



CITY OF JACKSONVILLE, FLORIDA
BUILDING INSPECTION DIVISION

ELECTRICAL PERMIT APPLICATION

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Permit Number

Date Issued \_\_\_\_/\_\_\_\_/\_\_\_\_

Application must be typed or printed legibly in ink. Complete all relevant fields.

PROJECT IDENTIFICATION and PROPERTY OWNERSHIP DETAILS sections. Includes fields for Project Name, Contact, Phone, Associations, Building/Mobile/Sign Permits, Temporary Tag Number, and Real Estate Number. Also includes Property Ownership Type, Full Legal Name, Mailing Address, Owner Contact Phone, and Owner E-mail Address.

PERMIT ADDRESS (This is the physical address of the actual work location.) section. Includes fields for Street Number, Street Name, Type (Ave/Blvd), Direction, Unit/Suite, Zip Code, Intersecting Streets, AND, Lot No., Block, Subdivision, and City Development Number.

LICENSED CONTRACTOR and PROPOSED USE sections. Contractor section includes Company Name, Qualifying Agent Name, State Certification/Registration Number, Signature, City ID No., Address, Phone, Fax, and E-mail Address. Proposed Use section includes Residential (Apartment, Carport, Condominium, Duplex, Garage, Mobile Home, Other, Single Family, Townhouse, 3 or 4 Family) and Non-Residential (Amusement, Church, Convert Residence, Daycare, Hospital, Hotel/Motel/Dormitory, Industrial, Office/Bank/Professional, Other, Parking Garage, Restaurant, School/Library/Educational, Service Station/Repair Garage, Stores/Mercantile, Utilities).

BRIEF DESCRIPTION OF WORK OR ADDITIONAL NOTES, WORKER'S COMPENSATION, TYPE OF IMPROVEMENT, SERVICE, and JOB COST sections. Includes fields for description, worker's compensation status (Exempt, Insurer, Lease Employees, Expiration Date), improvement types (Existing Building, Fire Repair, Mobile Home Sub Feed, New Building, Other, Overhead Temporary Pole, Repair, Rewire, Room Addition, Safety Inspection, Sign, Swimming Pool, Tenant Build-out, Underground Temp Pole, Underground Temp Service Pole), service types (New, Increased, No Change), and job cost (\$).

LIST THE SCOPE AND VARIABLES OF THE ELECTRICAL WORK; USE MISCELLANEOUS AREA FOR DESCRIPTION section. Includes fields for Utility Routing, Meter Number, Available Fault Current, Type of Service, Power, New Service (Conductors per Phase, Size, Ampacity, Type), Switch or Breaker Size, Existing Service Size, Receptacles, Switches, Lighting Fixtures, Fixed Appliances, Feeders, Signs, Motors, Transformers or generators, and Air Conditioning details.

REQUIRED INSPECTIONS, PAYMENT METHOD, OTHER AGENCY APPROVAL, and TOTAL FEES sections. Includes inspection checkboxes (04 Electrical Slab, 09 Final, 26 Cover-up, 51 Swimming Pool Grounding, 38 Pictures on File, 50 Underground Service Cover-up, 05 Rough Overhead Service Only), payment methods (Cash, Escrow Account, Credit, Exempt), agency approvals (Code Enforcement, Fire Marshall, Zoning, DMG - Flood, EPA - Ash site, Other), and a field for Total Fees (\$).