



Annual Report to City Council Jacksonville Housing and Community Development Commission 2016-2017

The Jacksonville Housing and Community Development Commission, JHCDC, was highly effective during this report period. The high quality of all the outcomes completed within prescribed timeframes by this Commission with strong and sound staff support is evidence of its ongoing effectiveness. This report highlights some of the major accomplishments and observations of JHCDC.

This Commission is scheduled to meet every fourth Wednesday of each month. It consists of 11 members, 5 appointed by the City Council and 6 by the Mayor. 11 of the 12 meetings were conducted as scheduled. The November 2016 and December 2016 Board Meetings were consolidated to one meeting that was held on December 7, 2016. Currently there are 7 appointed members with 4 vacancies, 2 from the City Council and 2 from the Mayor. A quorum of members was present for 9 of 11 meetings. The cumulative member attendance rate for the meetings is 71% with an absentee rate of 29%, 63% of the absences were excused.

During this report period the Commission addressed several major matters. A few of these items are listed below.

- The Consolidated Plan is designed to help local jurisdictions assess their affordable housing and community development needs and project priorities for the next 5 years (2016-2021.) As part of the Consolidated Plan process, the City of Jacksonville staff members and their partners, service providers and stake holders, have completed an extensive review of existing services, programs and projects. As part of this review, each previously funded activity was scored based on meeting the current priority needs, as provided by the yearly CAPER.



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The consolidated planning process serves as the framework for a community-wide dialogue to identify housing and community development priorities that align and focus funding from the formula block grant programs: the Community Development Block Grant (CDBG), the HOME Investment Partnership (HOME), the Emergency Solutions Grant (ESG) program, and the Housing Opportunities for Persons with AIDS (HOPWA) program." The City receives all four funding sources.

- Consolidated Annual Performance and Evaluation Report, CAPER - The Commission oversaw the development and approval of the 2016-2017 CAPER. This Report is the consolidated annual performance and evaluation review covering activities and accomplishments of grants: CDBG, HOPWA, HOME, SHIP and ESG.
- Presentation to Rules Standing Committee – Chair Philip Mobley presented an assessment of the JHCDC to the Rules Standing Committee. The recommendation to continue with the 11-member Board composition was approved by the City Council.
- 2010 Foreclosure Property Registry - Oversaw the revision and management of the 2010 Foreclosure Property Registry. It was the result of a task force formed by the City of Jacksonville in 2007 to assess foreclosure and their impact on neighborhoods. The registry requires loan mortgage companies to register properties entering into a state of foreclosure.
- Hurricane Matthew Disaster Relief Funding - Oversaw the implementation and management of the Hurricane Matthew Disaster Relief fund. 287 applicants were awarded \$1,400,853 with an additional 64 checks that totals \$239,000 are being finalized. More that 630 applications were received and processed.



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- 2017-2018 Universal Application – The Commission approved Universal Application awards recommendation that will be submitted to the City Council for approval. 59 applicants were awarded a total of \$17.1 million. These figures are subject to change based on the Federal Budget appropriation. The Universal Applications Review Committee reviewed 64 applications, 78 applications were received; 14 did not meet threshold, and several were not recommended for funding because of final ranking. The Universal Application process was revised to address several process improvement recommendations resulting in a more efficient process with minimal processing problems.

In an effort to continue educating and informing our Commission on the needs of the community and how are funds being utilized, a series of presentations from various funded agencies were presented.

- Gateway Community Services by Dr. Candace Hodgkins – This agency has provided substance abuse treatment for 38 years – outpatient, detox and residential transitional services. In addition, there is on-site early learning center for dependents from birth to 12 years old and afterschool programs and summer camps.
- The ARC Jacksonville by Bernadette Moran – This agency services our developmental and intellectual disabled community. This includes providing the necessities of housing and employment for the disabled.



