

**Ethics Education Subcommittee
of the Ethics Commission**

Meeting: May 22, 2008, 4:50-6:00 pm

Attending: Jay Williams; Gene Filbert, Carla Miller (EO)

1. There was a review of the ethics code in order to organize what the Commission's duties are as to education. (see sections 602.903 (c) and (f)).
2. The following were determined to be priorities for 2008: a) 602.1001 b: all elected officials will be trained in the "Ethics in Government" program and 100% compliance will be achieved; b) the Ethics Commission will participate in the development of the education component of the "Sunshine Law Compliance Act", which is to take place in June, 2008; c) a spreadsheet will be developed as to all officials and employees and education requirements; d) Boards and Commissions of the Mayor and City Council will be trained online and these materials will be developed and reviewed by this sub-committee.
3. All city employees will receive monthly training through the Departmental Ethics Officer system.
4. A complete report on compliance with these requirements shall be submitted at the end of the year in the Commission's annual report.