



City of Jacksonville, Florida

Lenny Curry, Mayor

Department of Public Works
Mowing and Landscape Maintenance Division
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ONE CITY. ONE JACKSONVILLE.

TO: Dr. Cheryl L. Brown, Director/Council Secretary
Jacksonville City Council

FROM: John R. Crescimbeni, Tree Commission Chair
City Council Designee

DATE: June 22, 2018

SUBJECT: 2018 Tree Commission Annual Report

Some of the Tree Commission's duties include acting as a coordinator for programs, projects, and activities related to planting projects and the health of the tree canopy between all public and private entities and to review expenditure proposals and plans for planting projects.

The Commission was established by City Council enactment of 2017-397-E on July 25, 2017. Meetings are held on the second and fourth Thursday of each month. The first meeting of the Tree Commission was held January 9, 2018. Since then the Commission has:

- Promulgated Administrative Procedures
- Established a webpage <http://www.coj.net/departments/public-works/tree-commission> which defines the Tree Commission's duties in depth, lists each member with a biography and also contains all related documents, minutes, agendas for each meeting.
- Approved a Date Palm Resolution – expressing an official position against the planting of Date Palms (*Phoenix dactylifera*) on public property within the City of Jacksonville or anywhere else using appropriations from the Tree Funds (15F and 15N).
- Established a Shade Tree Subcommittee to study the feasibility of revising the landscape code and ordinances to increase shade tree plantings.
- Reviewed Budget Balances of Funds 15F and 15N (at each meeting).
- Amended the Countywide Tree Planting contract to include a two year warranty as well as irrigation provision if requested by staff.
- Constructed an interface between Design Engineer Consultants, the City's GIS and Plan-it GEO where our GIS will be the tree maintenance database and Plan-it GEO will function as Tree planning database. The data will flow between all parties to monitor and maintain Jacksonville's tree canopy.

- Reviewed six planting projects; two are currently submitted for legislation, two have been completed and two are currently in progress.
- The Commission is currently finalizing the application processes for not-for-profit organizations as well as citizen groups who wish to submit requests for funding for tree planting projects.
- There is currently a vacancy on the Commission.

Tree Commission Members:

John Crescimbeni, Chair

Curtis Hart, Vice Chair

Chris Flagg

Aaron Glick

John Pappas

Rhodes Robinson

Advisors:

Sondra Fetner

Richard Leon

Kathleen McGovern

Kevin Stork

Staff:

