



## Memorandum

**To:** Dr. Cheryl L. Brown, Director/Council Secretary  
**From:** Richard A. Hickok, Executive Director  
**Date:** June 14, 2018  
**Re:** Annual Report

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**The Construction Trades Qualifying Board (CTQB) meets, twelve times a year, on the first Wednesday of each month.**

**The CTQB is an eighteen member board. Currently there are three vacant positions. Note the attached CTQB roster which lists the members and their respective positions.**

**In order to obtain a license in a category under the jurisdiction of the CTQB, the individual shall complete an Affidavit of Experience. This affidavit verifies the minimum experience required to sit for the appropriate trade and/or Florida Business & Law examination.**

**Further, a contractor licensed by the CTQB shall show proof of compliance with state Workers Compensation and Liability Insurance requirements, credit reports, as well as required background investigation.**

**The individuals obtaining a (PMC) license shall pass a Certified Apartment Maintenance Technician (CAMT) course and examination administered by The First Coast Apartment Association. The CAMT program has been vetted and approved by the National Apartment Association and is referenced under s.489.103 (23)(a)(4), Florida Statutes.**

**The CTQB licenses and has the authority under both local ordinance and state statute to hold Administrative Hearings and discipline licensees who violate either local ordinance and/or state statute. The CTQB has the authority to order probation, suspension or revocation of a license, assess fines after a hearing before the CTQB. The CTQB may hear administrative complaints filed against unlicensed contractors. The CTQB may order restitution to be paid to a financially injured consumer, or recommend referral and criminal prosecution by The Office of The States Attorney. From July 2017 – June 2018, the board held a total of 63 Administrative Hearings.**

Mayor's Boards and Commissions  
231 East Forsyth Street, Suite 410, Jacksonville, FL 32202  
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**The Construction Trades Qualifying Board has added the following new licensees in July'17-June'18:**

- **There were 58 new contractors;**
- **There were 91 new journeymen;**
- **There were 33 new masters;**
- **There were 35 new PMCs (Apartment Maintenance Personnel);**
- **There were 2 new welders**

**See Attachment**

**On August 28, 2017, Richard Hickok, (Construction Trades Qualifying Board) and Lawsikia Hodges (Office of the General Counsel, City of Jacksonville) met with Joseph Licandro, Special Prosecution Division Chief (State Attorney's Office) to discuss the development of a protocol for the criminal prosecution of unlicensed contractors who defraud the citizens of the City of Jacksonville. The meeting was successful and a specific criteria to enable such prosecution was developed and implemented. The meeting was facilitated with the assistance of Anthony Zebouni (former Asst. General Counsel, City of Jacksonville), an attorney in private practice with the firm of Regan, Whelan, Zebouni & Atwood, P.A.**

**Cc: Paula Shoup, Information Systems Administrator – City Council  
Jordan Elsbury, Director of Intergovernmental Affairs  
Ronny Andrews, Board Chairman  
Tom Goldsbury, Chief, Building Inspections Division**

