



## **Mayor's Commission on the Status of Women**

**November 18<sup>th</sup>, 2013**

### **Mayor's Large Conference Room**

#### **Notes**

Present: Donna Kuldau, Pixie Larizza, Dr. Gail A. Patin, Ruth Ann Hepler, Sabrina Simmons, Oleta Riggs, Dr. Ann Williams

Absent: Patt Sher, K.C. Padget, Dr. Shahla Masood, Liza Julao, Roshanda Jackson, Keri Kidder, Shirley Leckie Reed

Staff: Alaina Reaves

#### **I. Call to Order**

- a. Called to Order 4:42 pm

#### **II. Welcome and introductions**

- a. The meeting did not have a quorum, and October minutes could not be approved.

#### **III. October meeting Minutes Revisions and Comments**

- a. Pixie discussed the Minutes or any MCSW business cannot be discussed between Commissioners without the staff liaison.
  - i. Sabrina was responsible for leading diversity, inclusion, and cultural competence strategies and programs for over 80,000 employees, which included managing globally multiple employee network groups. Any comments are from a diversity and inclusion standpoint. Not about personal religious beliefs, but for all ethnic and faith based organizations.

#### **IV. Sabrina provided an update to the commission regarding participation in the upcoming Promise Keepers meeting. The upcoming meeting demographic focus will be invite men and to provide education during the conference for men, this is to remain consistent with the groups' education model. Therefore, Sabrina recommended for MCSW not to participate in the upcoming meeting.**

- a. Dr. Williams – There needs to be more detail in the minutes for those who did not attend the meeting, and for the general public.
  - 1. II. B. Pixie asked for a moment of silence (as was voted on by commissioners during annual retreat, two commissioners who did not attend retreat stated their objection)
  - 2. III. Separate the comments "Pixie was on the planning board for Dorothy Pittman Hughes Birthday celebration.
- ii. Dr. Ann asked about the role of the Secretary of MCSW.
- b. Gail and Donna concurred with Dr. Williams that as commissioners, we should review the meeting minutes from the perspective of the public so they are easily understandable.
  - 1. Pixie – in an effort to make them understandable for the public, commissioners should check their comments/statements for need of any clarification.
- c. Pixie – Asked Alaina to follow up with Alice about having the Secretary also take minutes to addendum to the Staff Liaison.

- i. Sabrina suggested that we have a one page budget sheet for each meeting to be circulated.
  - 1. This action needs to be voted on, but as of 5:17 pm there was not quorum.

## **V. Chair's Report**

### **a. It's Her Business update**

- i. MCSW sponsors this event in name-only. Event is open to MCSW for any commissioner who would like to attend and observe. March 7<sup>th</sup>, 2014 is date of event. Held at UNF's University Center.

### **b. Speakers for January & February**

- i. Any information for inviting speakers should go through Ruth Ann. Preferably the group would vote on each speaker. Oleta suggested having Lawanda Ravoira with Dolores Weaver Policy Center. Pixie noted that Ruth Ann, as communication chair, can use her discernment for choosing speakers in lieu of voting.
- ii. Sabrina suggested we bring in an education component into the speakers' role. Sabrina asked why is Communications coordinating MCSW monthly speakers and not Education and Advocacy Committee (chair: Shirley)? Ruth Ann Hepler agrees that the Education Committee is more pertinent to educate, and perhaps the outreach for the speakers should be left to Communication, and Donna, Gail, and Pixie agreed.

## **VI. Committee Chair Reports**

- a. Pixie asked that each commissioner look through each topic from Women Up and list 7-10 common themes/concerns. Up. As promised during the Women Up event, MCSW will create a report by the end of the year on all the comments collected from the attendees.
- b. **Advocacy and Education Committee**
- c. **Celebration Committee**
  - i. This committee still needs new Chair.
- d. **Communications Committee**
  - i. The Facebook page has been approved, now it is time to add the page and content. Ruth Ann will follow up with Debbie Delgado about the Facebook page.
- e. **WHM Committee report**
  - i. Oleta and Sabrina are co-chairs. The event will take place March 18, 2014 at UNF Student Union. There will be a breakfast from 8-8:30am. The Carpenter Library currently houses the collection of poster honorees and will be open for viewing and tours before and after the breakfast.
  - ii. UNF is planning a month long celebration for WHM and we want to tie our themes together. The subcommittee decided on "Standing Up, Standing Together", Jacksonville Women Working Together, Creating a Stronger Community.
  - iii. Pixie has coined the phrase "The Mayor's Commission is bringing you back to breakfast"
  - iv. There will be an opportunity to tour the UNF Library exhibit to see past posters of honoree's and also UNF's Library exhibit.

- v. A charge of \$20 per person is being considered. Christina Levine is checking with the catering company and will provide us with a few options for the breakfast menu. Want to keep cost to around \$20 per person. Tables will be in rounds of 10, providing the opportunity to sell Corporate tables
- vi. Maria Atilano, who designed the poster last year, will design the new poster pro bono.
  - 1. Dr. Williams asked why we are holding the event at UNF. The response was that over the last several years, the MCSW has formed a partnership with UNF for this event. This year UNF is covering the room charge for the Student Union where the breakfast will be held. There is synergy of having the Women's History Month past posters at the UNF Library and their month-long celebration.
  - 2. Pixie is asking Commissioners to reach out to their networks for donations. Although the WHM letter has not yet been approved, Commissioners are asked to send out the previously-approved letter.

#### **VII. Liaison's Report**

##### **a. Review of MCSW budget**

- i. MCSW has received \$300 since the October meeting

#### **VIII. Old Business**

##### **a. Focus on Fundraising**

- i. Dr. Williams has received updates from organizations requesting to be in the Directory. Please reach out to Dr. Williams and see if she can provide a list of these organizations.

#### **IX. Visitor Remarks**

#### **X. New Business**

- a. Gen W – April 4th

#### **XI. Chair's Closing Remarks**

**Meet was adjourned at 6:13pm**

Women's History Month Committee to meet Fri. Jan. 10 at UNF