Cindy Chism

INDEX CODE	Index Code Titles	BUDGET	Actual	Encumbrance	Unencumbered Budget Balance	Reserves	Unencumbered Balance net of Reserves
Subfund 15F Revenue							
PWOD15FTP	TREE PROTECTION & RELATED EXPENSES	29,393,687	40,864,233		11,470,546		11,470,546
JXSF15FPW	TREE PROTECTION & RELATED EXPENDITURES	7,535,414	8,565,311		1,029,897		1,029,897
JXSF15F	TREE PROTECTION & RELATED EXPENDITURES	-	8,580		8,580		8,580
TRIN15FFR31R	TRF TO 15F TREE PROTECTION FR 31F	392	392		-		-
	CONVERSION AND NONCASH REVENUE ENTRIES		338,836		338,836		338,836
	Total Subfund 15F Revenue	36,929,493	49,777,352	-	12,847,859		12,847,859
* Subfund 15F Expenditures							
PWOD15FARATP	SANDALWOOD TREE REPLACEMENT PROJECT	13,796	12,416	1,380	-	-	-
PWOD15FFSAS	FORREST STREET ASH SITE TREE/PLANTING	587,850	581,856	5,995	-	-	-
PWOD15FNMS	NORTH MAIN STREET LANDSCAPING	62,057	40,000	22,057	-	-	-
PWOD15FBDAS	BROWN'S DUMP ASH SITE TREE/PLANTING	364,730	342,361	22,370	-	-	-
PWOD15FFCAS	5TH & CLEVELAND ASH SITE TREE/PLANTING	494,215	376,792	117,423	-	-	-
PWOD15FDCS	DUVAL COUNTY SCHOOL BOARD PROPERTY	125,000	784	124,216	-	-	-
PWOD15FHRDA	TREE PLANTING - HARTS RD. AT DUNN AVE	23,718	18,975	4,744	-	-	-
PWOD15FDTP	DOWNTOWN TREE PLANTING	38,822	-	38,822	-	-	-
PWOD15FZLAE	ZOO LANDSCAPING-ASIAN EXHIBIT	1,824,408	689,345	1,135,063	-	-	-
PWOD15FMSW	MINDANAO FR ALOHA DR TO WITCHHAVEN ST	9,710	9,710	-	-	-	-
PWOD15FIBCL	INTERSEC,BRIDGE,MISC 09/10 LANDSCAPING	100,000	65,231	15,483	19,286	-	19,286
PWOD15FROW	COUNTY-WIDE TREE PROG-RIGHT OF WAY	4,679,980	4,612,697	36,528	30,756	-	30,756
PWML15F	TREE MAINTENANCE	1,761,795	1,421,281	323,342	17,172	-	17,172
PWOD15FATPP	AVONDALE TREE PLANTING PLAN	31,233	-	31,233	-	-	-
PWOD15FKSCP	KING ST. PLANTING COLLEGE TO PARK	85,366	-	85,366	-	-	-
PWOD15FHAMM	HAMMOND BLVD PROJECT	175,761	-	-	175,761	-	175,761
PWOD15FVPP	COUNTY-WIDE TREE PROG-PRESERVATION PARKS	1,000,000	485,146	-	514,854	-	514,854
PWOD15FVAP	COUNTY-WIDE TREE PROG-ACTIVE PARKS	1,151,965	619,420	-	532,545	-	532,545
PWOD15FOSABP	OLD ST.AUG AT BARTRAM PARK	18,364	-	18,364	-	-	-
PWOD15FTP	TREE PROTECTION & RELATED EXPENSES	3,548,513	2,097,444	-	1,451,069	1,449,105	1,964
JXSF15FPW	TREE PROTECTION & RELATED EXPENDITURES	2,000,635	-	-	2,000,635	2,000,635	-
JXSF15F	TREE PROTECTION & RELATED EXPENDITURES	2,365,741	-	-	2,365,741	2,365,741	-
	Subfund 15F Expenditures	20,463,658	11,373,456	1,982,383	7,107,819	5,815,481	1,292,338
* Includes accounts with encumbrances and budget balances							
Unencumbered Budget Balance							
Revenues							12,847,859
Expenditures							7,107,819
Unencumbered Balance net of Reserves							(1,292,338)
Subfund 15F Available to Appropriate (Budget less Actual less Encumbrance less Unencumbered Budget balance)							18,663,340

INDEX CODE	Index Code Titles	BUDGET	Actual	Encumbrance	Unencumbered Budget Balance	Reserves	Unencumbered Balance net of Reserves
Subfund 15N Revenue							
PWOD15NTM	TREE MITIGATION & RELATED EXPENSES	173,306	4,121,261	-	3,947,955	-	-
	Total Subfund 15N Revenue	173,306	4,121,261	-	3,947,955	-	-
*Subfund 15N Expenditures							
PWOD15NARTS	AVONDALE/RIVERSIDE TREE SURVEY	39,999	39,999	-	-	-	-
PWOD15NBDTP	BAKERSFIELD DRIVE-TREE PLANTING	8,306	7,475	831	-	-	-
JXSF15N	TREE MITIGATION & RELATED EXPENSE	1	-	-	1	1	-
	Subfund 15N Expenditures	48,306	47,474	831	1	1	-
* Includes accounts with encumbrances and budget balances							
Subfund 15N Available to Appropriate (Budget less Actual less Encumbrance less Unencumbered Budget balance)							3,947,956

