## SECOND AMENDMENT TO MEMORANDUM OF UNDERSTANDING

THIS SECOND AMENDMENT TO MEMORANDUM OF UNDERSTANDING ("MOU") is made and entered into as of this First day of March, 2010 ("Effective Date") by and between the City of Jacksonville, a political subdivision of the State of Florida, hereinafter referred to as "CITY" and the Florida Cooperative Extension Service, a division of the Institute of Food and Agricultural Sciences of the University of Florida, hereinafter referred to as "University."

#### WITNESSETH:

WHEREAS, the CITY and UNIVERSITY have entered into a Memorandum of Understanding dated July 1, 1983, providing for the operation of, and responsibilities relating to, the Duval County Extension program ("MOU"); and

WHEREAS, the CITY and UNIVERSITY have entered into a First Amendment dated March 1, 2007, to establish their respective responsibilities, including funding, and administrative rules regulating the Duval County IFAS Cooperative Extension Service, and

WHEREAS, the CITY and UNIVERSITY now desire to amend the MOU to expand their respective responsibilities to funding by providing for existing and future residual funding and administrative rules regulating the utilization of these funds by Duval County IFAS Cooperative Extension Service as provided herein.

NOW, THEREFORE, in consideration of the mutual promises set forth herein, the parties hereby agree as follows:

## FUNDING AND PAYMENTS

A. CITY and the UNIVERSITY agree Section E of the First Amendment shall be amended to read as follows:

e) Any unused funds in excess of total expenditures for the fiscal year ending September 30 will be returned to the CITY in the form of a check no later than November 10<sup>th</sup>.

And also, any existing and future salary savings created by vacancies in faculty positions and/or hiring of faculty members at salaries lower than initially budgeted in the Professional Services contract may be used by the UNIVERSITY to hire or pay current personnel to maintain Extension programming in Duval County.

#### **RENEWAL - MODIFICATION**

This Agreement shall be effective as of March 1 of 2010 and shall continue through September 30<sup>th</sup> 2011, unless terminated earlier. At the time of expiration, this Agreement must then be updated as needed and resigned by both parties. The agreement may be modified at any time by mutual consent of both parties herein above.

## NOTICES

Any notice, request, demand, consent approval or other communication required or permitted by this Agreement shall be given or made in writing and shall be served (as elected by the party giving such notice) by one of the following methods: (i) hand delivery to the other party; (ii) delivery by commercial overnight courier service; or (iii) mailed by registered or certified mail (postage prepaid), return receipt requested. For the purposes of notice the addresses are:

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To Duval County Extension Office:	To University:
CITY Of Jacksonville	UNIVERSITY OF FLORIDA
1010 N. McDuff Avenue	Division of Sponsored Research
Jacksonville, FL 32254	216 Grinter Hall, PO Box 115500
	Gainesville, FL 32611-5500
Сору	Сору
Kerri Stewart	UNIVERSITY OF FLORIDA
Chief Administrative Officer	IFAS Sponsored Programs
4th Floor, City Hall at St. James	G022 McCarty Hall-D
117 W. Duval St.	PO Box 110110
Jacksonville, FL 32202	Gainesville, FL 32611-0110
Сору	Сору
Roslyn Phillips	UNIVERSITY OF FLORIDA
Chief Community Officer	IFAS District Extension Office
4th Floor, City Hall at St. James	1062 McCarty Hall D
117 W Duval Street	PO Box 110220
Jacksonville, FL 32202	Gainesville, FL 32611-0220

# **APPROVED BY:**

## City of Jacksonville Signatures:

Mike Sweat, CED/Director Duval County Extension Director City of Jacksonville, Florida

John Peyton, Mayor, City of Jacksonville (or person designated by authority in Section 20.107, *Ordinance Code*)

**UNIVERSITY of Florida Signature:** 

Brian Prindle Associate Director of Research University Of Florida Division Of Sponsored Programs

ATTEST: Da

Date

6117110

Date

In accordance with Section 24.103(e) of the Ordinance Code, of the City of Jacksonville, I do hereby certify that sufficient funds have been budgeted for this agreement; and as of October 1, 2009 there will be an unexpended, unencumbered, and unimpounded balance in the appropriation sufficient to cover the foregoing agreement; and that provision has been made for the payment of monies provided therein to be paid.

Director of Finance 6715-24

City Contract Number

Form Approved: Sf General Counsel

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