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- Changing Homelessness (previously known as Emergency Services and Homeless Coalition) by Ms. Jeanne Hayes – This is the HUD lead agency for the Continuum of Care and Homeless Management Information System. This agency administers the data collection and analytical information management that is related to the homeless population within our service areas.
- North West Jacksonville CDC by Paul Tutwiler – The presentation titled “The District of Soul” that focus on how to bring back people to repopulate the blighted area was presented. Plans include restoring, rebuilding and renewing multifamily senior facilities, single-family housing and market places within this community. It requires improving the transportation systems, grocery coop and securing community buy-in.
- Gateway Girl Scouts Council by Kelly Bullard –Girl Scouting is a long-standing, strong female support agency within this community. The girls in these troops all reside in HUD housing, low-income complexes, homeless shelters and community centers within our City. These troops require mandatory attendance and focus on issues pertinent to this population.

JHCDC is working well. A few minor adjustments with ongoing continual improvement focus will help this Commission become highly effective.



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- More involved in the work of the Division - Commissioners improvement in the community activities and programming related to this work should be increased. The Division currently makes an open invitation to the Commission to attend various events. We would suggest the Division should employ a more proactive methodology to ensure Commissioners are included.
- Fully staff Commission – Continue the great work to ensure that the Commission consists of 11 members. Both organizations, the Office of the Mayor and City Council, have diligently worked to achieve this goal. The results in the last 6 months have been significant and it appears this target is very achievable with the next 6 months.

In conclusion, the strong working relationship that exists between the Commission, the Division, and our partners makes this a very efficient and effective Commission. As new Commissioners are added, the positive values such as continual process improvement must be embraced to not impede the great work and movement that has been realized.

Jacksonville Housing and Community Development Commission

Board Meeting Attendance (January 2016 - May 2017)

2016

Mobley
Arias
Blanchard
Durand-Stuebben
Fields
Grant
Hart
Padgett
Wakefield

	18-Feb	23-Mar	27-Apr	25-May	3-Jun	22-Jun	27-Jul	28-Sep	26-Oct	8-Dec
Mobley	Present	Present	Present	Present	Present	Present	Present	Present	Present	Present
Arias	Present	Present	Present	Present	Excused	Present	Present	Excused	Excused	Present
Blanchard		Present	Present	Present	Present	Present	Present	Excused		
Durand-Stuebben							APPOINTED TO SERVE 12/2016			
Fields	Excused	Excused	Excused	Present	Present	Present	Present	Excused	Present	Unexcused
Grant							APPOINTED TO SERVE 12/2016			
Hart		Present	Present	Present	Present	Present	Present	Present	Present	Excused
Padgett							APPOINTED TO SERVE 12/2016			
Wakefield	Excused	Present	Present	Present	Present	Present	Present	Present	Present	Excused

2017

Mobley
Arias
Durand-Stuebben
Fields
Grant
Hart
Padgett
Wakefield

	25-Jan	22-Feb	22-Mar	19-Apr	24-May					
Mobley	Present	Present	Present	Present	Present					
Arias	Excused	Present	Excused	Present	Present					
Durand-Stuebben	Present	Present	Present	Present	Present					
Fields	Unexcused	Unexcused	Unexcused	Unexcused	Unexcused					
Grant	Present	Excused	Unexcused	Present	Excused					
Hart	Excused	Present	Excused	Present	Present					
Padgett	Present	Excused	Unexcused	RESIGNED						
Wakefield	Excused	Present	Present	Excused	Present					

HOUSING AND COMMUNITY DEVELOPMENT DIVISION
JACKSONVILLE HOUSING AND COMMUNITY DEVELOPMENT COMMISSION (JHDC)

