**PUBLIC SERVICE GRANT (PSG) COUNCIL**

**RULES SUB-COMMITTEE**

**MEETING MINUTES  
Ed Ball Building, 214 N. Hogan, 8TH Floor, Room 851**

**April 28, 2017 – 1:00 PM**

**Chair: Dr. Jerry Fliger**

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| **Committee Meeting Attendance** | | | |
| **E** | **Roshanda Jackson** | **X** | **Darrell Gardner** |
| **X** | **Dr. Jerry Fliger** | **X** | **Tameka Holly** |
| **E** | **Dr. Stephen Baker** | **E** | **Deborah Johnson** |
| **E** | **Bob Baldwin** | **E** | **Dr. Sandy Robinson** |
| **E** | **Carol Brock** | **E** | **Dr. Marcie Turner** |
| **X** | **Lara Diettrich** | **X** | **Chris Warren** |
| **E** | **Dr. Georgette Dumont** |  |  |

Quorum Present:N/A

Staff: John Snyder

Damian Cook

Sandra Stockwell, OGC

1. **Welcome & Introduction of PSG Council Sub-Committee Members – Dr. Fliger**

Dr. Fliger called the meeting to order at 11:08 AM and members and staff introduced themselves.

1. **Discussion of RFP – Mr. Cook**

Mr. Cook talked about the three ways in which funding is distributed by the City; (1) Chapter 118, (2) Chapter 126- Procurement, (3) Direct line appropriation by City Council.

1. **Discussion of RFQ. – Ms. Dietrich**

Ms. Dietrich spoke about her meeting with Mr. Pease, Chief of Procurement, and staff. She briefed members on the different types of RFPs as well as an RFQ (Request for Questions) and how she has used this in the past. However, this process is not an option for PSG. She talked about if we used a RFP the PSGC would have to narrow the focus to be more specific of a solicitation. Ms. Dietrich then stated that she favors a direct appropriation and that the PSGC would have to develop a frame work/ structure and criteria on what is to be funded in order to drive the potential applicants.

Mr. Cook spoke about how an RFP would allow agencies to structure a program in a different way something new focusing on their outcomes and getting reimbursed for what they achieved and not what was expensed by the program.

Dr. Fliger agreed that we would still have to be specific if we were to get City Council approval. He further stated that he would suggest going to City Council this budget cycle and not only ask for any unused funds this year not to be swept, and allow funds next year be carried over so that when we do develop this pilot project there is amount that would allow for funding a pilot project.

There was discussion among members regarding City Council just keeping the money, needing to be specific with council on use of funds, and creativity of a project.

Consensus was that City Council currently keeps the funds anyway so there is no harm in asking for them to “place the balance of these funds below the line in a Council Reserve Account, then coming back sometime during the next budget year with a plan and use for funds for the Fiscal Year 2019 (beginning October 1, 2018)”

1. **Discussion of ability to join an existing multi-agency initiative or to start one.**

Dr. Fliger talked about how he would like this pilot project to be more of a coalition of agencies not just one agency serving a specific population. Several members agreed saying that there is a better chance of City Council approving something that impacts more than one agency.

1. **Open Discussion**

Ms. Holly and Ms. Dietrich spoke about the meeting in January and how they would like to hear from agencies on their data to help lobby and support total PSG funding. Several other members talked about developing talking points so that everyone is on the same page with lobby council members on what to say.

Mr. Cook reminded everyone that PSGC tabled the Budget Sub-Committee recommendation to council because the body then felt the need for a more specific request. “The PSG Council request of the city that any residual funds at the end of the fiscal year be set aside and used to fund a pilot program identified by the Rules Subcommittee. Additionally, these funds would be a separate identified line item in the city’s budget and would have no impact on any current or regular PSG funding.” Mr. Cook stated that staff could reword this so the full council could review and vote on at next meeting.

1. **Public Comments *(Please fill out a card if you wish to speak on a topic that isn’t on the agenda)***

No other Public Comment

1. **Adjourn**

Meeting adjourned at 4:15 PM.

1. **Next meeting** 
   * **PSG Council May 10, 2017 @ 3:00 PM room 851**
2. **Adjourned at**

Recorder: John Snyder

Completed – 05/01/2017

An audio recording is available upon request