

**CITY OF JACKSONVILLE**



GENE FILBERT  
*Chair*

KIRBY OBERDORFER  
*Vice-Chair*

**ETHICS COMMISSION**

BRAXTON GILLAM  
HELEN LUDWIG  
PATRICK PLUMLEE

MINUTES  
October 26, 2009  
5:00 p.m.  
Don Davis Room,  
1st Floor, City Hall - 117 W. Duval Street

PATRICIA SHER  
SCOTT SHINE  
MARY SWART  
RHONDA PEOPLES-  
WATERS

Attendance: Gene Filbert, Chair; Kirby Oberdorfer, Vice Chair; Braxton Gillam, Helen Ludwig, Rhonda Peoples-Waters, Pat Plumlee, Pat Sher, Scott Shine and Mary Swart

Also in attendance: Carla Miller, Ethics Officer; Jon Phillips, Office of General Counsel; and Susan Stewart, Ethics Coordinator

The meeting was called to order at 5:05 p.m. followed by the Pledge of Allegiance. A quorum was present. Carla provided the Ethics thought.

A motion was made to approve the minutes from the September 21, 2009 Ethics Commission meeting. The motion was seconded and carried unanimously.

Braxton Gillam, Chair of the Legislative Subcommittee, stated the subcommittee met and discussed the bylaws and email policy of the Ethics Commission.

Dr. Plumlee, Hotline Chair, has no report.

Mary Swart, Chair of the Procurement Subcommittee, has no report.

Ethics Officer, Carla Miller distributed a synopsis of activities of the Ethics Office and that training is continuing.

John Phillips, Office of General Counsel, reported on Roberts Rules of Order with regards to the previous meeting.

Old Business:

Scott Shine presented a copy of a press release drafted by the City of Jacksonville relating to the Ethics Award. The press release was amended to change the date for selection of the winner to December. Discussion followed.

**Ethics Office**  
**117 W. Duval Street, Room 450**  
**Jacksonville, FL 32202**  
Phone: (904) 630-1476, Fax: (904) 630-2670  
Email: [ethics@coj.net](mailto:ethics@coj.net)  
**HOTLINE: 630-1015**

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Kirby suggested that the bylaws committee discuss who is responsible for drafting press releases from the EC.

Braxton suggested the Chair select his committee now, and nominations should go directly to that committee.

The chair called on Scott Shine for his motion from the previous meeting regarding the press release. Discussion relating to the press release followed. Scott made a motion to withdraw.

The Chair asked if members will volunteer to serve on the nominating committee for next year's leadership. Helen Ludwig, Patrick Plumlee and Rhonda Peoples-Waters, were appointed. The Chair asked Carla and Jon to guide the group.

The Chair set the next meeting of the Ethics Commission for Monday, December 7 at 3:00 p.m.

The chair asked for volunteers to serve on the awards subcommittee. The subcommittee will be Pat Sher, Scott Shine and Helen Ludwig.

Pat Sher made a motion to invite Councilman Webb to discuss the allegations as presented in the Times Union. The motion was seconded by Helen Ludwig and carried unanimously.

Kirby will coordinate the holiday party at the River Club. Susan will send an email regarding the date.

Rhonda provided a handout of various boards and commission ethics pledges for future consideration.

There being no further business, the meeting adjourned at 6:29 p.m.

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Susan Stewart  
Ethics Coordinator

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Date of Approval

This is a summary of the meeting and is not a verbatim transcription. A tape recording of these proceedings is available in the Duval Legislative Delegation Office at City Hall.