	Name	# of Terms	Term Ends	Race	Sex	Notes	Phone/Fax/Email
1	Ramonda E. Fields	1 of 2	11/30/2016	B/AA	F	Appointed by City Council. This position is a Real Estate professional.	Address 1251 Hart Street, Jacksonville, FL., 32209 Cell # (904) 575-8650 Work # (904) 383-7339 Email vicoryfieldreig@gmail.com Home #
2	Donald M. Adkison	1 of 2	10/30/2019	W	M	Appointed by Mayor. This position is a local planning representative.	Address 6140 Heckscher Drive, Jacksonville, FL., 32226 Cell # (904) 545-9955 Work # (904) 260-3000 Email ma@adkisonowing.com Home # (904) 545-9955
3	Philip Mobley, Chair	2 of 2	11/30/2015	B/AA	M	Appointed by City Council. This position is a Non-Profit Affordable Housing Provider/ Developer .	Address 6221 Quiet Country Lane, Jacksonville, FL 32218 Cell # (904) 759-6553 Work # Email p_mobley@bellsouth.net Home #
4	David Wakefield	1 of 2	11/30/2016	W	M	Appointed by Mayor. Position is a Representative of the Banking Industry	Address 4233 Morena Lane, Jacksonville, FL., 32207 Cell # (904) 237-1450 Work # (904) 394-1398 FAX (866) 241-1521 Email dwakefield@primelending.com Home #
5	Raul E. Arias, Jr.	1 of 2	11/30/2016	H	M	Appointed by Mayor. This position is an employer representative	Address 395 Candlebank Drive, Jacksonville, FL., 32225 Cell # 904-803-9797 Work # Email reariasr@yahoo.com Home # (904) 803-9797
6	Teresa Durand-Stuebben	1 of 2	1/25/2019	W	F	Appointed by Mayor. This position is a Duval County resident.	Address 4168 Southpoint Parkway Suite 101, Jacksonville, FL., 32216 Cell # Work # (904) 296-2555 Email tdurand@auld-white.com Home #
7	Curtis L. Hart	2 of 2	11/30/2020	W	M	Appointed by Mayor. This position is for a For-Profit Affordable Housing Provider/Developer	Address 8051 Tara Lane Jacksonville, FL., 32216 Cell # (904) 993-5008 Work # Email Curtishart1972@att.net Home #
8	Tracy M. Grant	1 of 2	1/25/2019	B/AA	F	Appointed by City Council. This position is a Low Income Advocate	Address 1214 Labelle Street # 347, Jacksonville, FL., 32205 Cell # (904) 437-3127 Work # Email tracymmgrant@gmail.com Home #
9	OPEN	1 of 2				Appointed by City Council. This position is a Residential Homebuilding Professional	Address Cell # Work # Email Home #
10	OPEN	1 of 2				Appointed by the City Council. This position is a Labor and Affordable Housing Professional	Address Cell # Work # Email Home #
11	OPEN	1 of 2				Appointed by Mayor. This position is an Essential Service Personnel (i.e. Teacher, Police Officer, Firefighter, healthcare Worker, etc).	Address Cell # Work # Email Home #

Green = City Council Appointment

Blue = Mayoral Appointment

Membership Representative Categories:

- Local Planning Representative
- Residential Homebuilder
- Labor & Affordable Housing Representative
- Real Estate Professional
- Low Income Advocate
- Residential Homebuilder
- Labor and Affordable Housing Representative
- Real Estate Professional
- Low Income Advocate
- Essential Service Personnel: (Teacher, Police Officer, Firefighter, Healthcare Worker, Etc).

- Employer Representative
- Duval County Resident
- Non-Profit Affordable Housing Provider/Developer
- Representative of the Banking Industry
- For-Profit Affordable Housing Provider/Developer

AI/AN	American Indian or Alaska Native
A	Asian
B/AA	Black or African American
H	Hispanic
NH/PI	Native Hawaiian or other Pacific Islander
W	White

**Monthly Meetings - Every Fourth
Wednesday unless otherwise noticed.
Ed Ball Building - 214 North Hogan Street
Suite 800 - Board Room 851 - 9:30 a.m.**