CITY OF JACKSONVILLE TREE PLANTING PROJECTS - ACTIVE

See jaxtreemitigation.coj.net - Tree Fund City Projects for links to legislation and planting details

CD	Project Title	Project Scope	Project or Ordinance Number	Division/Project Manager	Estimated Cost	Actual Cost	Anticipated Start Date	Actual Start Date	Anticipated Completion Date	Actual Completion Date	Status
7	Main Street	Tree removal and Planting on N. Main St. between 1st. St. and 7th St.	2017-0111-E	Public Works - Mowing and Landscape Richard Leon/Fred Pope	\$22,057.00						Scheduling
7	Harts Rd & Dunn Ave. Medians and Streetscape in Downtown Jacksonville	5 Date Palms to be planted on two medians on Harts Rd. at the cross street of Dunn Ave. (Phase 1) 8 Date Palms to be planted as replacements in Downtown Jax (4 on Riverside Ave., 2 on Adam St. W, 1 on Forsyth St W, 1 on Monroe St) (Phase 2) 13 Date Palms total. Includes removal of existing Date Palm stumps in city street planting boxes. Introduced by CM Gaffney. Appropriation from Tree Fund 15F.	2018-0007-E	Public Works - Mowing and Landscape Richard Leon/ Kathleen McGovern	\$62,540.03	\$62,540.03	Phase 1 4/10/2018 Phase 2 4/25/18	Phase 1 3/23/2018 Phase 2 4/30/18	Phase 1 6/11/18 Phase 2 6/11/18	6/11/2018	Project and Inspection Complete 6/11/18
6	Old St. Augustine Rd Medians	Two median tree plantings on Old St. Augustine Rd. from Bartram Park Blvd to entrance of Palmetto Leaves Park South. (No removals) Introduced by CM Schellenberg. Appropriation from Tree Fund 15F.	2018-0043-E	Public Works - Mowing and Landscape Richard Leon/ Kathleen McGovern	\$18,364.21		4/20/2018	6/1/2018			In Progress
14	King Street	King St. from College St to Park St., replacement planting on nine medians and sidewalk cut-outs. Introduced by CM Love. Appropriation requested from 15F.	2018-0159-E	Public Works - Mowing and Landscape Richard Leon/ Kathleen McGovern	\$85,366.23		5/11/2018	5/11/2018			In Progress
4	Patton Rd/Beach Blvd. -Southside	Right of Way Plantings on two adjacent sites at the intersection of Patton Rd. and Beach Blvd.,(no removals). Introduced by CM Scott Wilson and through citizen request. Appropriation requested from 15F (\$19,138.05) and 15N (\$18,260.20)	2018-0190	Public Works - Mowing and Landscape Dave McDaniel/Kathleen McGovern	\$37,398.25						Introduced 3/27/2018; Deferred pending changes
14	Avondale Neighborhood - Tree Planting Plan	Tree Planting in City ROW on residential streets in Avondale replace dead/storm damaged trees. Introduced by CM Love. Appropriation requested from 15F.	2018-0273-E	Public Works - Mowing and Landscape Richard Leon/Kathleen McGovern	\$31,232.60						In Progress
4	Lenox Ave. Tree Planting	Tree Planting in City ROW tree planting (no removals) on Lenox Ave. from Shen Ave to Cassat Ave. Introduced by CM Dennis, Approriation requested from 15F	2018-0307	Public Works - Mowing and Landscape Dave McDaniel/Kathleen McGovern	\$26,435.84						Submitted 5/2/2018
7	Harts Rd. Medians and Right of Way	Tree Planting in City ROW and medians; Introduced by CM Gaffney	2018-0369	Public Works - Mowing and Landscape Dave McDaniel/Kathleen McGovern	\$31,265.81						Submitted 6/8/18

*Changes highlighted in green