## Count for Each Category

Class	Description	Count	%	New License Holders since July 2017
AC	AWNING CONTRACTOR	4	0.04	
CS	CARPENTRY SUB CONTRACTOR	96	1.07	
DAGP	ABOVE GROUND POOL CONTRACTOR	5	0.06	
DB	REGISTERED BUILDING	44	0.49	6 *
DC	REGISTERED ROOFING	112	1.24	3 *
DQP	REGISTERED RESIDENTIAL POOL	1	0.01	
DQP	REGISTERED COMMERCIAL POOL	16	0.18	
DEM	DEMOLITION SPECIALTY CONTRACTOR	30	0.33	1 *
DES	ELECTRICAL SIGN CONTRACTOR	5	0.06	
DG	REGISTERED GENERAL	75	0.83	6 *
DMS	DUVAL MARINE SPECIALTY	16	0.18	1 *
DPDS	POOL DECKING SUB-CONTRACTOR	22	0.24	
DPES	POOL EXCAVATION SUB-CONTRACTOR	14	0.16	
DPFS	POOL FINISHING SUB-CONTRACTOR	18	0.20	
DPFS	POOL FINISHING SUB-CONTRACTOR	18	0.20	
DPSS	POOL PIPING SUB-CONTRACTOR	22	0.24	
DPRS	POOL STEEL SUB-CONTRACTOR	18	0.20	
DPS	REGISTERED POOL SERVICING	3	0.03	1 *
DPSS	POOL SHELL SUB-CONTRACTOR	6	0.07	
DPTS	POOL TILE SUB-CONTRACTOR	21	0.23	
DR	REGISTERED RESIDENTIAL	22	0.24	3 *
DRP	REGISTERED RESIDENTIAL POOL	8	0.09	
DS	REGISTERED SHEETMETAL	14	0.16	
E	REGISTERED ELECTRICAL CONTR.	388	4.31	20 *
GD	GARAGE DOOR CONTRACTOR	35	0.39	4 *
I	IRRIGATION CONTRACTOR	332	3.69	7 *
JE	JOURNEYMAN ELECTRICAL	2,534	28.15	60 ***
JHAR	JOURNEYMAN HAR	1,207	13.41	13 ***
JP	JOURNEYMAN PLUMBER	1,049	11.65	19 ***
LV	LOW VOLTAGE CONTRACTOR	25	0.28	1 *
M	REGISTERED HAR CONTRACTOR	92	1.02	4 *
MC	MAINTENANCE CRAFTSMAN	120	1.33	
ME	MASTER ELECTRICIAN	666	7.40	30 ***
MHAR	MASTER HAR	301	3.34	1 ***
MI	MECHANICAL INSTALLER	9	0.10	
MM	REGISTERED MECHANICAL CONTR.	19	0.21	
MMECH	MASTER MECHANICAL	2	0.02	
MP	MASTER PLUMBER	148	1.64	2 ***
MWTI	MASTER WATER TREATMENT	33	0.37	
NES	NON-ELECTRICAL SIGN CONTRACTOR	18	0.20	
NG	NATURAL GAS SPECIALTY CONTR.	16	0.18	
NS	NEON SERVICEMAN	1	0.01	
NSS	NON-STRUCTURAL SIDING CONTR	24	0.27	
P	REGISTERED PLUMBING CONTR.	71	0.79	1 *
PMC	PROPERTY MAINTENANCE CRAFTSMAN	907	10.07	35
PS	PLUMBING SERVICEMAN	196	2.18	
REY	ALARM SYSTEM I CONTR.	8	0.09	
RJE	JOURNEYMAN ELECTRICIAN	136	1.51	
RJHAR	JOURNEYMAN HAR	23	0.26	
RJP	JOURNEYMAN PLUMBER	30	0.33	
SS	STUCCO SPECIALTY CONTRACTOR	9	0.10	
W	WTI CONTRACTOR	16	0.18	
WD	WINDOW AND DOOR SPECIALTY CONTRACTO	14	0.16	
WELD	WELDER	2	0.02	2
Total:		9,003.00	100.00	

58 New Contractors  
 2 New Welders  
 91 New Journeymen  
 39 New Masters  
 35 New PMCs  
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# CTQB-Construction Trades Qualifying Board

Member Name	Terms	Reappt Eligible	Original Appt Date	Term End Date	Appointing Authority	Category
Andrews, Ronald E. Chair	2 of 2	<input type="checkbox"/>	1/26/2012	9/30/2018	Mayor  2011-784-A; 2018-208-A	E-Journeyman Plumber
Bodie, Jr., William R.	2 of 2	<input type="checkbox"/>	10/24/2012	9/30/2018	Mayor  2012-587-A; 2018-207-A	D-Electrical Contractor
Burroughs, Demetrius	1 of 2	<input checked="" type="checkbox"/>	10/13/2016	9/30/2019	Mayor  2016-628-A	F-Apartment Industry
Caudill, Lee E.	2 of 2	<input type="checkbox"/>	3/13/2014	9/30/2019	Mayor  2013-808-A; 2018-204-A	F-Apartment Industry
Christmas, Richard M.	2 of 2	<input type="checkbox"/>	11/28/2012	9/30/2017	Mayor  2012-668-A; 2014-504-A	D-Irrigation Contractor
Clarkson, John S.	2 of 2	<input type="checkbox"/>	4/12/2013	9/30/2020	Mayor  See Notes; 2013-171-A; 2018-202-A	Pool & Spa Contractor
DeCicco, Ralph A.	2 of 2	<input type="checkbox"/>	2/22/2013	9/30/2018	Mayor  2013-26-A; 2018-201-A	C-Roofing Contractor
Eziemefe, Goddy	1 of 2	<input checked="" type="checkbox"/>	10/17/2014	9/30/2017	Mayor  2014-631-A	G-Citizen
Gates, David A.	1 of 2	<input checked="" type="checkbox"/>	11/26/2014	9/30/2017	Mayor  2014-713-A	E-Journeyman Electrician
Ingle, Nancy B.	1 of 2	<input checked="" type="checkbox"/>	10/13/2016	9/30/2019	Mayor  2016-627-A	G-Citizen
Keister, Mark J.	1 of 2	<input checked="" type="checkbox"/>	5/16/2016	9/30/2019	Mayor  2016-281-A	B-Engineer

