

MINUTES OF ETHICS COMMISSION

DATE: June 23, 2008

Call to order: The Ethics Commission was held in City Hall-St. James Building, Jacksonville, Florida on June 23, 2008. The meeting convened at 4:05 p.m.

Attendees:

Jay Williams, Chair
Pat Plumlee
Mary Swart
Mary Alice Phelan
Bill Wilkens
Kirby Oberdorfer
Braxton Gilliam
Gene Filbert, Vice-chair
Pat Sher (attended via telephone conference call)

Carla Miller, Ethics Officer, Christine Lyle, Ethics Coordinator, and Jon Phillips, General Counsel's office, were also in attendance.

The Chair called the meeting to order. The Pledge of Allegiance was recited. The May 27, 2008 Commission meeting minutes and the Compliance Sub-Committee minutes of June 19, 2008 were reviewed and a motion was made by Mary Phelan to approve the minutes. The motion was seconded by Gene Filbert and carried unanimously.

The Ethics Thought was given by Carla Miller.

The floor was given to Carla Miller, Ethics Officer, for a status report from the Ethics Office. She reported that the annual deadline for disclosures for state and local officials is approaching; everyone has been notified. The forms are online. She has drafted Ethics in a Nutshell #3 that is a guideline to the Boards and Commissions. It is being reviewed as the rest of the series by Office of General Counsel and employees to make sure it is simplified and easy to understand.

The legislation 2008-470 is in Committee and Carla reiterates the importance of the Commission attending the Council meeting to show support.

Carla reported that the Office of General Counsel held their annual Sunshine Seminar and kudos to Jon Phillips who was a speaker at the seminar and stated that it is the most extensive Sunshine training in the world. Carla added that our Sunshine laws are the toughest in 50 states. She also expressed a desire for the Ethics Commission to be invited to Sunshine Seminar next year.

Sub-Committee Reports:

Hotline: Still working on process with Pam Markham and Public Information Department.

Education: No report.

Legislative: No report; however, a meeting was scheduled for Friday, July 18, 2008 at noon to be held at the Office of General Counsel.

Compliance: Minutes from the June 19, 2003 meeting were approved. Ms. Swart read the minutes and checklist.

Jon Phillips informed the Commission that they can schedule their sub-committee meetings amongst themselves so long as the date, time and location was the extent of the conversation.

Mary Alice Phelan announced that Ms. Ludwig has expressed interest in the upcoming available Commission seat.

Adjourned 4:55 pm.

Next meeting scheduled: July 28, 2008

Christine Lyle
Ethics Commission Coordinator

Date of Approval

