and by this reference made a part hereof. Ms. Coles stated that activities are moving along at a greater pace. Staff is presently reviewing old allocation that is unspent. She stated that the main focus has primarily been on compliance from a programmatic standpoint. There will be a staff retreat coming up in order to fine tune some policies and procedures for the Division

3. Committee Reports

3a. Jacksonville Housing Finance Authority.

Ms. Greger stated that at the JHFA Board meeting today, there was an approval for a 725 rental unit acquisition rehabilitation preservation project. The rental units are distributed through eight properties which are situated on 28.8 acres of infill urban land located in the Arlington submarket. There were also updates given on the 2006, 2007 and 2008 single-family bond issues.

3b. Finance Committee

Ms. Stagner stated that there was a Finance Committee meeting on December 11, 2007. She and Mr. Pellot reviewed the financial summaries ending October 31, 2007 in detail. There have been some changes made to reflect how financial reports will be delivered in the future.

4. Action Items

None.

5. Discussion Items

5a. Board Retreat/Strategic Planning

Ms. Greger stated that the Board Retreat is scheduled for Saturday, February 23, 2008 from 9am - 3pm. The Retreat will be held at the HAND in the main Boardroom. There will be a fair-share cost of \$10.00 for lunch. Staff will facilitate the retreat. Some of the strategic planning issues will include providing a report card to see how the Commission and the Department as whole have been progressing. There will also be a

review of legislation, by-laws, programmatic information, and detailed financial information. Councilman Yarborough stated that as the Liaison for the Board, he is always available to assist on the council level and will facilitate legislation proposed by the Board as needed.

5b. LISC Report

Referring to the LISC Report, a copy of which is attached hereto and by this reference made a part hereof. Ms. Foster gave a detailed overview of their activities for 2007. The report included information on housing production, production targets, system changes, resource developments, technical and/or financial resources, accomplishments, etc. She stated that LISC plans to continue to be successful in helping neighbors build healthy communities, have a good place to live, do business, work and raise families.

6. New Business

None.

7. Old Business

None.

Public Comments.

Mr. Moore wanted to know that in reference to the legislation for foreclosure prevention to initiate the amount of \$250K, if there was a way for staff to allocate more money to the fund. There are many people that will need to be assisted and he wanted the Department to be able to have the funds available to help. Ms.

Greger stated that staff plans to initiate a Request For Proposal (RFP) for agencies to administer the foreclosure prevention program. Presently, she would prefer to see how the system is working before asking for additional funds. She will keep the Board updated with information as the program is moving along once it is started. Councilman Yarborough stated that he will also research the Bill information to find out other ways to facilitate additional funding dollars.

Adjournment

Meeting adjourned at 5:00p.m.

JACKSONVILLE HOUSING COMMISSION

Certification

Recorded and Transcribed by:

Submitted by:

Yonner Wheeler

Secretary (N/A)

Approved by:

Charles Commander, Chairman

Exhibits

Agenda for January 23, 2008 Regular Meeting 2
Financial Reports 5
JHC Meeting of December 5, 2007 Minutes 5
JHFA Minutes for December 5, 2007 7
Legislative Update Memorandum 5
LISC Reports 8
Production Report 6
Sign In Sheet for January 23, 2008 Regular Meeting 2