## CTQB-Construction Trades Qualifying Board

Member Name	Terms	Reappt Eligible	Original Appt Date	Term End Date	Appointing Authority	Category
Millerschone, Kristine	2 of 2	<input type="checkbox"/>	2/3/2014	9/30/2019	Mayor 2013-810-A; 2018-206-A	F-Apartment Industry
Snell, Clifford D. Vice Chair	2 of 2	<input type="checkbox"/>	4/13/2012	9/30/2017	Mayor 2012-178-A; 2014-505-A	D-HAR Contractor
Vacant, (A)		<input type="checkbox"/>			Mayor	G-Citizen
Vacant, (B)		<input type="checkbox"/>			Mayor	A-Architect
Vacant, (C)		<input type="checkbox"/>			Mayor	E-Journeyman HAR
Williams, Angie D.	2 of 2	<input type="checkbox"/>	2/3/2014	9/30/2019	Mayor 2013-811-A; 2018-205-A	C-General Contractor
Wood, Walter W.	2 of 2	<input type="checkbox"/>	8/14/2014	9/30/2019	Mayor 2014-443-A; 2018-203-A	D-Plumbing Contractor

<b>CHAIRMAN</b>				
<b>Journeyman Plumber</b>				
<b>Ronald E. Andrews</b> 7203 Electra Drive South Jacksonville, FL 32210 C-904-472-3690 W-904-786-0941 <a href="mailto:randrews@ua234.com">randrews@ua234.com</a>	<b>Ralph A. DeCicco</b> 5941 Heckscher Drive Jacksonville, FL 32226 904-757-5527 (C)904-635-0079 <a href="mailto:dairored@bellsouth.net">dairored@bellsouth.net</a>	<b>Richard M. Christmas</b> 6341 Smallwood Road Jacksonville, FL 32216 P-759-0364 <a href="mailto:christmas243@gmail.com">christmas243@gmail.com</a>	<b>Citizen</b>	<b>Plumbing Contractor</b> <b>Walter Wood</b> 251 Noble Circle West Jacksonville, FL 32211 904-403-0588 <a href="mailto:mikeplumbing@gmail.com">mikeplumbing@gmail.com</a>  9/30/2017
9/30/2015	9/30/2015	9/30/2017	9/30/2019	9/30/2017
<b>Electrical Contractor</b>	<b>Apartment Industry</b>	<b>Journeyman Electrician</b>	<b>Pool &amp; Spa Contractor</b>	<b>Journeyman HAR</b>
<b>William R. Bodie, Jr.</b> 3920 Harborview Drive Jacksonville, FL 32208 P-219-8322 <a href="mailto:william.dee@comcast.net">william.dee@comcast.net</a>	<b>Kristine Millerschone</b> 7904 Old Kings Road South Jacksonville, FL 32217 (C) 904-294-7208 <a href="mailto:Kristine.millerschone@mac.com">Kristine.millerschone@mac.com</a>  9/30/2017	<b>David A. Gates</b> 1444 Menlo Avenue Jacksonville, FL 32218 904-757-4470 <a href="mailto:Davidgates177@yahoo.com">Davidgates177@yahoo.com</a>	<b>John Clarkson</b> 600 St. Johns Bluff Road North Jacksonville, FL 32225 (C) 993-7665 <a href="mailto:john@pbic.com">john@pbic.com</a>  9/30/2016	<b>VACANT</b>
9/30/2015	9/30/2017	9/30/2017	9/30/2016	
<b>General Contractor</b>	<b>Citizen</b>	<b>Engineer</b>	<b>Citizen</b>	<b>Architect</b>
<b>Angie D. Williams</b> 5975 Wakula Springs Road (C)904-335-2122 <a href="mailto:angiewilliams@williamsa&lt;br/&gt;ndwilliamsllc.com">ndwilliamsllc.com</a>	<b>Godstove 'Goddy' Ezieme</b> 1225 Grandview Drive Jacksonville, FL 32211 904-724-4882 904-476-5645 <a href="mailto:eziemegeg@gmail.com">eziemegeg@gmail.com</a>	<b>Mark J. Keister</b> AES 6501 Arlington Expressway Bldg. B, Suite 201 Jacksonville, FL 32211 904-743-4633 <a href="mailto:m.keister@aespj.com">m.keister@aespj.com</a>  9/30/2019	<b>VACANT</b>	<b>VACANT</b>
9/30/2017	9/30/2017	9/30/2019		

<b>VICE-CHAIRMAN</b>				
<b>HAR Contractor</b>	<b>Apartment Industry</b>	<b>Apartment Industry</b>		
<b>Clifford D. Snell</b> 6400 Diane Road Jacksonville, FL 32277 904-545-0403	<b>Lee E. Caudill</b> 6081 Scenic Meadow Lane Jacksonville, FL 32244 904-260-6200	<b>Demetrius Burroughs</b> 9129 Redtail Drive Jacksonville, FL 32222 904-742-0900		
<u>SSgtSnell99@yahoo.com</u> 9/30/2017	<u>lcaudill@wrthrealty.com</u> 9/30/2017	<u>dburroughs@avesta.com</u> 9/30/2019		